

# COUNTY GOVERNMENT OF LAMU LAMU MUNICIPALITY

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MUNICIPAL MANAGER'S OFFICE  
COUNTY HEADQUARTERS, MOKOWE  
P.O. Box 74-80500  
LAMU

19<sup>th</sup> April, 2021.

## INTERNAL MEMO

REF: CGL/MM/MEETING/VOL.1/33  
TO: ALL MUNICIPAL BOARD MEMBERS  
FROM: MUNICIPAL MANAGER

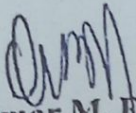
### REF: INVITATION FOR THE SECOND MUNICIPAL BOARD MEETING

I am writing to invite you on the Municipal Virtual Board Meeting that will be held on 27<sup>th</sup> April, 2021 through ZOOM from 11.00am.

The agenda of the meeting will be:

1. Preliminaries, briefing and introduction
2. Adoption of the Agenda
3. Reading and Confirmation of the Previous Minutes
4. Matters Arising from The Previous Minutes
5. Water Scarcity in Lamu Municipality
6. AOB
7. Adjournment

Your attendance will be highly appreciated. Thank You.

  
Omar M. Famau,  
Municipal Manager,  
Lamu Municipality



## LAMU MUNICIPALITY

Minutes of the 4<sup>th</sup> Lamu Municipality Board Meeting held virtually on 27<sup>th</sup> April, 2021  
through ZOOM Meeting at 11.30am

### A. Members Present:

S/NO.	NAME	ID No.	DESIGNATION
1.	Farida Abdullah hassan	10391529	Chairperson
2.	Abdalla Mohamed Abdalla	8524214	Vice Chairman
3.	Omar Mohamed Famau	0159776	Secretary/Municipal manager
4.	Fahima Araphat	29203208	Member
5.	Said Mohamed Bwanamkuu	2232421	Member
6.	Dr. Abubakar Said Abdalla	24715013	Member
7.	Martha Wairimu Wambui	25128837	Member
8.	Khadija Shekuwe	27324860	Member
9.	Ummulkheir BakariAthman	319787	Member
10.	Dr. Mashrab Muhdhar Sagaff	26856074	Member

### B. In Attendance:

S/No.	NAME	ID No.	DESIGNATION
1.	Ahmed M. Kombo	26545055	Ag. Municipal Administrator
2.	Fatma Ahmed	28905454	Assistant Administrative I
3.	Umu Sayyid Athman	34299035	Intern
4.	Amina B. Athman	31978536	Intern
5.	Lewis Mwandiki	30839693	Urban Planner

### **C. Agenda of the Meeting:**

1. Preliminaries, briefing and introduction
2. Adoption of the Agenda
3. Reading and Confirmation of the Previous Minutes
4. Matters Arising from The Previous Minutes
5. Water Scarcity in Lamu Municipality
6. AOB
7. Adjournment

### **D. Outcome of the Meeting**

#### **MIN1/27/04/2021: Preliminaries, Briefing and Introduction**

The chairperson of the Municipal board opened the meeting by welcoming all members. She then asked one of the board members to offer the prayers.

#### **MIN 2/27/04/2021: Adoption of the Agenda**

The chairperson then went through the agenda and fully adopted the agenda of the day which was mainly to discuss on the issue associated with the scarcity of the water in the Lamu Municipality region as was discussed earlier.

#### **MIN 3/27/04/2021: Reading and Confirmation of the Previous Minutes**

The municipal manager who is the secretary of the board took the board members through the previous minutes and they all approved and agreed as the record of the previous meeting. The minutes were then signed.

#### **MIN 4/27/04/2021: Matters Arising from the Previous Minutes**

The Municipal Manager informed the Board Members that because of the restriction in time in the virtual meeting, it would be best to go straight to the main agenda of the day which was on the matter of water scarcity in Lamu Municipality. The board members agreed with the manager and went ahead to discuss water scarcity in Lamu Municipality.

#### **MIN 5/27/04/2021: Water Scarcity in Lamu Municipality**

The municipal manager informed the board members that following their previous meeting (1<sup>st</sup> board meeting of the year 2020/2021) where they pointed out the issue of water scarcity

in the Lamu Municipality there is a team from Nairobi that has seen our proposal and is interested in funding us following the approval of the board members to approve the funding.

The Municipal Manager informed that the team wanted to fund the Lamu Municipality up to one hundred million (100million) to enable the residents of Lamu Municipality have clean water. The board members of the Lamu Municipality was very happy to know about the funding and the unanimously approved that the project to commence.

The Municipal board however wanted to be fully informed on every step of the project like the competency of the contractor, the qualifications of the contractor as the project is realized. The Municipal board stated the importance of a good contractor where they pointed out that apart from other factors; the success and failure of the successful completion of any project is determined by a good contractor.

#### MIN6/27/04/2021: AOB

- The board members wanted to know about their allowance for their previous meetings.
- The board wanted to be fully involved in the Water Project; knowing all the steps as well as all information regarding the project as it starts.
- The board members as well requested to have a weekly or yearly meetings where they want all the activities and information shared to them so as to ensure that the residents of Lamu Municipality get the best services.
- Having no other business, the meeting was adjourned.

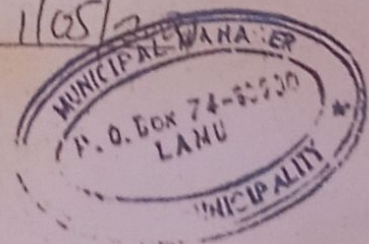
#### MIN7/27/04/2021: ADJOURNMENT

The meeting was adjourned at 12.57pm with the word of prayer by one of the board members.

Minutes prepared by: Ahmed M Sign: [Signature] Date: 1/05/21

Minutes Checked by: Omar M. Jamaa Sign: [Signature] Date: 1/05/2021

Minutes Approved by: Fanda Hussein Sign: [Signature] Date: 1/05/21





The purpose of this letter therefore, is to convey the Commission's advice on your request.

Yours

Mrs. Anne R. Gitau, MBS  
COMMISSION SECRETARY

