

**MINUTES OF THE BOARD MEMBER MEETING OF THE MUNICIPALITY
BOARD OF MANAGEMENT**

DATE: 31. JULY, 2024

LOCATION: MUNICIPALITY BOARD ROOM

Members Present

1. Abdulswamadu Abdalla Ali
2. Khadija Shakuwe
3. Martha Wairimu
4. Ahmed Kombo
5. Ali Sheyumbe
6. Lewis Mwandiki

Absent with Apology

1. Tashrifa Abubakar
2. Ahmed Mohamed

Agenda

1. Review of Financial Statement for period ended 30th June 2024.
2. Status Report for the financial year 2024/2025.
3. Finance Human Capacity Expansion
4. Adoption of IDeP 2022-2028 first review
5. Any Other Business

MIN 01/02: PRELIMINARIES

The meeting commenced with a word of prayer by Ali Sheyumbe Selman the Municipal Accountant. Following the prayer, the Principle Administrator addressed the committee and made presentation on the Agenda of the meeting.

**MIN 02/03: REVIEW OF FINANCIAL STATEMENTS FOR PERIOD ENDED 30TH JUNE
2024**

The Municipal accountant made a presentation on the financial statements for period ended 30th June 2024. He addresses the committee on new Financial reporting template that is provided by Public Sector Accounting Standard (PSAB) and then also took them through the Financial Statements notes. He emphasized more on note 24 i.e. Property, Plant and Equipment and also discussed the assets that belongs to Municipality of Lamu. The Municipal Accountant then showed the committee the rate at which every assets was depreciating. The Chairlady Mrs Khadija Shakuwe raised question on note 33 of the Financial Statement that is about cash generated from Operations and the Municipal Accountant respond to the concern. Members deliberated on the necessary steps to rectify errors and strengthen financial reporting processes.

MIN 03/03: STATUS REPORT FOR THE FINANCIAL YEAR 2024/2025

The Principle Administrator Mr. Ahmed Kombo addressed the Committee on budget allocation for development Projects of Lamu Municipality for financial year 2024/2025. The Principle administrator indicate that the allocation budget of Lamu Municipality is kes 92,144,270 inclusive of kes 20,547,228 from Donor (KUSP). He made the following presentation of budget allocation for each project for the financial year 2024/2025.

Construction of dumping site perimeter wall-10,000,000

Upgrading of Amu Sea front-6,990,292

Construction of ring road-23,606,750

Installation of street signages-1,000,000

Installation and Maintenance of Public Solar streetlights-5,000,000

Installation of CCTV Cameras at Public jetties-5,000,000

Construction of Mini waste holding sites at Mkomani and Hindi-5,000,000

Drilling of borehole and rehabilitation of Public Toilet in Hindi-1,000,000

Opening of Jua Kali Roads-5,000,000

Construction of Vertical drainage at Amu Island-4,000,000

Installation of street light in Mkomani Area-5,000,000

The committee discussed the allocation of the budget for each project of the upcoming fiscal year and gave in their inputs for each project. The committee deliberated on strategies to enhance revenue generation for the Municipality of Lamu. Suggestions included exploring new

sources of income, improving tax collection mechanisms, and enhancing public-private partnerships.

MIN04/03: ADOPTION OF IDEP (2022-2028) FIRST REVIEW.

The physical planner gave a brief of IDEP review prepared by the committee appointed by the Municipal Manager, following the municipal board resolution (MIN 11/09: **THREE APPROVED MUNICIPAL PLANS of 5th September 2023**) on Urban Plans Review

The board adopted the IDEP committee review and insisted that all projects that are yet to be implemented to budgeted for.

MIN05/03: FINANCE HUMAN CAPACITY EXPANSION

The Principle Administrator the Ahmed Kombo addressed the committees that there was no Municipal Accountant of Lamu Municipality in the financial year 2018/2019, 2019/2020 and 2020/2021, The Municipality of Lamu during that time used the seconded Accountant from County treasury of Lamu County Government. In the financial year 2021/2022 on March 2022 Municipality of Lamu recruited their own Accountant II, and currently there are two more accountants deployed to Municipality in order to improve efficiency and accurate of financial process. The Chairlady Mrs Khadija Shakuwe proposed that from the excellent performance of the current municipal accountant Mr Ali Sheyumbe who has served the department for long to be considered for promotion to senior accountant in order to serve the department in that required capacity. The committee agreed to the unanimously.

MIN 06/03: ADJOURNMENT

The next meeting of the Finance Sub-Committee was to be communicated later. There being no further business the meeting was adjourned at 12:30pm.

Signature.....
Date.....
(Chairman)

Signature.....
Date.....
Seconded by:

