



Lamu County Government

For People & Progress

**LAMU COUNTY GOVERNMENT
LAMU MUNICIPALITY**

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Preamble

This report has been prepared following the project's Terms of Reference, which require that a report be prepared covering all the stakeholder engagements and activities within the Project area. The making of Lamu Municipality Integrated Development Plan (IDEP) strongly made use of Stakeholder participation and consultation throughout the Plan formulation. The Planning team sought the concurrence of stakeholders at every level of planning through workshops, seminars, focus group discussions, electronic and print media within the settlements of each Ward (Mkomani, Shella, Hindi) that form the Municipality. The report covers the period from June 2020, through January 2022. The planning milestones involved the following;

| No. | Milestone | Status (✓) |
|-----|--|------------|
| 1. | Project kickoff and Formation of Project team | ✓ |
| 2. | Launch, Community sensitization and Visioning Workshops | ✓ |
| 3. | Redefining of Municipality Boundary extents – Including the Municipality Urban Growth Nodes identified | ✓ |
| 4. | Socio-economic profiling and transect surveys | ✓ |
| 5. | Situation analysis | ✓ |
| 6. | Formulation and mapping of draft planning proposals | ✓ |
| 7. | Sensitization of relevant settlements/towns within the Municipality of findings and draft plan proposals | ✓ |
| 8. | Adoption and validation of Lamu Municipality IDEP by relevant stakeholders | ✓ |

It is worthy to note that, the mode of stakeholder engagement during plan validation phase of the project had to be reengineered. This meant the project team had to come up with innovative and informed approach to disseminate the plan. Different from it usually is routine to undertake this at community level, the Consultant team had to use the draft proposals obtained from community initial meetings, and input from the County Technical team (who incorporated representative of all areas within the Municipality) to a manageable size of less than 30 participants, in August 2021, at Mombasa to present the situation and draft plan proposal. This translated to an easier Validation Phase of the IDEP for Lamu Municipality at the community level, recently in January 2022, after the easing of Covid-19 restrictions. The activities covered in the period were conducted in Matondoni, Kipungani, Lamu settlements, Shella, and Urban Growth nodes that form Hindi Ward in Lamu Municipality, Lamu County.

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LIST OF ABBREVIATIONS

| | |
|---------|---|
| BMU | Beach Management Unit |
| CBO | Community Based Organization |
| CECM | County Executive Committee Member |
| CGL | County Government of Lamu |
| CIDP | County Integrated Development Plan |
| CSP | County Spatial Plan |
| CURP | Center for Urban and Regional Planning |
| FBO | Faith-Based Organizations |
| FGD | Focus Group Discussion |
| IDEP | Lamu Island Integrated Urban Development Plan |
| KPLC | Kenya Power and Lighting Company |
| KUSP | Kenya Urban Support Programme |
| LAPSSET | Lamu Port, South Sudan, Ethiopia Transport Corridor |
| LMB | Lamu Municipality Board |
| MCA | Member of County Assembly |
| NEMA | National Environmental Management Authority |
| NGO | Non-Governmental Organization |
| NLC | National Land Commission |
| PWDs | Persons Living with Disabilities |
| UACA | Urban Areas and Cities Act |

1.0 Background

1.1 Introduction

One of the Municipality's commitments is to promote public participation and consultation is based on constitutional and legal obligations including the governance model. To bring effect to this, the Municipality has and will continue to promote participatory engagements with the communities in all its processes, including the development of the IDEP.

Public participation was not only done as a compliance exercise but also as an honest engagement with communities in order for the municipality to outline all programmes that will be implemented within the 5 year cycle of the IDEP that is informed by the priorities of the community. It also gives community members a clear understanding of the process that have been put in place by the municipality.

This chapter aims to outline the legislative framework that guides community participation as well as community outreach processes that were conducted in developing the IDEP for Lamu Municipality.

Under the Urban areas and cities act, 2019, a municipality board shall plan for the municipality within the first year of its inauguration and adopt single, inclusive strategic plan for the development of the city or urban area for which it is responsible. It further states that there is need to align annual budgeting to the integrated development plan. In the act, the vision for Land, Planning and Housing recognizes rapid urbanization to be guided by planned programmes in urbanization and housing consistent with economic and social investments.

The cost of urban planning is increasing every year and there is need for conscious solutions for addressing the problems afflicting urban areas such as traffic congestion, growth and expansion of informal settlements, poor infrastructure and social facilities such as shortage of clean water and irregular power supply among others.

1.2 Statement of Planning Need on Integrated Development

The County Government of Lamu (CGL) recently constituted the Lamu Municipality Board as per the provisions of the Urban Areas and Cities Act, 2011. According to the Act, section 12(1), the management of a city and municipality shall be vested in the county government and administered on its behalf by a board constituted in accordance with section 13 or 14 of the Act. Under section 20(1) of the Act, the Board is given mandate to among other things: develop and adopt policies, plans, strategies and programme; and also formulate and implement an Integrated Development Plan (IDeP).

In this regard and as a way of effecting its mandate, the Board has resolved to undertake the development of an Integrated Development Plan for Lamu Municipality to fulfill one of their mandates and also as a

strategy to access finance for capital infrastructural projects especially those financed under the World Bank's Kenya Urban Support Programme (KUSP). In the end, the implementation of the IDEP is intended to be a means of transforming the County by developing the Municipality area through identified and specific capital infrastructure projects.

According to World Bank Group, a capital investment project provides a link between the municipality's strategic vision, its urban land use plan, and its annual budget. The IDEP will be expected to describe and integrate urban area policies, development programmes and financial abilities to manage the investment needs associated with its spatial development and built environment within Lamu Municipality.

To achieve this, it is expected that the consultant will take stock of any investments initiatives in the municipality; any development initiatives, including infrastructure, physical, social, economic and institutional development initiatives; all known projects, plans and programmes to be implemented within the Municipality by any organ of state; and set out the key performance indicators set by the county.

1.3 Legislative Requirements regarding Public Participation Process on the IDEP

Under the constitution of Kenya 2010, development planning is provided for at two distinct levels of government. Schedule 4 of the constitution specifies the planning functions assigned to the National Government on the one hand, and to the county governments on the other National government is assigned: National economic policy and planning; National statistics and data on population; The economy and the society generally.

County Governments are assigned: County Planning and Development; Statistics; Land Survey and Mapping; Boundaries and fencing; Housing; Electricity and gas reticulation; Energy regulation. Article 184 of the Constitution of Kenya, 2010 provides for governance and management of urban areas and cities and in particular:

- Criteria for classifying areas as urban areas and cities,
- Principles of governance and management of urban areas and cities; and
- Participation by residents in the governance of urban areas and cities.

County planning is provided for in The County Governments Act Part 11. Section 107(1) of the County Governments Act speaks to the four types of plans that must be prepared in a county and that will be the basis for all budgeting and spending in a county.

These are; County Spatial Plans (10 year), County Sectoral Plans (10 years), County Integrated Development Plans (5 years), Cities and Urban Areas Plans (5 years), Integrated Urban Development

Plan (5 years). Under section 104(2), the county planning framework is required to integrate economic, physical, social, environmental and IDeP. Urban Areas and Cities Act, Cap. 275 outline the procedure for the conferment of a city, municipality or town status. Sections 5(1), 9 and 10 of that Act outline the criteria for classification of a City, Municipality and Town, respectively. Section 5(2) provides for conferment of the status of special purpose city to an urban area that has significant cultural, economic or political importance. It should be noted that among the key classification requirements under sections 5(1), 9(3) and 10(2) of the Urban Areas and Cities Act (2011), is the existence of an urban area or city integrated development plan in accordance with the Act.

Under the Constitution, 2010 article 40(1) sets out the principles governing land use policy. This is designed to address long-standing grievances over land, including issues of over-centralization, corruption and inefficiency at various levels. All these therefore underscore the importance and rationale for IDeP as a requirement by law (UACA, 2011 &UACA- Amendment Act, 2019), is like in all other plans stipulated by law and furthermore, aimed at spurring the socio-economic development agenda of the County Municipality.

Why Prepare an IDeP?

Under section 40 of the Urban Areas and Cities Act 2011, ‘an integrated urban area or city development plan shall reflect, among other things:

- (a) A board’s vision for the long-term development of the city with special emphasis on the... most critical development needs;
- (b) An assessment of the existing level of development in the city... including an identification of communities which do not have access to basic services;
- (c) The determination of any affirmative action measures to be applied...
- (d) the board’s development priorities and objectives during its term in office, including its economic development objectives, community needs and its determination on the affirmative action in relation to the marginalized groups’ access to services;
- (f) A spatial development framework, which shall include the provision of basic guidelines for land-use management...;
- (j) A financial plan which shall include the budget projection for at least the next three years; and
- (k) Key performance indicators and performance targets.’

1.4 Purpose of the Assignment

General objective

The general objective of this consultancy is to prepare an Integrated Development Plan (IDeP) for Lamu Municipality that will play a central role in guiding and controlling future development and identify critical infrastructure within Lamu Municipality and its peri-urban as well as ensure the Municipal board fulfils its functions and mandate as per the provision of Cap. 275. Urban Areas and Cities Act.

Specific objectives

The IDeP will demonstrate among other things:

- i. Integrated development initiatives, policies, and programmes for the municipality
- ii. The board’s vision for the long-term development of the city with special emphasis on the most critical development needs as expressed by the municipality residents;
- iii. an assessment of the existing level of development in the Municipality including the level of access of basic services in different areas of the municipality;
- iv. a spatial development framework which shall include the provision of basic guidelines for land-use management within the Municipality;
- v. a capital investment plan which shall include the budget projection for at least the next three years; and
- vi. Key performance development indicators and performance targets during the board’s tenure of office.

1.5 Scope of the Assignment

The consultant will develop an Integrated Urban Development Plan that will support and enhance sustainable development of Lamu Municipality and which will be in synergy with the larger County Spatial planning framework. In undertaking this plan assignment, we will be expected to work in collaboration with the Municipal Board to provide among other things:

- i. an assessment of the current social, cultural, economic and environmental situation in the municipality;
- ii. A determination of community needs and aligning them to the requirements of the constitution as far as basic needs for instance housing are concerned
- iii. show how it advances the protection and promotion of the interests and rights of marginalized groups in the municipality community

- iv. a stock of any investment initiatives in the municipality; any development initiatives, including infrastructure, physical, social, economic and institutional development initiatives; all known projects, plans and programmes to be implemented within the Municipality by any organ of state
- v. a list of priority development projects based on identified needs in order of urgency and long-term importance
- vi. an integrated framework of goals, strategies and specific implementation programmes and projects aimed at achieving or attaining the prioritized development needs
- vii. a sectoral and strategic linkage and coordination of different development priorities together with an integrated governance and institutional framework, and finally,
- viii. A performance indicator matrix/framework to be used for the Monitoring and Evaluation phase.

1.6 Need for Stakeholder Engagement

Stakeholders are individuals or groups who may be directly planned for by or have an effect on planning for the Municipality, formed by the towns and or administrative wards within the Municipality, during the project's execution phase or implementation period. They may also include people who have a strong interest in the project for academic, philosophical, or political reasons, even though they are not directly affected by it.

The need for stakeholder participation is:

I. Requirement by Law

The Constitution of Kenya (2010) Part 2 – Environment and Natural Resources; calls for public participation in management, protection and conservation of the environment. The County Government Act No. 17 of 2012 Section 115 calls for public participation in the county planning processes.

II. As a Best Practice

Stakeholder consultation and involvement in community development projects has become a fundamental stage in the planning process. Communities are no longer considered recipients of autocratic development programmes. Nonetheless, they play a critical role in identifying and responding to development issues that affect their community.

The most important reason for identifying and understanding stakeholders is that it allows the consultant to involve them as part of the project. The participatory effort that involves representation of as many stakeholders as possible has a number of important advantages:

- It places more ideas on the table than would be the case if the development and implementation of the effort were confined just to the consultant and the identified project experts.

- It includes varied perspectives from all sectors and elements of the planning area, thus giving a clearer picture of the community context and potential problems and opportunities.
- It gains buy-in and support for the project from all stakeholders by making them an integral part of its development, planning, implementation, and evaluation. It becomes their project, and they will do their best to make it work.
- It is fair to everyone as the stakeholders can have a say in the options for the development of the trading centres that may seriously affect them.
- It saves the consultant and the client in general from being blindsided by concerns they had not considered or did not know about. If everyone has a seat at the table, concerns can be aired and resolved before they become stumbling blocks. Even if they cannot be resolved, they will not come as surprises that derail the project after significant milestones have been achieved.
- It strengthens the position of the consultant especially in instances where there is opposition. Having all stakeholders on board makes a huge difference in terms of political and moral influence.
- It creates bridging social capital for the community. Social capital is the web of acquaintances, friendships, family ties, favors, obligations, and other social currency that can be used to cement relationships and strengthen community. Bridging social capital, which creates connections among diverse groups that might not otherwise interact, is perhaps the most valuable kind. It makes possible a community without barriers of class or economics, where people from all occupations can know and value one another.
- The credibility of the consultant is enhanced as involving and attending to the concerns of all stakeholders establishes the consultant as fair, ethical, and transparent, and makes it more likely that other settlements will work with the consultant in other circumstances.
- It increases the chances for the success of the planning project.

For all of the above reasons, identifying stakeholders and responding to their concerns makes it far more likely that the project will have both the community (trading centres) support it needs and the appropriate focus to be effective.

1.7 Approach to Stakeholder Selection

The Client and the consultant Centre for Urban and Regional Planning put a lot of emphasis on stakeholder participation or involvement at all levels as part of the planning process.

Following the stipulation of several local and international statutes and policy papers, the consultant has aimed to ensure the constructive engagement with the entire spectrum of societal actors throughout the

project life cycle. Stakeholder participation is considered as a crosscutting continuous process with linkages to all work packages throughout the project.

To mobilize and strengthen the capacities of the local actors in the project processes the following generic issues were explored through stakeholder engagement:

- Relations between (competing) demands of the contract as well as the wishes of the residents for each trading centre
- Roles and responsibilities of the different actors involved (political leaders and communities, technical officers, County government services, providers and support structures) and relations between them
- Cultural, organizational and institutional barriers that prevent public participation
- Sustainable development of settled areas
- Rendezvous of vulnerable groups in project deliveries.
- Attention regarding gender issues, such as the role of women in development and land ownership

The approach is to stimulate discussion by stakeholders on the issues, so that awareness is developed/ raised by the stakeholders' discussions and agreement on approaches and issues achieved in a participatory way.

1.8 Stakeholder Identification and Mapping

The following is a list of the key stakeholders who were identified in the preparation of IDEP for Lamu Municipality:

Table 1: Stakeholder Identification

| Stakeholders | Lamu Municipality |
|---|--|
| 1. Local Community/Residents | Community members from Matondoni, Old Town, Shella, Mokowe, Hindi and Bargoni – land owners, Tenants |
| 2. Environmental, Physical Planning and Land Managers at the County and local level | CECM in charge of Land and Physical Planning, NEMA – Lamu County Office, Lamu County Land Management Board, Public Health Officers, Community, County Development Control Officers |
| 3. Advocacy and Special Interest Groups | Local Groups including Business, Youth, Women, People with disabilities, widows, etc. CBOs, Local Planning Committees, FBOs, |
| 4. Sociology and Community Development agencies | County Development Department, County Sports, Culture and Community Development Department |
| 5. County Government agencies | County Department of Lands and Physical Planning |

| | | |
|-----|--|--|
| 6. | County Government officials and policy makers | County Departmental Chiefs, Directors and expert officers, Local Politicians – MCAs |
| 7. | Administration and Security Agencies | Local Area Chiefs, politicians (notably MCAs), Ward Administrator, sub county The Traditional Authorities in the Municipality |
| 8. | Educational and Research Institutions – universities, schools, churches, children's homes, hospital &/or clinics | Schools, colleges |
| 9. | Business associations; Organized labour | BMU, Retail and industry groups and key sectors within them |
| 10. | Unorganized business groups | |
| 11. | Sport bodies | |
| 12. | Financiers | CGL |
| 13. | Other influential groups and individuals | Clergy members, local professionals, CEOs and the general business community Village Elders, Community activists Community at large, Media |



1.9 Stakeholder Consultation Schedule

The table below gives a detailed summary of the stakeholder engagements that have taken place from the inception up to the current phase of the project.

Table 2: Stakeholder Consultation Schedule

| Type of Consultation | Meeting | Location | Attendance ¹ | | Date | Purpose |
|---|--|---|-------------------------|---------------|-----------------------------|---|
| 1. Visioning Workshop with the Municipality Board Members | | | | | | |
| Key Informant- Lamu Municipality Board | Virtual Kick-off Meeting | Virtual meeting | Male | Female | 25 th June 2020 | Reconnaissance, Introduction and Project Commencement |
| | | | 15 | 4 | | |
| Key Informant- Lamu Municipal Board | Presentation of the Inception Report – IDEP, Lamu Island UDP & Amu Solid Waste Management policy | Lamu Museum, Curator’s Office | Male | Female | 27 th July 2020 | Vision formulation and Inception Reporting with Lamu Municipality Board |
| | | | 17 | 4 | | |
| 2. Public Participation Forums – Community Sensitization & Visioning Workshops | | | | | | |
| Community | Community Sensitization & Visioning Forums | Old Town/Langoni and settlements - Lamu Fort Museum Square Outside Zahidi Ngumi Conference Hall. | Male | Female | 28 th July 2020 | <ul style="list-style-type: none"> Sensitizing the community on the IDEP Preparation Identifying the challenges, tentative solutions and opportunities in the Towns/Wards Aligning community needs to the Vision |
| | | Shella Town @ Shella Primary | 22 | 9 | | |
| | | Mokowe/Hindi & Bargoni in Mokowe Town @ Masjid Bilal Kwa Maasai | 18 | 10 | 28 th July 2020 | |
| | | Matondoni, Kipungani settlements; @ Matondoni Social Hall | 26 | 35 | 29 th July 2020 | |
| LAPSSET Corridor Development Authority, Lamu Port Operations Lead | Consultant Teams’ Tour | Lamu Port | Male | Female | 30 th July 2020 | Establish status of the Lamu Port, and thus LAPSSET Corridor |
| | | | 8 | 1 | | |
| 3. Draft Plan – Technical Workshop | | | | | | |
| Presentation of Draft Plan to County Technical & Municipal Board | Technical Workshop | Kenya School of Government, Mombasa County | 22 | 5 | 4 th August 2021 | <ul style="list-style-type: none"> Present the situational analysis and the draft proposals To get comments and suggestions from the Technical Team on the draft proposals Derive the way forward |

¹ These have been accurately extracted from Attached attendance Lists in Section 3.0 Minutes Meetings

| 4. Public Participation Forums – Validation of Draft Plan Proposals | | | | | | |
|---|-------------------------------|--|----|----|-------------------------------|--|
| Community | Community Validation Forums | Amu/Langoni and settlements - Lamu County Assembly | 13 | 37 | 26 th January 2022 | <ul style="list-style-type: none"> ▪ To highlight and present on the situational analysis and the draft proposals ▪ To get comments and suggestions from the Community on the draft proposals ▪ To validate the proposals and derive the way forward |
| | | Shella – Shella Primary school | 26 | 15 | 26 th January 2022 | |
| | | Mokowe, Hindi, Bargoni, Budhei Towns; in Mokowe Town @ Masjid Bilal Kwa Maasai | 42 | 80 | 27 th January 2022 | |
| | | Matondoni, Kipungani settlements; @ Matondoni Social Hall | 35 | 32 | 27 th January 2022 | |
| 5. Validation of Final Draft by the Board | | | | | | |
| Lamu Municipal Board; Lamu County Technical Team | Technical Workshop & Approval | Kenya School of Government, Mombasa City County | 24 | 9 | 22 nd March 2022 | <ul style="list-style-type: none"> ▪ Circulation of the Plan to relevant committees and County Technical ▪ Presentation of final draft Plan ▪ Discussions, Comments and validation of proposals ▪ Deliberations on timelines for Approval phase at the County Assembly |

2.0 STAKEHOLDER CONSULTATION PROCESS

Stakeholder Consultation is fundamental to the integrated development planning, since the stakeholders are involved throughout the project. It enables the consultants to obtain informed opinions and input that acts as building blocks for the plan formulation. The stakeholder consultation process in this project is highlighted below:

- i. Key Informants
- ii. Community participation Forums in Preparation of Lamu Municipality IDEP

2.1 Key Informants Meeting

Key informant interviews were conducted during the data collection phase to get more information that is detailed on certain planning aspects. The consultant team visited offices such as National Museums of Kenya, Lamu heritage offices and LAPSSSET Corridor Development Authority, Mokowe public Market stakeholder forum. The key informant on heritage site, curator, was able to share information on status of Lamu Old town as a world heritage site. While information on Lamu Port, part of the LAPSSSET, was detailed out by an operations lead, who indicated progress of the berths (three berths out of 32 finalized) thus the consultants were able to access the information they required, to appraise the IDEP report.

2.2 Community Consultation

2.2.1 Community Participation Forums

The consultant team held community sensitization and visioning workshops for the key towns, within the 3 No. wards; Matandoni/Kipungani villages, Mokowe, Hindi, Bargoni, Old Town and Shella respectively. The meetings' objective was on sensitizing the community on the need for an IDEP for Lamu Municipality. All the community members received and embraced the project with great positivity; with high hopes that it would solve the issues of the Municipality.

The consultants engaged various groups in the community in order to identify the key development challenges facing the Municipality, identify solutions to solve those challenges and highlight the capital projects and natural resources. These groups included men, women, youth and PWDs representatives among other key interest groups. The issues that were raised from the FGD were crucial since they were used in the composition of the integrated development plan for the municipality. During the discussions, each group was tasked with identifying planning needs and or challenges and consequent proposals exhaustively for the coming fiscal planning years.

The table below outlines the main issues that arose during a number of the community sensitization meeting;

ISSUES RAISED DURING VISIONING AND INCEPTION REPORTING FOR THE PREPARATION OF IDEP FOR LAMU MUNICIPALITY WITH LAMU MUNICIPALITY BOARD – 27TH JULY 2020

Table 3: Matrix of Issues and responses at stakeholder engagement Meeting for Lamu Municipality IDEP with LMB

| Issues | Deliberations & Way forward |
|--|---|
| <ul style="list-style-type: none"> - Poor implementation of plans. - There is interference of the functions of the municipal board by the national government through the line ministries. - Political interferences barring autonomy of the LMB - The municipality is underfunded. Allocation of funds for projects is politically interfered as well little funds is channeled to support the board's functions. - There is limited human resource capacity at the Lamu municipality level. - The capacity of the municipality in enforcing regulations and carrying out development control is limited. As a result, people have built haphazardly and on unsuitable areas. - The municipality does not have the capacity nor the regulations to govern the influx operation of motorcycles and hawkers along the sea front. - Incorporation of Basuba Ward into the Municipality scope - Lamu Old Town on the verge of being struck from the World Heritage Old Town, hence its Swahili culture and heritage due to: <ul style="list-style-type: none"> <i>Motorcycles and vehicles in the town;</i> <i>poor drainage & sanitation;</i> <i>New Building materials</i> - Whether the IDEP for Lamu Municipality will be sustainable | <ul style="list-style-type: none"> - The Lamu Municipality Board and the consultants should propose innovative, cost-effective means of implementing proposed plans to avoid lack of implementation of plans as in previous regimes. - The board should find ways of enhancing the political good will to national allocation of project funds; KUSP; return on investment on capital projects, forge public private partnerships etc. - The planning needs should come from the local inhabitants and their representatives/leaders as much as the commitment to take actionable responsibilities provided there is a legal and institutional framework as a basis. - IDEP will provide an effective M&E framework; capital investment framework and capital funding to activate projects - Zoning to be articulated by the IDEP for Lamu Municipality which will detail out capacities of the mandate, coordination and resources of LMB - Basuba ward is within the Municipality extents, thus service spread - IDEP for Lamu Municipality to come up with development guidelines & regulations for the Island and Municipality at large that will uphold the cultural and heritage function - There is need for the municipality to employ people to manage garbage collection, clean market areas, clean public toilets etc. - There is need for the consultants to come up with planning policies and guidelines that are in tune with the uniqueness of Lamu particularly the narrow streets as opposed to the conventional standards, which can be easily challenged in courts. - Sustainability of the plan was emphasized through active stakeholder engagement and incremental implementation of proposed actions. |

ISSUES RAISED DURING COMMUNITY PARTICIPATION FORUM AT MATONDONI IN THE MAKING OF IDEP FOR LAMU MUNICIPALITY – 27TH JULY 2020

Table 4: Issues raised from Community Participation Forum at Matondoni

| Issue | Deliberations & Way forward |
|--|---|
| <p>-Poor drainage. Causes flooding of schools, football pitch/stadiums and pavements from storm water and sea rise.</p> <p>-Lack of a designated landing site for fishermen.</p> <p>-Lack of a designated boat making site, weaving, artisan and craft activities that support fishing.</p> <p>-Inaccessibility to market areas especially fish market due to poor road networks.</p> <p>-Lack of a designated farmer’s market area.</p> <p>-Lack of complementary facilities such as cold storage/ freezers to preserve fish.</p> <p>-Lack of an abattoir and veterinary officers to inspect slaughtered meat.</p> <p>-Delayed response from utility companies e.g. KPLC, Public health officers and veterinary officers.</p> <p>-Inadequate land for public purposes. E.g. there is land set aside for cemetery (1 acre) but this is limited to cater for future demand. The community dispensary is also small and inadequately equipped to serve the population efficiently.</p> <p>There is no village polytechnic/vocational center.</p> <p>In Kipungani, stadium is currently seating on a private land.</p> <p>-Limited coverage of the Matondoni community water project. The water is not treated. It is supplied directly after pumping.</p> <p>-Land grabbing. People have settled on land without titles while idle land belonging to absentee owners dot the settlements.</p> <p>-Lack of development control leading to haphazard buildings.</p> <p>-Poor accessibility and circulation within the settlements due to no observance of building controls and unregulated subdivision. Depicted by narrow walkways.</p> <p>-Lack of emergency response facilities e.g. no stand by emergency boat.</p> | <ul style="list-style-type: none"> - Install emergency services and facilities. - Upgrade impassable roads to all weather road. Murram rather than cabro on Amu-Matondoni road. - Proposal to build a bridge as in the vision 2030 document to connect Matondoni to Mokowe. - Expand existing community water project to cater for future population. - Expand Matondoni secondary school to include boarding facilities through flood control by creating a sea wall to enable land reclamation within the school compound. - Expand the dispensary, employ clinical officers, equip laboratory and add patient rooms. - Fencing of the school - Fish storage, offices, market to support the fishing industry |

ISSUES RAISED DURING COMMUNITY PARTICIPATION FORUM AT OLD TOWN IN THE MAKING OF IDEP FOR LAMU MUNICIPALITY – 28TH JULY 2020

Table 5: Issues raised from Community Participation Forum at Old Town

| Issue | Deliberations & Way forward |
|--|--|
| <ul style="list-style-type: none"> - Lack of designated playing areas especially for children - Poor solid waste management, lack of designated waste disposal facilities leading to increased pollution of the environment and especially the ocean. - Poor implementation of plans. - Lack of a designated landing site for fishermen. - Lack of designated fish market - Lack of a designated boat repair site, weaving, artisan and craft activities that support fishing. - Lack of complementary facilities such as cold storage facilities to preserve fish. - Unsafe jetties and landing steps especially for the disabled. - Uncovered boreholes that pose a risk to the public especially playing children. - Upcoming settlements around the town that are not planned - Lack of disaster preparedness - Risk of unregulated petroleum product selling stations - Unregulated motorcycles have caused numerous accidents - Donkeys roaming in the town causing pollution - Congestion due to increased population in the center - Shortage of potable water and overreliance of boreholes - Pollution of ground water from disposed liquid waste - Lack of a playing and recreational ground - Lack of street names making it hard for identification of areas and ease in emergency responses - Unregulated land subdivision resulting to plots with no access | <ul style="list-style-type: none"> - Reclamation of land by constructing a seawall at Kano area to establish a playing ground. - Adoption of household disposal bins to be collected by the county government workers daily. - Proposed boat repair and landing site at Kano - Residents to take up cleaning of the areas around them - Designate roads for motorcycles segregated from pedestrians - Establish a motorcycle regulatory authority - Establish at least four jetties with specialization for passengers, foodstuff, other goods and materials. - Give strict guidance for establishment and running of petroleum selling points. - Increase the number of people cleaning the town - Acquire a site for disposal of solid waste - Provide a rig road around the town - Provide small markets in Langoni, Kashmir, Mkomani and Shella - Plan for the establishment of other settlements to decongest the center - Establish a street addressing system - Restrict cars from the beach - Install emergency services and facilities - There is an existing waste water management plan/proposal with the museum (NMK) which could be explored in the Plan formulation as a viable option to manage liquid waste - County has a 4-acre plot that can be used for waste disposal - Potential to use Decentralized Treatment Facilities for the provision of water |

3.0 STAKEHOLDER ENGAGEMENT MEETINGS

3.1 Presentation of the Inception Report – IDEP to Lamu Municipal Board

| | | |
|---------------------|---|--|
| Meeting | PRESENTATION OF THE INCEPTION REPORT & VISIONING WORKSHOP WITH THE LAMU MUNICIPAL BOARD | |
| Date | 27 th July 2020 | |
| Time | 9:30 am – 2:15 pm | |
| Venue | The Lamu Fort | |
| Attendance | <p>1. Lamu Municipality Board Representation</p> <p>2. Local/Ward Administration & Leadership representation</p> <p>3. National Museums of Kenya</p> <p>4. KREIS Spatial Planning & Consulting Associates Ltd</p> <p>5. Center for Urban & Regional Planning Ltd</p> <p>6. Spatial Milestones Ltd</p> <p>(See attached signed attendance list)</p> <p>Absent with Apology</p> <p>7. Ms. Farida Hassan – Chairlady, Lamu Municipality Board</p> <p>8. Umulkher Athman – Lamu Municipality Board Member</p> <p>9. Said Mkuu - Lamu Municipality Board Member</p> <p>10. Mr. Renson K. Mbwagwa. – Lead Consultant, CURP</p> | |
| Agenda item; | <p>1. Prayer & welcoming remarks.</p> <p>2. Introductions.</p> <p>3. Presentation of three (3) inception reports- by KREIS, CURP, Spatial Milestones.</p> <p>4. Feedback of the inception reports.</p> <p>5. Visioning Workshop.</p> <p>6. Closing Remarks & Way Forward</p> | |
| Minutes | Deliberation | Owner |
| MIN/01/07/2020 | <p>Opening and welcome Remarks</p> <p>- The meeting was called to order at 9:30 am.</p> <p>- The municipal manager requested a volunteer from the participants to open the meeting with a word of prayer.</p> <p>- All the participants were welcomed into the meeting and urged to observe the public health guidelines on COVID-19 throughout the deliberations.</p> | <p><i>LMB</i></p> <p><i>Consultant teams</i></p> |
| MIN 02/07/2020 | <p>Introductions</p> <p>The Municipal Manager welcomed everyone on board and thanked them for attending the meeting.</p> <p>- He went ahead to introduce the Lamu Municipality board members present.</p> <p>- It was emphasized that the meeting was an important stage since it provided the consultants</p> | <i>Consultant teams</i> |

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| | <p>and the municipality board an opportunity to agree on the scope of the project.</p> <p>- The municipal manager urged the consultants to come up with a plan that captures the present and future needs of Lamu community as well as retain the heritage status of Lamu old town.</p> <p>- It is then that the three consultant teams from KREIS, CURP and Spatial Milestones introduced themselves.</p> <p>- The consultants were then welcomed to the stage to make their presentation on the inception reports.</p> | |
| MIN 03/07/2020 | <p>Presentation of the Lamu Municipality IDEP Inception report by CURP</p> <p>- CURP made a presentation of the inception report. The key points from the presentation included;</p> <p>- The name of plan being prepared is, the Lamu Municipality Integrated Development Plan (IDEP)</p> <p>- The geographical scope of the plan will cover Old Town, Matandoni & Kipungani, Shella, Mokowe, Hindi and Bargoni towns, of the 3 No. wards forming the Municipality.</p> <p>- The Timeframe for the preparation of the plan is five (5) months.</p> <p>- Stakeholder engagement will be done at each stage of the planning process.</p> <p>- Lamu Municipality has strengths in tourism, fishing, artisan & craft.</p> <p>- The main threat to the Municipality is poor/lack of solid waste and wastewater management. It was on this note that CURP applauded the municipal board for engaging Spatial Milestones to focus on the planning for solid waste management.</p> <p>- The need to work closely with the other two consultants; Spatial Milestones and KREIS in bringing their plan proposals into synergy.</p> <p>- The expected time of completion of the IDEP is end of September 2020 with a draft Plan ready by end of August.</p> | <i>CURP Team</i> |
| MIN 04/07/2020 | <p>Presentation & Feedback of the Inception Report, Integrated Development Plan for Lamu Municipality by CURP</p> <p>The following observations were made in this session:</p> <p>- There is interference of the functions of the municipal board by the national government through the line ministries.</p> | <p><i>CURP Team</i></p> <p><i>LMB</i></p> |

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| | <ul style="list-style-type: none"> - The municipality is underfunded. Allocation of funds for projects is politically interfered as well little funds is channeled to support the board's functions. - There is limited human resource capacity at the Lamu municipality level. - The capacity of the municipality in enforcing regulations and carrying out development control is limited. As a result, people have built haphazardly and on unsuitable areas. - The municipality does not have the capacity nor the regulations to govern the influx operation of motorcycles and hawkers along the sea front. - There is need for the municipality to employ people to manage garbage collection, clean market areas, clean public toilets etc. - There is need for the consultants to come up with planning policies and guidelines that are in tune with the uniqueness of Lamu particularly the narrow streets as opposed to the conventional standards, which can be easily challenged in courts. - The Lamu Municipality Board and the consultants should propose innovative, cost-effective means of implementing proposed plans to avoid lack of implementation of plans as in previous regimes. The board should find ways of enhancing the political good will to national allocation of project funds; KUSP; return on investment on capital projects, forge public private partnerships etc. - Sustainability of the plan was emphasized through active stakeholder engagement and incremental implementation of proposed actions. - The planning needs should come from the local inhabitants and their representatives/leaders as much as the commitment to take actionable responsibilities provided there is a legal and institutional framework as a basis. | |
| MIN 05/07/2020 | <p>Visioning Item Consultant teams facilitated the visioning session.</p> <ul style="list-style-type: none"> - Lead Consultant, CURP stimulated the discussion drawing examples from the Kenya Vision 2030 and how it was formulated. - The board members were then given time to suggest key words that they deemed critical for inclusion into the vision statement. - Key words suggested by members of the Board include: Sustainability; Good life; Culture; | <p><i>Consultant teams LMB</i></p> |

| | | |
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| | <p>Municipality; Empowered; Society; Livable; Gateway to economic opportunities; Modern; Environment</p> <ul style="list-style-type: none"> - After a number of attempts from members to coin the vision, the following vision statement was agreed by all: ‘A world-class, culturally sustainable municipality’ - Consequently, the mission statement(s) was agreed to be derived from the listed words above but anchored on the overall vision | |
| MIN 06/07/2020 | <p>Closing remarks & Way forward</p> <ul style="list-style-type: none"> - The Municipal Manager called upon the Vice Chair to give closing remarks. - The Vice Chairman of the municipal board expressed the Board's gratitude to the three consultants for the work done so far. - The Vice Chair called for cooperation among the Board members and the consultant teams even as they move into the various settlements for community forums. He further noted that the Board members will facilitate the community forums and the consultants will only be there to capture the needs and issues raised by the residents. - The framework for community engagement as suggested by the V. Chair was agreed upon by the consultants. - The next activity of the day was identified as visiting the Matondoni and Kipungani community, and holding a community participation session at the Matondoni social hall. - The consultant's team leader thanked the board members for their contribution and active participation through quick feedback on the three plans being undertaken within the municipality. - The Municipal Manager closed the meeting with a word of prayer. - There being no other business, the meeting was closed at 2:15PM. | <p><i>All</i></p> |
| <p>Photo gallery of the meeting proceedings</p> | | |



An ongoing presentation of the IDEP Report by CURP Technical lead above



Attendance sheets

Lamu County Government
For People & Progress

PREPARATION OF INTEGRATED DEVELOPMENT PLAN (IDEP) FOR LAMU MUNICIPALITY
CONTRACT NO: CGL/ONT/030/LAMU MUNICIPALITY/IDEP/2019-2020

PRESENTATION OF INCEPTION REPORT TO THE LAMU MUNICIPALITY BOARD & VISIONING WORKSHOP
VENUE: LAMU EAST MUSEUM, QUARTER'S OFFICE DATE: 27/07/2020

| No. | Name | Tick Gender | | Institution/Town/Designation | Telephone | Email Address | Signature |
|-----|-------------|-------------|---|------------------------------|------------|------------------|-----------|
| | | M | F | | | | |
| 1 | David Omido | ✓ | | Planner - CURP | 0717489279 | domido@ymail.com | |
| 2 | | | | | | | |
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Enhancing Order, Safety, Convenience, Health, Economy & Sustainable Use of Space

Lamu County Government
For People & Progress

PREPARATION OF INTEGRATED DEVELOPMENT PLAN (IDEP) FOR LAMU MUNICIPALITY
CONTRACT NO: CGL/ONT/030/LAMU MUNICIPALITY/IDEP/2019-2020

PRESENTATION OF INCEPTION REPORT TO THE LAMU MUNICIPALITY BOARD & VISIONING WORKSHOP
VENUE: LAMU EAST MUSEUM, QUARTER'S OFFICE DATE: 27/07/2020

| No. | Name | Tick Gender | | Institution/Town/Designation | Telephone | Email Address | Signature |
|-----|-----------------------|-------------|---|------------------------------|-------------|----------------------------|-----------|
| | | M | F | | | | |
| 1 | Abubakar Goshir | ✓ | | Regist Member | 0902 199190 | abubakar@ymail.com | |
| 2 | OMAR M. FAWZI | ✓ | | MM SECRETARY | 072916415 | omar.fawzi@ymail.com | |
| 3 | Muhammad Mohammed | ✓ | | NMK-LAMU | 0731141916 | muhammad@ymail.com | |
| 4 | Museet Kamboi | ✓ | | KREIS | 0720986612 | museet.kamboi@ymail.com | |
| 5 | Kusala Legedi | ✓ | | CURP | 0781909017 | legedi@ymail.com | |
| 6 | Solomon Mwangi | ✓ | | Senatorial Member | 07241674981 | solomon@ymail.com | |
| 7 | Stephen Ngini | ✓ | | Senatorial Member | 0725117541 | stephen@ymail.com | |
| 8 | Lilian Mwangi | ✓ | | Senatorial Member | 0714602961 | lilian@ymail.com | |
| 9 | David Bwaya | ✓ | | Dev. Control Authority | 0723301208 | David.bwaya@ymail.com | |
| 10 | Abdullahi Kassim | ✓ | | AS - Lamu County | 0742476462 | abdullahi.kassim@ymail.com | |
| 11 | Deenop K. Charled | ✓ | | CURP | 0712127524 | deenop@ymail.com | |
| 12 | Peter W. PAMAT | ✓ | | CURP | 0727433001 | peter@ymail.com | |
| 13 | Juma A. Omar | ✓ | | Adm. Asst 1 | 0707313569 | juma@ymail.com | |
| 14 | ELIZABETH WIKIMUCHIRU | | ✓ | KREIS | 0703122684 | elizabeth@ymail.com | |
| 15 | KELVIN RITHO | ✓ | | KREIS | 0714398506 | kelvin@ymail.com | |
| 16 | John O. Ouma | ✓ | ✓ | Lamu Treasury | 0709369787 | john@ymail.com | |
| 17 | Alex K. Jimbi | ✓ | | Lamu County | 0728202289 | alex@ymail.com | |
| 18 | Abdulla M. A. Fadil | ✓ | | Municipality CL | 0722 729215 | abdulla@ymail.com | |
| 19 | KERR OMOTI | ✓ | | KREIS | 071805514 | kerr@ymail.com | |
| 20 | Muhammad Mwangi | ✓ | | Lamu Municipality | 0724 593322 | muhammad@ymail.com | |

Enhancing Order, Safety, Convenience, Health, Economy & Sustainable Use of Space





3.2 Community Participation Forums – Sensitization and IDEP making

3.2.1 Matondoni community participation forum in preparation of Lamu Municipality IDEP

| | | |
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| Meeting | COMMUNITY PARTICIPATION FORUM IN PREPARATION OF LAMU MUNICIPALITY INTEGRATED DEVELOPMENT PLAN (IDEP), MATONDONI/KIPUNGANI VILLAGES | |
| Date of meeting | 27 TH JULY 2020 | |
| Meeting facilitator | MUNICIPAL MANAGER, LAMU MUNICIPALITY | |
| Location/venue | MATONDONI SOCIAL HALL | |
| Time | 3:00 P.M. – 5: 40 P.M. | |
| Meeting objective | | |
| <ul style="list-style-type: none"> - Sensitizing the community on the Preparation of the IDEP. - Identifying the challenges, solutions and opportunities in Matondoni town | | |
| Attendance | | |
| <ol style="list-style-type: none"> 1. Lamu Municipality Board Representation 2. Local/Ward Administration & Leadership representation 3. KREIS Spatial Planning & Consulting Associates Ltd 4. Center for Urban & Regional Planning Ltd 5. Spatial Milestones Ltd <p>(See attached signed attendance list)</p> | | |
| Absent with Apology | | |
| <ol style="list-style-type: none"> 6. Ms. Farida Hassan – Chairlady, Lamu Municipality Board 7. Umulkher Athman – Lamu Municipality Board Member 8. Said Mkuu - Lamu Municipality Board Member 9. Mr. Renson K. Mbwagwa, – Lead Consultant, CURP | | |
| Meeting Agenda | | |
| <ol style="list-style-type: none"> i. Introductory and brief opening remarks ii. Facilitation of public on participation in the making of IDEP iii. Closing remarks and way forward | | |
| Minutes | Owner | |
| MIN 01/7/2020: Introductory and opening remarks | | |
| <ul style="list-style-type: none"> - The meeting was called to order at 3:00 pm by the Assistant Chief who welcomed all members, requested a word of prayer from one of the community members present and gave the guests an opportunity to introduce themselves; -Self-Introduction was done by Lamu County Government Representatives, Consultant team – Center for Urban & Regional Planning (CURP) Ltd – tasked with preparation of Lamu Municipality Integrated Development Plan (IDEP), and local area administration; - All the participants were welcomed into the meeting and urged to observe the public health guidelines on COVID-19 throughout the meeting. - The Assistant Chief welcomed the Chief representing Matondoni and Kipungani sub-locations to give welcoming remarks. - The chief explained to the participants drawn from the two sub-locations the importance of the planning exercise undertaken by the consultants. | <p><i>Chair, Lamu Municipality Board</i></p> | |

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| <ul style="list-style-type: none"> - She encouraged the participants to voice all issues they want addressed by the plans as the work of the consultants is to listen to their daily challenges in order to understand their settlement better. - The vice chair of the board took to the stage to give a brief background of the structure and function of the Lamu Municipal Board as mandated by the Urban Areas and Cities Act. - The Vice chair went on to highlighted the jurisdictional areas covered by the Municipality. Namely, Mkomani, Hindi, Mokowe, Shella, Manda, Matondoni, Kipungani. - The Vice Chair then emphasized the aim of the day’s meeting is to identify issues facing Matondoni/Kipungani settlements and suggest specific areas for different land uses in a coordinated manner as advised by the urban expertise of the consultants. <p>The Vice chair gave a brief expectation of the agenda, which was with the facilitation of the consultant team, identify challenges and or planning needs for Matondoni/Kipungani villages and thereafter tentative solutions, which would inform prioritization and preparation of IDEP for Lamu Municipality.</p> <ul style="list-style-type: none"> - The municipal manager welcomed the consultant teams to introduce themselves followed by brief introductions from the local participants | |
| MIN 02/7/2020: Facilitation of public on participation in the making of IDEP - Identification of Community issues | |
| <p>The consultant team present, began by conveying apologies from the Principal consultant for CURP;</p> <p>The consultant reiterated on the agenda of the meeting which was to;</p> <ul style="list-style-type: none"> - Appraise the community of the vision of Lamu Municipality board, - Sensitizing the community on the Preparation of the IDEP, and - Facilitate the community in identifying the challenges, solutions and opportunities in the Town and therefore wards, to inform prioritization & planning of the Municipality <p>The consultant team present facilitated the community present into breakout groups, so as to flag out all planning challenges in the town and spatial attachment; after exhausting these, the locals were able to provide solutions as detailed out in as follows;</p> <p>Challenges identified;</p> <ul style="list-style-type: none"> - Poor drainage. Causes flooding of schools, football pitch/stadiums and pavements from storm water and sea rise. - Lack of a designated landing site for fishermen. - Lack of a designated boat making site, weaving, artisan and craft activities that support fishing. | <i>All</i> |

| | |
|---|--|
| <ul style="list-style-type: none"> - Inaccessibility to market areas especially fish market due to poor road networks. - Lack of a designated farmer’s market area. - Lack of complementary facilities such as cold storage/ freezers to preserve fish. - Lack of an abattoir and veterinary officers to inspect slaughtered meat. - Delayed response from utility companies e.g. KPLC, Public health officers and veterinary officers. - Inadequate land for public purposes. E.g., there is land set aside for cemetery (1 acre) but this is limited to cater for future demand. The community dispensary is also small and inadequately equipped to serve the population efficiently. There is no village polytechnic/vocational center. In Kipungani, stadium is currently seating on a private land. - Limited coverage of the Matondoni community water project. The water is not treated. It is supplied directly after pumping. - Land grabbing. People have settled on land without titles while idle land belonging to absentee owners dot the settlements. - Lack of development control leading to haphazard buildings. - Poor accessibility and circulation within the settlements due to no observance of building controls and unregulated subdivision. Depicted by narrow walkways. - Lack of emergency response facilities e.g. no stand by emergency boat. <p>Proposals</p> <ul style="list-style-type: none"> - Install emergency services and facilities. - Upgrade impassable roads to all weather road. Murram rather than cabro on Amu-Matondoni road. - Proposal to build a bridge as in the vision 2030 document to connect Matondoni to Mokowe. - Expand existing community water project to cater for future population. - Expand Matondoni secondary school to include boarding facilities through flood control by creating a sea wall to enable land reclamation within the school compound. - Expand the dispensary, employ clinical officers, equip laboratory and add patient rooms. - Fencing of the school - Fish storage, offices, market to support the fishing industry. <p>Opportunities</p> <ul style="list-style-type: none"> - There’s land for a village polytechnic and other public purpose use in Kipungani - Sand harvesting cottage - Fishing | |
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| <ul style="list-style-type: none"> - Farming <p>Strengths</p> <ul style="list-style-type: none"> - Matondoni has rich history in basket/capes weaving, boat making, art work, cultural dance and furniture making. | | |
| <p>MIN 03/7/2020: Closing remarks & way forward</p> <p>Agreed actions</p> <ul style="list-style-type: none"> - The consultants committed to providing a development framework aligned to the people’s needs which would be presented again to them for their validation and comments - The Consultant team to carry out physical mapping of resources and proposed areas of capital investment project in Matondoni and Kipungani. - There being no any other business, the Vice Chair of the LMB ended the meeting at 5:40 pm | | <p><i>All</i></p> |
| <p>Picture representations of the workshop proceeding</p> <div style="display: flex; justify-content: space-around;">   </div> <p><i>The board’s vice Chair, Abdallah Fadhil sensitizing the residents on the process; and the participants of the workshop raising issues to be addressed in the Plan</i></p> <div style="display: flex; justify-content: space-around;">   </div> <p><i>Welcoming remarks by the Assistant Chief, Matondoni; and the board’s Municipal Manager, Omar Famau</i> See attached attendance list</p> | | |

3.2.2 Old Town community participation forum in preparation of Lamu Municipality IDEP



PREPARATION OF INTEGRATED DEVELOPMENT PLAN (IDEP) FOR LAMU MUNICIPALITY
CONTRACT NO: CGL/ONT/030/LAMU MUNICIPALITY/IDEP/2019-2020
COMMUNITY PARTICIPATORY FORUM

TOWN: MATONDONI DATE: 27/07/2020

| No. | Name | Tick Gender | | Institution/Town/ Designation | Telephone | ID No. | Signature |
|-----|--------------------|-------------|---|-------------------------------|-------------|-----------|-------------|
| | | M | F | | | | |
| 1 | Muhammad Omar | ✓ | | Acci clay Malala | 0728566057 | 13078136 | [Signature] |
| 2 | Stephen Njira | ✓ | | Planner | 07205172541 | 100581524 | [Signature] |
| 3 | ELIZABETH Wambareu | | ✓ | PLANNER | 0720322684 | 24595551 | [Signature] |
| 4 | Oscar Charles | ✓ | | Planner | 072124524 | 9990732 | [Signature] |
| 5 | Wesley Kogelu | ✓ | | Planner | 0725689010 | 24790883 | [Signature] |
| 6 | David Ombelo | ✓ | | PLANNER CURP | 071269279 | 30257145 | [Signature] |
| 7 | Moses Kamba | ✓ | | GIS | 072098692 | 13666465 | [Signature] |
| 8 | Peter Wanjau | ✓ | | GIS | 0727433 08 | 23950870 | [Signature] |
| 9 | Sharon Mwarax | ✓ | | Planner | 0720674931 | 26955634 | [Signature] |
| 10 | Kireki Mwaruki | ✓ | | Supervisor trainee | 0714442061 | 37319034 | [Signature] |
| 11 | Jahaz A. Omar | | ✓ | Admin I | 0701313169 | 28901514 | [Signature] |
| 12 | Murung Abdulla | | ✓ | | 0715742100 | 06549 | [Signature] |
| 13 | ZENAB ALL SAID | | ✓ | CHV | 071477433 | 23445238 | [Signature] |
| 14 | Bilali Mhidi | | ✓ | | 071984535 | 1313513 | [Signature] |
| 15 | Rukia Saifan | | ✓ | | 0706080557 | 30424528 | [Signature] |
| 16 | Ashraf Ali | | ✓ | | 0702729943 | 0163628 | [Signature] |
| 17 | Nene Ali Suban | | ✓ | | 2704472642 | 5356445 | [Signature] |
| 18 | Amina Mohamed Omar | | ✓ | | 0798525000 | 35912344 | [Signature] |
| 19 | SHUDA SALIM | | ✓ | | 0162727 | 679789206 | [Signature] |
| 20 | NGRA SALIM HASSAN | | ✓ | | 0721787374 | 20099059 | [Signature] |



Enhancing Order, Safety, Convenience, Health, Economy & Sustainable Use of Space



PREPARATION OF INTEGRATED DEVELOPMENT PLAN (IDEP) FOR LAMU MUNICIPALITY
CONTRACT NO: CGL/ONT/030/LAMU MUNICIPALITY/IDEP/2019-2020
COMMUNITY PARTICIPATORY FORUM

TOWN: MATONDONI DATE: 27/07/2020

| No. | Name | Tick Gender | | Institution/Town/ Designation | Telephone | ID No. | Signature |
|-----|----------------------|-------------|---|-------------------------------|-------------|----------|-------------|
| | | M | F | | | | |
| 1 | Muhammad Hassan | ✓ | | AKOMU KIPUNGI | 0723023215 | 9352519 | [Signature] |
| 2 | HAFSIA SAID MOHAMMED | | ✓ | UMUJA W-GROUP | 072965662 | 28225299 | [Signature] |
| 3 | BAKAR OMER AHMED | ✓ | | YOUTH | 0712 575037 | 22394461 | [Signature] |
| 4 | Abdulla Omar Farouk | ✓ | | Youth | 0215572935 | 22158109 | [Signature] |
| 5 | ALI SEKUNIF S. | ✓ | | USTAZA | 0720699114 | 33356110 | [Signature] |
| 6 | Muhammad Hassan | ✓ | | NURSING OFFICER | 071677251 | 023072 | [Signature] |
| 7 | Ahmed Mohamed Ali | ✓ | | USTAZA | 0716726923 | 13536190 | [Signature] |
| 8 | MUHAMMED BILU | ✓ | | HEAD MEN | 0740905201 | 5355874 | [Signature] |
| 9 | MUHAMMED BAKAR | ✓ | | TEN HOUSES | 0729906122 | 0165888 | [Signature] |
| 10 | ABDI MUHAMMUD | ✓ | | MAN | 0719571172 | 0165416 | [Signature] |
| 11 | Fahma Abdalla Bwana | | ✓ | YOUTH ORGANISATION | 074384704 | 34502579 | [Signature] |
| 12 | ALI OMER ALI | ✓ | | MICA PERSON | 071526334 | 3096210 | [Signature] |
| 13 | ALI MUHAMMED OMER | ✓ | ✓ | USCADI | 0742905244 | 32347802 | [Signature] |
| 14 | HADITHA BAKAR AKU | ✓ | | NYUMBA KUMU | 0712527465 | 10391012 | [Signature] |
| 15 | MUHAMMED HADITHA | ✓ | | | 072286677 | 2171147 | [Signature] |
| 16 | ALI OMER ALI | ✓ | | YOUTH | 070466616 | 22407507 | [Signature] |
| 17 | ALI SWALEH | ✓ | | | 070790634 | 0165289 | [Signature] |
| 18 | Said Ali Bakari | ✓ | | Imam | 0722974718 | 20459677 | [Signature] |
| 19 | AHMAD SAMBANI | ✓ | | COXSACK | 0798509177 | 20920515 | [Signature] |
| 20 | MUHAMMED MOH'D SHADY | ✓ | | COXSACK | 0791166795 | 25008706 | [Signature] |



Enhancing Order, Safety, Convenience, Health, Economy & Sustainable Use of Space

| | |
|---------------------|--|
| Meeting Subject | Community Participation Forum in Preparation of Lamu Municipality Integrated Development Plan (IDEP), Old Town |
| Date of meeting | 28 TH JULY 2020 |
| Meeting facilitator | MUNICIPAL MANAGER, LAMU MUNICIPALITY |
| Time | 10:00 A.M. – 12: 30 P.M. |
| Location/venue | LAMU FORT, OUTSIDE ZAHIDI NGUMI CONFERENCE HALL |

Meeting objective

- Sensitizing the community on the Preparation of the IDEP.
- Identifying the challenges, solutions and opportunities in Old town

Attendance

1. Lamu Municipality Board Representation
2. Local/Ward Administration & Leadership representation
3. KREIS Spatial Planning & Consulting Associates Ltd
4. Center for Urban & Regional Planning Ltd
5. Spatial Milestones Ltd

(See attached signed attendance list)

Absent with Apology

6. Ms. Farida Hassan – Chairlady, Lamu Municipality Board
7. Umulkher Athman – Lamu Municipality Board Member
8. Said Mkuu - Lamu Municipality Board Member
9. Mr. Renson K. Mbwagwa, – Lead Consultant, CURP

Meeting Agenda

- i. Introductory and brief opening remarks
- ii. Facilitation of public on participation in Presentation of issues
- iii. Closing remarks and way forward

| Minutes | Owner |
|---------|-------|
|---------|-------|

MIN 01/7/2020: Introductory and opening remarks

- The Municipal Manager called the meeting to order at 10:00 AM.
- He then requested a volunteer to open the session with prayers.
- He welcomed all the participants and explained the purpose of the meeting being a consultative meeting for the residents to give input towards the development of the plan for the Island. He encouraged them to be free and air their views.
- He then introduced the municipal board members present and the Assistant County Commissioner.
- Thereafter, he introduced the consultant teams and the sectors they are working on.
- The Municipal Manger invited the Assistant County Commissioner to give remarks.
- The Assistant Commissioner drew the attention of the participants to the link between a well-planned town and security.
- He highlighted that the plan being prepared was part of the implementation of the CSP and it would give detailed guidance of issues of waste management, disaster preparedness among others.
- He emphasized that the plan would cement the heritage aspect of the island by advocating for a clean and attractive island.

Lamu Municipality Board
All

| | |
|---|-------------------|
| <ul style="list-style-type: none"> - The Municipal Manager then invited the Vice Chairperson of the Municipal Board to welcome the consultants and make remarks. - The Vice Chair explained the basis for the formation of municipalities based on the need for specialized management of urban areas. - He further explained the structure of the municipality management team comprising of the board and the manager. - He also informed the members that the preparation of the Island plan was part of the implementation of the CSP and that the Island Plan would give detailed guidelines for the local problems such as waste management, donkeys, order in the town, development control and provision of recreational areas. - He explained that Lamu town was initially planned for about 2,000 people but the population had grown past 15, 000 thus requiring planning intervention to guide urban growth. - He requested the residents to freely give their views and asked the consultant to go round the town with a few of the residents to physically map some of the problem areas and proposed project sites. - The Vice Chair welcomed the consultant teams to introduce themselves followed by brief introductions from the local participants. | |
| <p>MIN 02/7/2020: Facilitation of public on participation in the making of IDEP - Identification of Community issues</p> | |
| <p>Plan. Charles Osengo, Team Leader, CURP moderated the discussion. Key challenges and possible solutions identified by the residents are as presented below;</p> <ul style="list-style-type: none"> - Challenge: Lack of designated playing areas especially for children - Proposal: Reclamation of land by constructing a seawall at Kano area to establish a playing ground. - Poor solid waste management, lack of designated waste disposal facilities leading to increased pollution of the environment and especially the ocean. - Proposal: Adoption of household disposal bins to be collected by the county government workers daily. - Poor implementation of plans. - Lack of a designated landing site for fishermen. - Lack of designated fish market - Lack of a designated boat repair site, weaving, artisan and craft activities that support fishing. - Lack of complementary facilities such as cold storage facilities to preserve fish. - Unsafe jetties and landing steps especially for the disabled. - Uncovered boreholes that pose a risk to the public especially playing children. - Upcoming settlements around the town that are not planned - Lack of disaster preparedness | <p><i>All</i></p> |

| | |
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| <ul style="list-style-type: none"> - Risk of unregulated petroleum product selling stations - Unregulated motorcycles have caused numerous accidents - Donkeys roaming in the town causing pollution - Congestion due to increased population in the center - Shortage of potable water and overreliance of boreholes - Pollution of ground water from disposed liquid waste - Lack of a playing and recreational ground - Lack of street names making it hard for identification of areas and ease in emergency responses - Unregulated land subdivision resulting to plots with no access <p>Proposals</p> <ul style="list-style-type: none"> - Proposed boat repair and landing site at Kano - Residents to take up cleaning of the areas around them - Designate roads for motorcycles segregated from pedestrians - Establish a motorcycle regulatory authority - Establish at least four jetties with specialization for passengers, food stuff, other goods and materials. - Give strict guidance for establishment and running of petroleum selling points. - Increase the number of people cleaning the town - Acquire a site for disposal of solid waste - Provide a rig road around the town - Provide small markets in Langoni, Kashmir, Mkomani and Shella - Plan for the establishment of other settlements to decongest the center - Establish a street addressing system - Restrict cars from the beach - Install emergency services and facilities <p>Opportunities</p> <ul style="list-style-type: none"> - There is an existing waste water management plan/proposal with the museum (NMK) which could be explored in the Plan formulation as a viable option to manage liquid waste - County has a 4-acre plot that can be used for waste disposal - Potential to use Decentralized Treatment Facilities for the provision of water - Tourism - Fishing <p>Strengths</p> <ul style="list-style-type: none"> - Rich cultural base and availability of land for public facilities. | |
| <p>MIN 03/7/2020: Closing remarks & way forward</p> | |
| <ul style="list-style-type: none"> - The Ward MCA reiterated most of the issues raised by the residents as crucial issues requiring consideration in the Plan formulation; promised the support of his office in the process; and wished the consultants well in the undertaking of the assignment | <p><i>All</i></p> |

- The consultants committed to adequately explore viable proposals to address the current challenges and share the Plan with the residents for their indulgence and validation
- The Vice Chairman of the Lamu Municipal Board closed the meeting at 12:30PM, as there was no other business.

Picture representations of the workshop proceeding



The board's vice Chair, Abdallah Fadhil sensitizing the residents on the process; and the participants of the workshop raising issues to be addressed in the Plan



Remarks by the Municipal Manager, Omar Famau and Ward MCA, Hon Basode during the workshop



The Assistant County Commissioner making remarks; Workshop participants making their contributions

See attached attendance list

3.2.3 Shella community participation forum in preparation of Lamu Municipality IDEP

| | |
|---|---|
| Meeting Subject | COMMUNITY PARTICIPATION FORUM IN PREPARATION OF LAMU MUNICIPALITY INTEGRATED DEVELOPMENT PLAN (IDEP), SHELLA VILLAGE |
| Date of meeting | 28 TH JULY 2020 |
| Meeting facilitator | MUNICIPAL MANAGER, LAMU MUNICIPALITY |
| Time | 3:00 P.M. – 4: 50 P.M. |
| Location/venue | SHELLA PRIMARY SCHOOL |
| Meeting objective | <ul style="list-style-type: none"> - Sensitizing the community on the Preparation of the IDEP. - Identifying the challenges, solutions and opportunities in Old town |
| Attendance | <ol style="list-style-type: none"> 1. Lamu Municipality Board Representation 2. Local/Ward Administration & Leadership representation 3. KREIS Spatial Planning & Consulting Associates Ltd 4. Center for Urban & Regional Planning Ltd 5. Spatial Milestones Ltd <p>(See attached signed attendance list)</p> |
| Absent with Apology | <ol style="list-style-type: none"> 6. Ms. Farida Hassan – Chairlady, Lamu Municipality Board 7. Umulkher Athman – Lamu Municipality Board Member 8. Said Mkuu - Lamu Municipality Board Member 9. Mr. Renson K. Mbwagwa, – Lead Consultant, CURP |
| Meeting Agenda | <ol style="list-style-type: none"> iv. Introductory and brief opening remarks v. Facilitation of public on participation in Presentation of issues vi. Closing remarks and way forward |
| Minutes | Owner |
| MIN 01/7/2020: Introductory and opening remarks | |
| <ul style="list-style-type: none"> - The Ward M.C.A. called the meeting to order at 3.00 PM through a word of prayer from one of the participants. - All the participants were welcomed into the meeting and urged to observe the public health guidelines on COVID-19 throughout the meeting. - The Chief welcomed the Vice Chair of the municipal Board to introduce his team. - The Vice Chair of the board begun by giving a brief background of the structure and function of the Lamu Municipal Board as mandated by the Urban Areas and Cities Act. - The Vice Chair emphasized the role of the Municipal Board in controlling development and buildings as well as keeping the environment clean. It is in line with this role that he pointed to the importance of the planning work being undertaken by the three consultants (KREIS, CURP, and Spatial Milestones). | <p>Lamu Municipality Board</p> <p>All</p> |

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| <ul style="list-style-type: none"> - He then introduced the board members present in the meeting and the positions they hold within the Board and then called upon the consultants to self-introduce. - The consultant teams introduced themselves followed by the residents in attendance - | |
| <p>MIN 02/7/2020: Facilitation of public on Identification of Community issues</p> | |
| <p>Plan. Ngari Lead, Consultant Spatial Milestones moderated the discussion. Key challenges and possible solutions identified by the residents are as presented below;</p> <ul style="list-style-type: none"> - The ward MCA was first to give his remarks. - He observed that Shella has a locally organized system of leadership and cleaning their village that is independent from government. - He reiterated the importance of the planning exercise and displayed his support as the MCA. - The MCA noted that Shella is the most preferred tourist destination within Lamu. Hence emphasis on cleanliness and beautification of the environment. - Further, the MCA noted that the future of Shella is interlinked with the development of Manda Island. Concerning this point, he emphasized the need for a zoning policy regulating land use organization in Manda Island, prescribing the land subdivision standards, building standards as well as connectivity in order to get returns on the land value as well as attract investors into the area. - He emphasized that Shella residents aim for high standards of buildings and appreciate planning efforts to help them realize their expectations of high-quality environment. <p>Challenges</p> <p>Main challenges facing Shella residents were noted as follows:</p> <ul style="list-style-type: none"> - Poor drainage and sanitation especially during rainy seasons when the storm water become a menace (mostly caused by the Cabral standard streets within the village which lack adequate sock pits to drain the water). - Slow construction of roads to improve linkages e.g. the Kipungani-Mararani-Shella. - Land grabbing. - Lack/poor of implementation and enforcement of identified projects. - Donkey poo menace. - Stray dogs menace. - Plastic bag menace. - Dilapidated playgrounds for children and the youth. - A lot of public participation without implementation. - Lack of enforcement and development of regulations. - Lack of public cemetery. | <p><i>All</i></p> |

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|---|---|
| <ul style="list-style-type: none"> - Lack of a fishing landing site and complementary facilities such as cold stones. - Erosion of beaches (lack of sanitary facilities along the beach coast). - Lack of public utilities such as changing rooms and toilets along the beach. - Lack of a designated solid waste disposal site, collection points, incinerator. - Salt-water infiltration at Mararani. | |
| <p>Proposals</p> | |
| <ul style="list-style-type: none"> - Upgrading/expansion of the community social hall. - Beautification of the football pitch ‘7-aside’ stadium and adjacent properties - Where necessary, lease land from private landowners to fulfill public purpose. - Revoke all grabbed land - Erect a donkey-holding site for stray donkeys to enforce local regulations on donkey use. - Contain stray dogs. - Strengthen the Nyumba kumi initiative. - Translate actions into local by-laws. - Beachfront beautification. - Improve security on roads by attracting commercial land uses along the main roads. - Construction of ‘dams’ to collect rain water and increase fresh water supply. - Propose 5 acres for waste management site. - Picking of all soak pits in the settlement and have a GIS Database. - Establish fish landing site with complementary facilities such as storage, freezers etc. - Construction of sanitary facilities along the beach. - Improve signage - Reclaim ‘Kijita’ corals as a tourist site | |
| <p>MIN 03/7/2020: Closing remarks & way forward</p> | |
| <ul style="list-style-type: none"> - The Chief Officer, Public Service Management issued the closing remarks and buttressed the need for taking note of the expressed concerns by the residents through a well thought out Plan - The Vice Chairman of the Lamu Municipal Board closed the meeting at 4:45PM. | <p><i>LMB</i> <i>Consultant teams</i></p> |
| <p><i>Picture representations of the workshop proceeding</i></p> | |
| | |



The board's vice Chair, Abdallah Fadhil sensitizing the residents on the process; and the participants of the workshop raising issues to be addressed in the Plan



Participants of the workshop raising issues to be addressed in the Plan and Shella Ward MCA making remarks during the workshop



STAKEHOLDER ENGAGEMENT (SHELLA)
28/07/2020
LAMU MUNICIPALITY IDEP; IDUP; SOLID WASTE MNGMT.

Challenges/Changamoto:

1. Access to Lamu and other Island villages is difficult.
2. Drainage challenge/sanitation problem
3. The donkey problem in terms of migrant.
4. Poor enforcement of development regulations
5. Acquisition of a waste landfill/collection space
6. Poor implementation of deprivt projects.
7. Lack of a cemetery
8. Lack of a cold storage facility/landing site
9. Erosion of the beach through improper sanitation.
10. Land grabbing of the beach front
11. Problem of stray dogs

Proposals:

1. Proposed Roads need to be canalized.
2. 7. side shading to be beautified with adjacent properties and roads.
3. The Plan to allocate donkey prison
4. Acquisition of a waste collection/landfill site.
5. Establish a fish landing site/cold storage facility
6. Draft elaborate development policy/regulations/guidelines for enforce-ment purpose.
7. Water treatment/New tech. in water borehole Mungu
8. Construction of Sanitary facilities along the beach
9. Install signages of public land/beach
10. Contain stray dogs
11. Beach beautification

A highlight and summary of issues raised by the participants and moderation of the session by the consultant

See attached attendance list

Lamu County Government
For People & Progress

PREPARATION OF INTEGRATED DEVELOPMENT PLAN (IDEP) FOR LAMU MUNICIPALITY
CONTRACT NO: CGL/ONT/030/LAMU MUNICIPALITY/IDEP/2019-2020
COMMUNITY PARTICIPATORY FORUM

TOWN: SHELLA DATE: 28/07/2020

| No. | Name | Tick Gender | | Institution/Town/ Designation | Telephone | ID No. | Signature |
|-----|-------------------|-------------|---|-------------------------------|------------|----------|-----------|
| | | M | F | | | | |
| 1 | JESCA ZAWADI | | ✓ | Shella | 0711125018 | 2547209 | Jesca |
| 2 | ELVINA SAI | | ✓ | Shella | 0742913501 | 24172434 | Elvina |
| 3 | MUNIR NABID | | | Shella | 0791166795 | 25048706 | Munir |
| 4 | KHACID MOH'D | ✓ | | Shella | 0715526667 | 22463977 | Khacid |
| 5 | WILHELM H. DADU | ✓ | | Shella | 0708017935 | 25207572 | Wilhelm |
| 6 | Abdullahi Adam | ✓ | | Shella | 0720211311 | 1164209 | Abdullahi |
| 7 | Moses Kombi | ✓ | | GIS | 0720211311 | 1266640 | Moses |
| 8 | Stephen Naze | | | Planner | 0720170541 | 10552157 | Stephen |
| 9 | Chacha Mwalimu | ✓ | | Planner | 0720170541 | 9940132 | Chacha |
| 10 | Peter Njama | ✓ | | GIS | 0727433024 | 23750878 | Peter |
| 11 | LUSHA KOSEDI | ✓ | | Planner GAPP | 0720290401 | 24776685 | Lusha |
| 12 | ENGABATI NIMOCABU | | ✓ | PLANNER KREIS | 0703122609 | 2159551 | Engabati |
| 13 | G. Samuel Mburu | ✓ | | Consultant (KREIS) | 0724242012 | 28026434 | G. Samuel |
| 14 | OTIOTI ICEPA | ✓ | | KREIS | 0718003514 | 16468002 | Otioti |
| 15 | KARIN RITA | ✓ | | KREIS | 0711493556 | 23372659 | Karin |
| 16 | Shakir A. Mohamed | ✓ | | L.C.G./W. Admin | 0720977226 | 26172927 | Shakir |
| 17 | Sidik Abdulrahman | ✓ | | Chairman Shella Pw | 0718503322 | 5356367 | Sidik |
| 18 | Abdullahi Mwalimu | ✓ | | Lamu County Council | 0700824411 | 27577940 | Abdullahi |
| 19 | Amina B. Athman | | ✓ | Lamu Municipal | 0707598768 | 31978536 | Amina |
| 20 | Faina A. Omor | | ✓ | Lamu | 0707313126 | 25507134 | Faina |



Lamu County Government
For People & Progress

PREPARATION OF INTEGRATED DEVELOPMENT PLAN (IDEP) FOR LAMU MUNICIPALITY
CONTRACT NO: CGL/ONT/030/LAMU MUNICIPALITY/IDEP/2019-2020
COMMUNITY PARTICIPATORY FORUM

TOWN: SHELLA DATE: 28/07/2020

| No. | Name | Tick Gender | | Institution/Town/ Designation | Telephone | ID No. | Signature |
|-----|---------------------|-------------|---|-------------------------------|------------|----------|-----------|
| | | M | F | | | | |
| 1 | Athman Abdulka | ✓ | | Shella | 0736618207 | 3233925 | Athman |
| 2 | Muhidin Athman | ✓ | | Shella | 0722403231 | 22469780 | Muhidin |
| 3 | Hafidh Ahmed Omar | ✓ | | Shella | 0722371339 | 9353734 | Hafidh |
| 4 | AMARAHMED MUHAMMED | ✓ | | Shella | 071802550 | 01611210 | Amarahmed |
| 5 | Hamud Mohamed | ✓ | | Shella | 0722698059 | 13019876 | Hamud |
| 6 | Ilyas Athman | ✓ | | Shella | 0721717622 | 21695589 | Ilyas |
| 7 | Mohamed Abdulrahman | ✓ | | Shella | 0711800316 | 28688938 | Mohamed |
| 8 | Kamau Shukri | ✓ | | Shella | 0723763533 | 22699202 | Kamau |
| 9 | Jamal Mohamed | ✓ | | Shella | 0726650579 | 28787411 | Jamal |
| 10 | Amr Ahmed Abdala | ✓ | | Shella | 0723550311 | 9352808 | Amr |
| 11 | Sidik Abdulrahman | ✓ | | Shella | 0718503322 | 5356367 | Sidik |
| 12 | FAYADH ALWADH | ✓ | | Shella | 0714510505 | 13018830 | Fayadh |
| 13 | MASUD M. ALI | ✓ | | SHELLA | 0715241177 | 2854777 | Masud |
| 14 | MUSAHA M. DUDA | ✓ | | Shella | 0714972044 | 8507301 | Musaha |
| 15 | Muhammad Katsanga | ✓ | | Mawrani | 0725017344 | 22498616 | Muhammad |
| 16 | Nahya Abuk Mohamed | | ✓ | Shella | 0729624886 | 2320326 | Nahya |
| 17 | Warda Ali Abdou | | ✓ | Shella | 0715577878 | 2190024 | Warda |
| 18 | FATMA SAID | | ✓ | Shella | 0726855867 | 21069181 | Fatma |
| 19 | AISHA ALI ABUBAKR | | ✓ | Shella | 0729984657 | | Aisha |
| 20 | SAD ABUADII | ✓ | | Shella | 0720512937 | 11626243 | Sad |



Lamu County Government
For People & Progress

PREPARATION OF INTEGRATED DEVELOPMENT PLAN (IDEP) FOR LAMU MUNICIPALITY
CONTRACT NO: CGL/ONT/030/LAMU MUNICIPALITY/IDEP/2019-2020
COMMUNITY PARTICIPATORY FORUM

TOWN: SHELIA DATE: 28/07/2020


| No. | Name | Tick Gender | | Institution/Town/ Designation | Telephone | ID No. | Signature |
|-----|-----------------|-------------|---|----------------------------------|------------|----------|--------------------|
| | | M | F | | | | |
| 1 | Muhammad Sultan | ✓ | | Shella | 071698910 | 0166267 | <i>[Signature]</i> |
| 2 | Abdullah Sultan | ✓ | | Shella | 077712539 | 046281 | <i>[Signature]</i> |
| 3 | Saadu Salim | ✓ | | Shella | 072471314 | 23370296 | <i>[Signature]</i> |
| 4 | Omar Abdulla | | | | | | |
| 5 | Khalid Ali | | | | | | |
| 6 | Sidiqi Abdulla | | | | | | |
| 7 | Amina B. Athman | | ✓ | Lamu | 0701598168 | 31978538 | <i>[Signature]</i> |
| 8 | Abdullah Athman | ✓ | | L.C.G | 070052410 | 2757744 | <i>[Signature]</i> |
| 9 | | | | | | | |
| 10 | | | | | | | |
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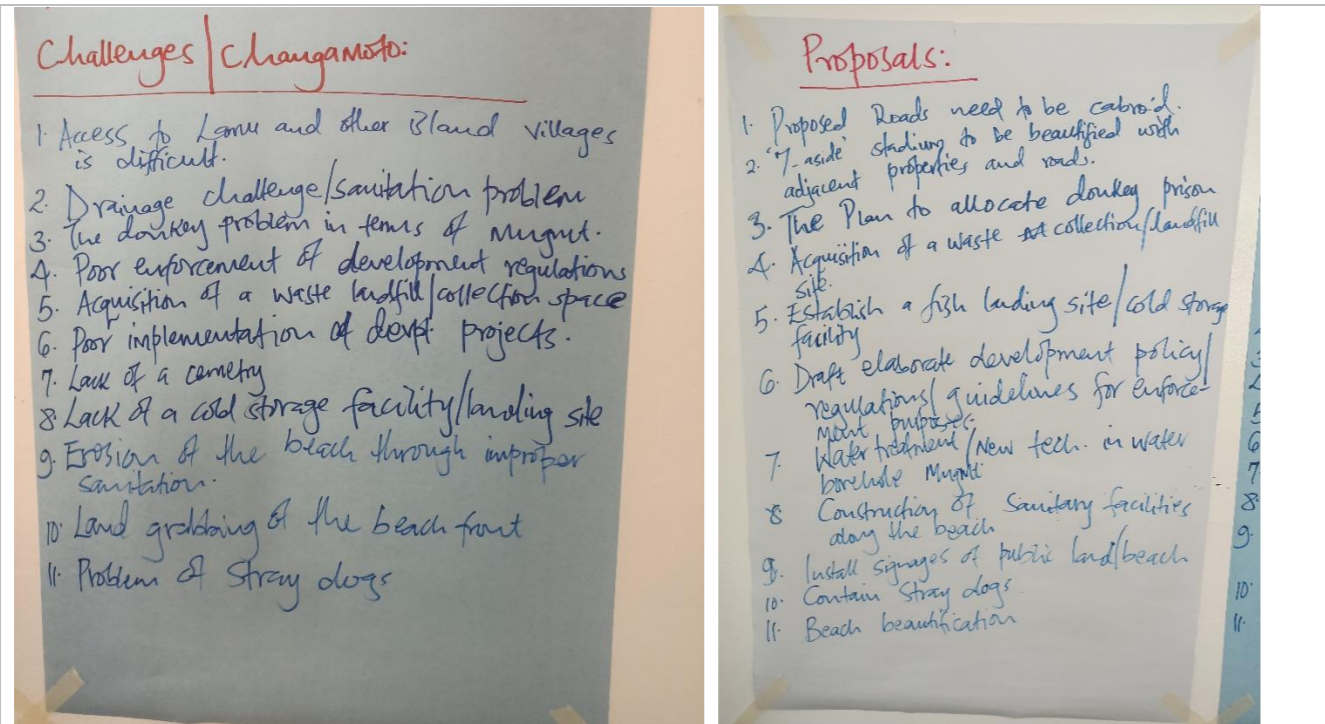
Enhancing Order, Safety, Convenience, Health, Economy & Sustainable Use of Space

3.2.4 Mokowe, Hindi, Bargoni community participation forum in preparation of Lamu Municipality IDEP

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| Meeting Subject | COMMUNITY PARTICIPATION FORUM IN PREPARATION OF LAMU MUNICIPALITY INTEGRATED DEVELOPMENT PLAN (IDEP), MOKOWE, HINDI AND BARGONI | |
| Date of meeting | 29 TH JULY 2020 | |
| Meeting facilitator | MUNICIPAL MANAGER, LAMU | |
| Time | 2:40 P.M. – 4: 10 P.M. | |
| Location/venue | MASJID BILAL KWA MAASAI, MOKOWE TOWN | |
| Meeting objective | <ul style="list-style-type: none"> - Sensitizing the community on the Preparation of the IDEP. - Identifying the challenges, solutions and opportunities in Old town | |
| Attendance | <ol style="list-style-type: none"> 1. Lamu Municipality Board Representation 2. Local/Ward Administration & Leadership representation 3. KREIS Spatial Planning & Consulting Associates Ltd 4. Center for Urban & Regional Planning Ltd 5. Spatial Milestones Ltd <p>(See attached signed attendance list)</p> | |
| Absent with Apology | <ol style="list-style-type: none"> 6. Ms. Farida Hassan – Chairlady, Lamu Municipality Board 7. Umulkher Athman – Lamu Municipality Board Member 8. Said Mkuu - Lamu Municipality Board Member 9. Mr. Renson K. Mbwagwa, – Lead Consultant, CURP | |
| Meeting Agenda | <ol style="list-style-type: none"> vii. Introductory and brief opening remarks viii. Facilitation of public on participation in Presentation of issues ix. Closing remarks and way forward | |
| Minutes | Owner | |
| MIN 01/7/2020: Introductory and opening remarks | | |
| <ul style="list-style-type: none"> - The Municipal Manager, Lamu Municipality called the meeting to order at 2: 40 PM through a word of prayer from one of the participants. - The Municipal Manager, Lamu Municipality welcomed all members and invited the area Member of County Assembly, to make brief remarks; - Self-Introduction was done by all present – Lamu County Government Representatives, LMB Members present, Consultant team tasked with preparation of Lamu Municipality Integrated Development Plan (IDEP), and local area administration – Local area Chief; - The chair gave a brief expectation of the agenda, which was through technical facilitation of the consultant team, identify challenges and or planning needs for Mokowe, Hindi and Bargoni towns, forming part of the Municipality and thereafter tentative solutions, which would inform prioritization and preparation of IDEP for Lamu Municipality. - All the participants were welcomed into the meeting and urged to observe the public health guidelines on COVID-19 throughout the meeting. | <p>Lamu Municipality Board</p> <p>All</p> | |

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| <ul style="list-style-type: none"> - The chief welcomed the Vice Chair of the municipal Board to introduce his team. - The Vice Chair of the board begun by giving a brief background of the structure and function of the Lamu Municipal Board as mandated by the Urban Areas and Cities Act. - The Vice Chair emphasized the role of the Municipal Board in controlling development and buildings as well as keeping the environment clean. It is in line with this role that he pointed to the importance of the planning work being undertaken by the Consultant team (CURP) | |
| <p>MIN 02/7/2020: Facilitation of public on Identification of Community issues</p> | |
| <p>Plan. C. Osengo, Team leader CURP, began by reiterating on the agenda items;</p> <ul style="list-style-type: none"> - Appraise the community of the vision of Lamu Municipality board, - Sensitizing the community on the Preparation of the IDEP, and - Facilitate the community in identifying the challenges, solutions and opportunities in the Town and therefore wards, to inform prioritization & planning of the Municipality <p>He went on to moderate the discussion, where key challenges and possible solutions identified by the residents are as presented below;</p> <p>Challenges</p> <ul style="list-style-type: none"> - Need for a modern stadium complex and ancillary activities - Encroachments on public utilities Weak enforcement - Lack of open play areas/children playgrounds - Need for children rehabilitation centre - Lack of public/communal cemetery - Lack of a fish market - Lack of fish landing sites & cold storage facilities - Upgrading of existing health facility to level 5 - Kitangani beach encroachment - Poor roads - Electricity distribution/coverage - Lack of sewer network; poor sanitation - Access to fresh water - Infrastructure furniture - Need for Youth resource and cultural centre + orphanage rescue center - Poor solid waste management – plastic menace - Poor & narrow road network - Lack of development control & enforcement - Lack of disaster response unit - Housing needs - Poor distribution of boreholes <p>Proposals</p> <ul style="list-style-type: none"> - Repossession of grabbed land harboring public utilities | <p><i>All</i></p> |

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| <ul style="list-style-type: none"> - Enforce development control, - Graveling of internal roads - Improve connectivity or roads to the fish landing sites - Connectivity to interior areas - Integration of transport modes, modal splits - <i>Bodaboda</i> sheds - Proposal for a modern bus park | |
| <p>MIN 03/7/2020: Closing remarks & way forward</p> | |
| <ul style="list-style-type: none"> - The Ward MCA, issued the closing remarks and buttressed the need for taking note of the expressed concerns by the residents through a well thought out Plan - The Consultant team to carry out physical mapping of resources and proposed areas of capital investment project, with priority of the proposed modern market. - The Municipal Manager, Lamu Municipal Board closed the meeting at 4:10 PM. | <p><i>LMB</i></p> <p><i>Consultant teams</i></p> |
| <p>Picture representations of the workshop proceeding</p> | |
|  | |
| <p><i>The participants of the workshop raising issues to be addressed in the Plan</i></p> | |



A highlight and summary of issues raised by the participants and moderation of the session by the consultant
See attached attendance list

Lamu County Government
For People & Progress
PREPARATION OF INTEGRATED DEVELOPMENT PLAN (IDEP) FOR LAMU MUNICIPALITY
CONTRACT NO: CGL/ONT/030/LAMU MUNICIPALITY/IDEP/2019-2020
COMMUNITY PARTICIPATION FORUM: HINDI/BARGONI/MOKOWE
VENUE: MASJID, MAASAI, BILAL
DATE: 29/07/2020

| No. | Name | Tick Gender | | Institution/Town/Designation | Telephone | ID No. | Signature |
|-----|-------------------------|-------------|---|------------------------------|------------|------------|-------------|
| | | M | F | | | | |
| 1 | VICTOR NAMUDE BANYANGA | ✓ | | MOKOWE | 0743730090 | 8579014 | [Signature] |
| 2 | ANWAR SAMI ISRAHIM | ✓ | | MOKOWE | 07070008 | 6526253004 | [Signature] |
| 3 | ASMAN G. HUSSEIN | ✓ | | MOKOWE | 072600902 | 29684978 | [Signature] |
| 4 | RODNYA ZILATI C | ✓ | | MOKOWE | 071012702 | 10376002 | [Signature] |
| 5 | IDD DAKTARI | ✓ | | MOKOWE | 074799826 | 3657981 | [Signature] |
| 6 | MUSALI MWAJESHA | ✓ | | YANADA | 0711391772 | 26212473 | [Signature] |
| 7 | NICHOLAS MURATIKA | ✓ | | MAHARAJA M.C.A | 0710733553 | 13019869 | [Signature] |
| 8 | STANLEY ROBERT | ✓ | | M.C.A | 0723174825 | 22649709 | [Signature] |
| 9 | JOHN H. KAMUKU | ✓ | | Postof | 0729448185 | 12727469 | [Signature] |
| 10 | BALAZI M. AHMED | ✓ | | HINDI | 0725671166 | 8454797 | [Signature] |
| 11 | MOTAMED BOUTANMIK | ✓ | | IMAM MOKOWE | 0725555477 | 10370535 | [Signature] |
| 12 | AMINA MOTTAMEN | | ✓ | TEACHER MOKOWE | 0717641800 | 55221179 | [Signature] |
| 13 | BARACA A. AHMED | | ✓ | MOKOWE | 0757651111 | 21899995 | [Signature] |
| 14 | Mohamed Buti Omar | ✓ | | Bularamba | 0715347200 | 22039302 | [Signature] |
| 15 | KALINI KAZUNGU MUMBA | ✓ | | Deputy Comm. Mungu | 0718663951 | 24665961 | [Signature] |
| 16 | Shahin Ili Bakhim | ✓ | | Mungu | 0719259113 | 22255344 | [Signature] |
| 17 | Abdullah Mohammed Mawid | ✓ | | SECRETARY MUKU (P/W) | | | [Signature] |
| 18 | FADHIL JEFWA | ✓ | | MOKOWE | 0757793811 | 22300032 | [Signature] |
| 19 | Abdi Matar | ✓ | | MOKOWE | 0748776050 | 50391730 | [Signature] |
| 20 | Mohamed Abdillahi | ✓ | | MOKOWE | 0723314410 | 27388910 | [Signature] |



Lamu County Government
For People & Progress
PREPARATION OF INTEGRATED DEVELOPMENT PLAN (IDEP) FOR LAMU MUNICIPALITY
CONTRACT NO: CGL/ONT/030/LAMU MUNICIPALITY/IDEP/2019-2020
COMMUNITY PARTICIPATION FORUM: HINDI/BARGONI/MOKOWE
VENUE: MASJID, MASJID BILAL
DATE: 29/07/2020

| No. | Name | Tick Gender | | Institution/Town/Designation | Telephone | ID No. | Signature |
|-----|-----------------------|-------------|---|------------------------------|-------------|-----------|-------------|
| | | M | F | | | | |
| 1 | ANAB HASI MOHAMMED | ✓ | ✓ | M.C.A | 0716268118 | 20078343 | [Signature] |
| 2 | OMAR M. FADHIL | ✓ | | M.C.A | 072196091 | 0155776 | [Signature] |
| 3 | FARUQ ABUWASSIL | ✓ | | WARD ADMN | 07246613205 | 592642006 | [Signature] |
| 4 | MARITHA WAKIMU | ✓ | | Board member | 0724593582 | 25123337 | [Signature] |
| 5 | Mary W. HIRAGE | ✓ | | Sec. Ward Admin | 0726051596 | 22946700 | [Signature] |
| 6 | SHARAFU MUMBA | ✓ | | | 0712579631 | 11016447 | [Signature] |
| 7 | Stephen Ngani | ✓ | | Planner, spatial | 0725117591 | 10058157 | [Signature] |
| 8 | Asia Madobhe Kalif | ✓ | | | 0716061629 | 9768949 | [Signature] |
| 9 | Khadija Wito AGO | ✓ | | Ass. headmaster | 072364345 | 12912687 | [Signature] |
| 10 | Ima NGUS | ✓ | | Mokowe | 0729675823 | 2416846 | [Signature] |
| 11 | AMINA GUSUO | ✓ | | Mokowe | 0711923093 | 2239735 | [Signature] |
| 12 | Sane Ndaru Mwandoo | ✓ | | Mokowe | 0758850351 | 27500909 | [Signature] |
| 13 | Loyce Adira Okombi | ✓ | | MOKOWE | 0728433558 | 8455054 | [Signature] |
| 14 | SUKHTA OMAR ALI | ✓ | | MOKOWE | 0725396355 | 23055691 | [Signature] |
| 15 | ZAINAB ABWA | ✓ | | MOKOWE | 0725423112 | 8520339 | [Signature] |
| 16 | ZAINAB BOLALI GURE | ✓ | | MOKOWE | 0720833731 | 52455061 | [Signature] |
| 17 | BATULA HASIR | ✓ | | | 0728446328 | 23100330 | [Signature] |
| 18 | ZUHUBA BAREU | ✓ | | | 0716450205 | 14537516 | [Signature] |
| 19 | CONSOLATA ATIENO | ✓ | | | 0727426252 | 21821603 | [Signature] |
| 20 | ANGELINA SOFIA NAWATA | ✓ | | | 0725746953 | 3723315 | [Signature] |



Lamu County Government
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VENUE: MASJID, MASJID BILAL
DATE: 29/07/2020


| No. | Name | Tick Gender | | Institution/Town/Designation | Telephone | ID No. | Signature |
|-----|-----------------------|-------------|---|------------------------------|------------|-----------|-------------|
| | | M | F | | | | |
| 1 | KHADIIJA NASSID AWADH | | | MOKOWE | 0765327167 | 32961882 | [Signature] |
| 2 | SUWALHA MASSUD NASSID | | | " | 0710735767 | 2527275 | [Signature] |
| 3 | EUNICE HABWA BADA | | ✓ | " | 0717653349 | 21925371 | [Signature] |
| 4 | HANNA H. BIKARI | | | " | 0726240085 | 23396427 | [Signature] |
| 5 | OMAR HUSEIN | ✓ | | " | 071758619 | 9997446 | [Signature] |
| 6 | SAID SAID HIRISI | | | " | 0715874202 | 23162205 | [Signature] |
| 7 | JILLO BADA | | | " | 072508320 | 27689894 | [Signature] |
| 8 | DICKSON KALAMU | ✓ | | " | 07597250 | 212650504 | [Signature] |
| 9 | JAFAR S. AHMED | ✓ | | DRIVER | 070707777 | 11140150 | [Signature] |
| 10 | ROSEMARY ACHENLOT | | ✓ | MOKOWE | 0718440678 | 20651999 | [Signature] |
| 11 | YASSIN MOHAMMED | | | " | 0759726990 | 26812155 | [Signature] |
| 12 | ANSO AHMED MUSA | | | " | 0768200102 | 304035617 | [Signature] |
| 13 | YUSUF AHMED MARI | ✓ | ✓ | " | | 29676516 | [Signature] |
| 14 | OMAR M. BAKHED | ✓ | ✓ | " | 0708107440 | 2525859 | [Signature] |
| 15 | ADAM KASSIM | ✓ | ✓ | " | 072728418 | 5358460 | [Signature] |
| 16 | DAVID OMIDO | ✓ | | CURP-PLANNER | 0717469379 | 30357145 | [Signature] |
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Lamu County Government
For People & Progress

PREPARATION OF INTEGRATED DEVELOPMENT PLAN (IDEP) FOR LAMU MUNICIPALITY
CONTRACT NO: CGL/ONT/030/LAMU MUNICIPALITY/IDEP/2019-2020
COMMUNITY PARTICIPATION FORUM: MOKOWE HINDI/BARGODI
 VENUE: MOKOWE, KWA MAAJI, MAKID BILAL DATE: 29th July 2020

| No. | Name | Tick Gender | | Institution/Town/Designation | Telephone | ID No. | Signature |
|-----|--------------------|-------------|---|------------------------------|--------------|----------|--------------------|
| | | M | F | | | | |
| 1 | FRANCO KEMERIA MWA | ✓ | | Mandi Town | 0704894689 | 21165422 | <i>[Signature]</i> |
| 2 | RESEA B. DIAMAT | ✓ | | CURP | 0727 433 021 | 83916878 | <i>[Signature]</i> |
| 3 | Thimo A. Omar | | ✓ | Lamu Municipality | 070313529 | 28905454 | <i>[Signature]</i> |
| 4 | Amina B. Akman | | ✓ | Lamu Municipality | 0707898768 | 31978536 | <i>[Signature]</i> |
| 5 | Abman Omar | ✓ | | COMMUNICATION | 074511622 | 24111647 | <i>[Signature]</i> |
| 6 | | | | | | | |
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 Enhancing Order, Safety, Governance, Health, Economy & Sustainable Use of Space

3.3 LAPSSET Familiarization Tour

| | | |
|-------------------------|---|--|
| Meeting | VISIT TO LAMU PORT | |
| Date | 30TH JULY 2020 | |
| Venue | THE LAMU PORT | |
| Attendance | | |
| Name | Institution | |
| Plan. Lewis | Lamu County Government | |
| O.C.S, Operations Lead | Lamu Port Police Station | |
| Dr. Omoti Kefa | Planner, KREIS | |
| Dr. Elizabeth Wamuchiru | Planner, KREIS | |
| Plan. Stephen Ngare | Spatial Milestones Ltd | |
| Plan. Lusala Logedi | Planner, CURP | |
| Mr. Peter Nyamai | GIS Analyst, CURP | |
| Plan. David Omido | Planner, CURP | |
| Agenda item; | | |
| | 7. Appraising the scale of the port project site and its components including associated infrastructure developments. | |
| | 8. Emerging and possible impacts of the Lamu port developments on Lamu Island and region. | |
| | 9. Sharing of relevant project documents | |
| Minutes | Deliberation | Owner |
| MIN/01/07/2020 | <p>Welcoming Remarks</p> <ul style="list-style-type: none"> - The O.C.S welcomed the team into the Lamu Port area and informed the consultants that he will be the one to take them through the project site. - The consultants did self-introduction. <p>The Lamu county planner thanked the OCS for making time to meet the consultants. He then briefly explained the intent of the visit was for the consultants to appreciate the Lamu port project being part of the LAPSSET; get perspectives of the experts involved in the project on the impact of the port to Lamu Municipality and region generally; understand the plan of the port area in relation to the Municipality particularly associated infrastructure projects e.g. roads, housing schemes and business offices accompanying the port development; and sharing of relevant project documents.</p> <ul style="list-style-type: none"> - The OCS informed the consultant team that the key experts were out of office. He then took the consultants around the port project site to appreciate ongoing work. | <p>Planner, CGL OCS Consultant teams</p> |
| MIN 02/07/2020 | <p>Observations Made</p> <p>1. The public sea transport to and from Lamu, Manda, Shella Islands, Mokowe for both passengers and goods is unreliable. People have to come together and hire a boat. This makes</p> | <p>Consultant teams</p> |

transport expensive, unreliable and stressful yet there is demand for the sea transport services. The Port was to offer more viable options for this mode of transport once operationalized.

2. The sea-based activities of construction of the causeway, three berths, actual shipping and related functions of the Lamu Port have potential effects on Old town and other Towns within the Municipality particularly for fishing villages who depended on the fishing grounds along the port site.

3. The completion and operationalization of the Port will attract more people into Lamu who will require essential basic goods and services to support their life. Such include; good hospitals, schools, recreational areas, commercial district and serviced housing. Lamu Municipality should thus roll up its sleeves in tapping such opportunities as a preferred place to live and work.

4. The Lamu port will spur development of housing and commercial activities that if not early tamed may result into informal housing and spillover of informal economic activities. The likely outcome is unattractive environment for business investors.

5. The current water, electricity and sanitation infrastructure systems will be overwhelmed by the anticipated new development and influx of people in the towns within the Municipality.

Recommendations

1. Since sea transport is extensively used, there is need to establish a regular public sea transport that provides quick, reliable and affordable connection to and from Lamu Island, Matondoni and Shella Island to the mainland. This will also facilitate commuting of workforce from Lamu Islands to the port as well provide quick access of those visiting Lamu Municipality.

2. In addition to the public sea transport, a good road network is needed to connect Lamu to the adjacent areas and onto the proposed LAPPSSET corridor for regional linkage. Such road improvements will open the Municipality to investments and attract more public transport vehicles for ease of passengers and goods transportation.

3. There is need for enforcement of properly planned subdivision of undeveloped land to

create competitive livable spaces that will attract investors' interest into the Island.

4. Enforcement of development control within the Municipality to address the ugly outcome of the rush to develop stirred by the LAPPSSET prospects. Maintenance of Amu as the historical heritage site will largely depend on development control to resist external pressure for modern and newer developments.

5. Expansion/upgrading of existing and creating of additional socio-economic facilities and utilities to keep pace with anticipated increasing demand. Such will include: creating exciting recreational spaces; upgrading and equipping the existing health facilities; developing relevant tertiary institutions; upgrading existing primary and secondary schools; investing in potable water and sanitation infrastructure management systems.

6. Enhancement of security and safety.

Photo gallery of the site tour



The ongoing construction works at the LAPSSET site above and below





A rich model of the whole LAPSSET site and the administrative facilities and housing on the right

3.4 Community Participation Forums – Validation of Draft IDEP Plan

3.4.1 Community at Lamu Validation Workshop

| | | |
|---|---|--|
| Meeting | COMMUNITY VALIDATION FORUM IN PREPARATION OF LAMU MUNICIPALITY INTEGRATED DEVELOPMENT PLAN (IDEP) | |
| Date of meeting | 26 TH JANUARY 2022 | |
| Meeting facilitator | MUNICIPAL MANAGER, LAMU | |
| Location/venue | LAMU COUNTY ASSEMBLY | |
| Time | 10:30 A.M. – 12.30 P.M. | |
| Meeting objective | <ul style="list-style-type: none"> - To highlight and present on the situational analysis and the draft proposals - To get comments and suggestions from the Community on the draft proposals - To validate the proposals and derive the way forward | |
| Attendance | 1. Lamu Municipality Board Representation 2. Local/Ward Administration & Leadership representation 3. Center for Urban & Regional Planning Ltd 4. Community of Old Town, Langoni, other settlements (See attached signed attendance list) | |
| Absent with Apology | 5. H.E. Governor, County Government of Lamu | |
| Meeting Agenda | <ul style="list-style-type: none"> ▪ Introductory and brief opening remarks ▪ Presentation of Lamu Municipality IDEP Draft Plan ▪ Sensitization of Institutional function ▪ Plenary session ▪ Closing and Way forward | |
| Minutes | Owner | |
| MIN 01/1/2022: Introductory and opening remarks | Municipal Manager | |
| - The Municipal Manager, Lamu Municipality called the meeting to order at 10: 30 AM | | |

| | |
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| <ul style="list-style-type: none"> - The meeting was opened through with <i>dua</i> (prayer of invocation) from the Imam/ustadh who in attendance. - The Municipal Manager, Lamu Municipality welcomed all members present – these including; Board Members, Consultant team tasked with preparation of Lamu Municipality Integrated Development Plan (IDEP), residents of Lamu and local area administration – All the participants were welcomed into the meeting and urged to observe the public health guidelines on COVID-19 throughout the meeting. - He mentioned the representation of Office of the Governor, in the workshop where the Deputy Governor presented then Governor’s message. The Deputy Governor called for more consultation forums for plans of this nature and use of social media platforms as well to be able to reach a bigger public - The Municipal Manager went on to welcome the Municipal Board Member present to make brief remarks; - He concluded his introductory remarks by alluding to the agenda item of the workshop, which was to engage on the community of Lamu Municipality, Shella for this case, on findings of the situation and draft plan proposals, which would inform prioritization of projects and finalization of the IDEP for Lamu Municipality. - The Manager welcomed the Principal Consultant of to introduce his team & carry on the agenda | |
| SESSION I: PRESENTATION OF THE SITUATION AND DRAFT PROPOSALS | |
| MIN 02/1/2022: Understanding the IDEP | |
| <ul style="list-style-type: none"> - The Principal Consultant (CURP) acknowledged all participants and thanked representation of office of the Governor – which in itself showed full support by the County Executive to seeing success of this plan; - Introduced his team present, who comprised 2 Physical Planners and a GIS Specialist, involved in preparing the plan; - He gave a background to the project, pointing out key planning milestones, notwithstanding challenges that prolonged planning period, owed to Covid-19 pandemic; - The CURP Team Leader mentioned of the vast Municipality extents or area coverage - approximately 1,900km² (Land & Sea) and challenged the Board to keep that in mind through the presentation and that it would be inevitable to formulate Municipal Urban Growth Nodes and decentralize functions; - He welcomed the deputy team leader, to enlighten the participants on the understanding of an IDEP | Consultant Team |
| MIN 03/1/2022: Presentation of Findings and Draft Planning Proposals | |
| <ul style="list-style-type: none"> - Presentation was aided by a PowerPoint of the Draft Planning Report and Map Pin-ups of the A0-size Copies of the Base map, Municipal Assets/Resources, Blow-ups of Island Specific draft proposals; - The deputy team leader Mr. Osengo, enlightened all present what an Integrated Development Plan is; Contextualization in Laws of Kenya; | Consultant Team |

| | |
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| <p>Hitherto other plans, an IDEP being time-specific, identifies actors, spatially & socially oriented in distributing projects;</p> <ul style="list-style-type: none"> - He presented the project objectives and scope - The DTL, presented the existing Municipal structure for Lamu and areas of limitations hindering The Board’s full mandate; - He alluded to proposals by the Consultant to build on the existing Organogram and that provided by Urban Areas and Cities Act (UACA) and came up with an organogram unique to Lamu Municipality²; which centers on critical human resource, citizen participation, departments to address sectoral issues and enforcement strategies - The DTL welcomed his colleague, Mr. Omido to present the remaining items of the IDEP; <p>The Consultant team’s Planning officer, Mr. Omido carried on the presentation facilitating discussions and interpretation the plan proposals to the residents of Shella with close coordination of the County Technical Representatives present;</p> <ul style="list-style-type: none"> - He presented a matrix of Stakeholder Consultations Schedule done as required by the Physical and Land Use Planning Act and other Laws of Kenya, on public participation³ - He took all present through the Municipal Boundary extents for the Municipality, which was agreed on by the Project Team and mentioned all the Municipal Urban Nodes (<i>Lamu, Shella, Manda, Matondoni, Kipungani, Hindi, Bargoni, Budhei, Mlimani, Majengo and Kiangwe</i>) - Great emphasis was pointed on the Municipality Vision set then, which was: “A WORLD CLASS, CULTURALLY SUSTAINABLE MUNICIPALITY” and how this informed community issues and tentative proposals that informed the draft plan; - The community of Lamu was taken through the Municipality Assets/Resources and what these meant in terms of economic mainstay of the region and distribution of capital projects; in totality the methodological process - The officer highlighted on the situation analysis with a mention of economic analysis, infrastructure analysis, and pointed out key emerging issues; - A mention of the LAPSET Corridor and specifically Lamu Port were pointed as a game-changer which the Municipality has to embrace; - The officer presented the Base map for Lamu Municipality, highlighting on the various attribute data; - The problem Map, developed from the community issues were presented key among them being solid waste management challenge, drainage and sanitation, lack of recreational areas etc.; | |
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| <ul style="list-style-type: none"> - The Proposals/Interventions Map, developed from the community tentative proposals and technical input were presented with pointers spatially referring the callout box to specific area identified; however, a number of proposals were non-spatial e.g. Motorcycle management policy; - The community was facilitated with Municipal-wide plan proposals – with a backdrop of broad planning land use zones, as contained in the County Spatial Plan and this cross-matched with the provided legend to relate easily; - The community present were taken through the findings of plan, and draft proposals most of which, they confirmed as having come from them during draft formulation of plan proposals, back in August 2020. - Following a thorough session to interrogate the IDEP proposals and responsiveness, the Consultant Team invited plenary from the community of Lamu | | | | | | | | | | | | | | | | | | | |
|---|---|--|--------|----|---|--|----|---|---|----|---|---|----|---|--|----|---|--|------------|
| SESSION II: PLENARY | | | | | | | | | | | | | | | | | | | |
| MIN 04/1/2022: Plenary Session | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>No.</th> <th>Comment</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Need translate the IDEP Plan into an abridged version, notably <i>Swahili</i></td> <td>The Project team promised to facilitate constant sensitization for effective capacity building of the project team who will steer the project after decommissioning;</td> </tr> <tr> <td>2.</td> <td>Need to populate primary economic activities of Lamu – economy, Cultural – donkey festivals, Boat riding etc. into the Assets</td> <td>These were noted correctly as; Contained in the IDEP Report</td> </tr> <tr> <td>3.</td> <td>A Former Councilor, Mr. Adbil Aziz reiterated on the need to preserve the Old Town, that the proposals will not change form</td> <td>This was noted as having been observed in by the IDEP</td> </tr> <tr> <td>4.</td> <td>The Overriding theme colour for Lamu was proposed White</td> <td>These were noted to be contained in the IDEP Report to enhance heritage function</td> </tr> <tr> <td>5.</td> <td>It was noted that there’s need to sensitize the locals and visitors of meaning of heritage preservation – clothing, enforcement to drive out informal or unintended uses in the Old Town and on the sea front</td> <td>These were noted to be provided in the IDEP Contained in the IDEP Report</td> </tr> </tbody> </table> | No. | Comment | Action | 1. | Need translate the IDEP Plan into an abridged version, notably <i>Swahili</i> | The Project team promised to facilitate constant sensitization for effective capacity building of the project team who will steer the project after decommissioning; | 2. | Need to populate primary economic activities of Lamu – economy, Cultural – donkey festivals, Boat riding etc. into the Assets | These were noted correctly as; Contained in the IDEP Report | 3. | A Former Councilor, Mr. Adbil Aziz reiterated on the need to preserve the Old Town, that the proposals will not change form | This was noted as having been observed in by the IDEP | 4. | The Overriding theme colour for Lamu was proposed White | These were noted to be contained in the IDEP Report to enhance heritage function | 5. | It was noted that there’s need to sensitize the locals and visitors of meaning of heritage preservation – clothing, enforcement to drive out informal or unintended uses in the Old Town and on the sea front | These were noted to be provided in the IDEP Contained in the IDEP Report | <i>All</i> |
| No. | Comment | Action | | | | | | | | | | | | | | | | | |
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| SESSION III: VALIDATION OF IDEP PROPOSALS | | | | | | | | | | | | | | | | | | | |
| MIN 05/1/2022: Validation of Lamu Municipality IDEP | | | | | | | | | | | | | | | | | | | |
| | <i>All</i> | | | | | | | | | | | | | | | | | | |

² Refer to Chapter 5 of the Report, Municipal Governance and Management

³ Refer to Table 1.2 in the Stakeholder Engagement Report

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| <ul style="list-style-type: none"> - The residents of Lamu settlements, with all other relevant stakeholders present approved the plan as having incorporated the community needs and proposals/interventions for the Municipality and moved to ratify the plan with the exception of amendments if/or in the case participation will be required and those obtained from upcoming Board Validation Workshop; - Both the Team Leader, CURP and County Technical Representatives lauded the community and local administration and their willingness to FastTrack the remaining phase of championing the plan; | |
| <p>MIN 06/1/2022: Closing remarks & way forward</p> | |
| <p>Agreed actions</p> <ul style="list-style-type: none"> - The Consultant Team to provide eight No. Hard Copies of the IDEP Report and A0 Plans with updated input among other key noted amendments for Departmental circulation; - The Board, proposed to hold their meeting that would inform approach, consequent timelines of activities into circulating the plan that has incorporated community issues from validation; - There being no any other business, the Municipal Manager gave a vote of thanks and ended the meeting at 12:30 p.m. and a dua from the Imam in attendance | <p><i>All</i></p> |
| <p>Picture representations of the workshop proceeding</p> | |



See attached attendance list

Lamu County Government
Centre for Urban & Regional Planning
CONSULTANCY SERVICES FOR PREPARATION OF LAMU MUNICIPALITY INTEGRATED DEVELOPMENT PLAN (IDEP) 2020-2026
TENDER NO. CGL/ONT/030/LAMU MUNICIPALITY/IDEP/2019-2020
COMMUNITY VALIDATION WORKSHOP FOR IDEP PROPOSALS

MEETING WITH COMMUNITY AT OLD TOWN/LANGONI/
VENUE: LAMU FORT, LAMU TOWN LAMU COUNTY ASSEMBLY DATE: 26TH JANUARY 2022

| No. | Name | Tick Gender | | Institution/ Designation/Town | Telephone | ID No. | Signature |
|-----|-------------------------|-------------|---|-------------------------------|------------|----------|-----------|
| | | M | F | | | | |
| 1 | Khadija Omar | | F | Lamu | 0797937683 | 36761223 | |
| 2 | Nariya Hassan | | F | Lamu | 0757448601 | 37497954 | |
| 3 | Ali S. Bwana | M | | CHAIR - LVIC | 022274578 | 20227773 | |
| 4 | HAJI SHIBU | M | | PUBLIC HEALTH | 071268543 | 820465 | |
| 5 | ABDULAZIZ KICHORO ALLAN | M | | LAKIASCO | 0718740977 | 4524745 | |
| 6 | Khadija Shikwwo | | F | Board member - Municipality | 07234560 | 2724560 | |
| 7 | Mwaka Bwani Atiman | | F | Board member - Municipality | 0714059952 | 31978764 | |
| 8 | Max K. Jimbi | M | | Municipality Co. | 0728273229 | 22053380 | |
| 9 | MWANDISHA BALO FAJL | F | F | Supervisors | 0701814994 | 29249187 | |
| 10 | KHARUNISA Ahmed | F | F | Ass Administrator | 0712215174 | 26894261 | |
| 11 | Umi Mohamed A. | F | F | MWYO | 0770038887 | 996673 | |
| 12 | SHEKHA AHMAN BMD | F | F | | 0725611171 | 064652 | |
| 13 | LEILAH STAMBU | F | F | 6/6/6 | 0712679371 | 0161010 | |
| 14 | AMINAT Bwani Atiman | F | F | | 0711802816 | 8520213 | |
| 15 | FATMA Mwanuzi | F | F | | 0721551851 | 9352862 | |
| 16 | Saima Bwani Atiman | F | F | | 0708072955 | 11625375 | |
| 17 | Abdulla Mwanuzi | F | F | | 0714101828 | 11626630 | |
| 18 | TAMWANA Omar | F | F | | 0795209356 | 11626173 | |
| 19 | Nana Haidar | F | F | | 0795380036 | 32849146 | |
| 20 | SOFIA O. Ahmed | F | F | | 0746292241 | 2241724 | |

Lamu County Government
Centre for Urban & Regional Planning
CONSULTANCY SERVICES FOR PREPARATION OF LAMU MUNICIPALITY INTEGRATED DEVELOPMENT PLAN (IDEP) 2020-2026
TENDER NO. CGL/ONT/030/LAMU MUNICIPALITY/IDEP/2019-2020
COMMUNITY VALIDATION WORKSHOP FOR IDEP PROPOSALS

MEETING WITH COMMUNITY AT OLD TOWN/LANGONI/
VENUE: LAMU FORT, LAMU TOWN LAMU COUNTY ASSEMBLY DATE: 26TH JANUARY 2022

| No. | Name | Tick Gender | | Institution/ Designation/Town | Telephone | ID No. | Signature |
|-----|------------------------|-------------|---|-------------------------------|------------|-----------|-----------|
| | | M | F | | | | |
| 1 | Nuru Omar | | F | | | | |
| 2 | Mwansa Atiman Ali Mzee | | F | | 0798178795 | 3675482 | |
| 3 | SKIMIA Ahmed Abubakar | | F | | 0746206099 | 6161256 | |
| 4 | SHERINA ABEAS ALIM | | F | | 0772923012 | 354624514 | |
| 5 | FATIMA HANIS MOHAMMED | | F | | 0742924917 | 38003078 | |
| 6 | FATMA HUSSEIN ABDALLA | | F | | 0758884921 | 37255639 | |
| 7 | FATIM SALIM | | M | | 0740501327 | 24502020 | |
| 8 | ABDULKARIM ABIBIATI | | M | | 0741295053 | 34549427 | |
| 9 | AMMED SIMO AHMED | M | | | 0740108349 | 36535236 | |
| 10 | Oseng Charles | M | | | 078259074 | 2761840 | |
| 11 | Oseng Charles | M | | URP-Atiman | 074275274 | 9990732 | |
| 12 | Mohamed Basha | M | | 065 (KFS) | 0714179024 | 12723724 | |
| 13 | Munira Mwanuzi | M | | | 0796422484 | 2721467 | |
| 14 | Mohamed B. Mohamed | M | | | 0705402294 | 3924271 | |
| 15 | Jahi Omar Hussein | | F | | 070129735 | 16132601 | |
| 16 | Khadija Mohamed | | F | | 0716169571 | 32096940 | |
| 17 | Tina Mwanuzi | | F | | 0798237285 | 5355645 | |
| 18 | Naima Abdalla | | F | | 0722829132 | 11626218 | |
| 19 | ESTHA Hussein | | F | | 0743595723 | 20268699 | |
| 20 | Muhidat Bwani Atiman | | F | | 0764526485 | 24140337 | |

Lamu County Government
Centre for Urban & Regional Planning
CONSULTANCY SERVICES FOR PREPARATION OF LAMU MUNICIPALITY INTEGRATED DEVELOPMENT PLAN (IDEP) 2020-2026
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COMMUNITY VALIDATION WORKSHOP FOR IDEP PROPOSALS

MEETING WITH COMMUNITY AT OLD TOWN/LANGONI/
VENUE: LAMU FORT, LAMU TOWN LAMU COUNTY ASSEMBLY DATE: 26TH JANUARY 2022

| No. | Name | Tick Gender | | Institution/ Designation/Town | Telephone | ID No. | Signature |
|-----|-----------------------|-------------|---|-------------------------------|------------|----------|-----------|
| | | M | F | | | | |
| 1 | Zayifa Omar | | F | | 0726265018 | 27767925 | |
| 2 | MUNIAH ALHUMAN | | F | | 0740222311 | 29831615 | |
| 3 | Swafiya Abubakar | | F | | 0716724341 | 30403647 | |
| 4 | Mkwa Swella | | F | | 0742912526 | 11626511 | |
| 5 | Rukia Shauri | | F | | 0746382145 | 13018161 | |
| 6 | Supi Mohamed | | F | | 0725962220 | 93252420 | |
| 7 | fatima Atiman Sudi | | F | | 0746646206 | 1318842 | |
| 8 | Mariam Atiman Jumo | | F | | 0711221761 | 23946112 | |
| 9 | Munira Swella Atiman | | F | | 0727153626 | 22770065 | |
| 10 | SUHAILA KALE MBWAKALI | | F | | 0703525404 | 30325004 | |
| 11 | SOFIA NUU | | F | | 072259229 | 6160893 | |
| 12 | NASIRA ABDULDAKMAN | | F | | 0740242017 | 2524740 | |
| 13 | Wahid Swella | | F | | 0712228338 | 26709957 | |
| 14 | Mwan Mwanuzi | | F | | 0722616366 | 22374778 | |
| 15 | MWANASHA MOHAMMED | | F | | 0702137708 | 30629841 | |
| 16 | Mwanuzi Mwanuzi | | F | | 0708555744 | 10391565 | |
| 17 | Chacha Bakari | | F | | 0764742166 | 3644073 | |
| 18 | Umi Jamil | | F | | 0726553228 | 5356471 | |
| 19 | Shamsa Shauri | | F | | 0728571417 | 1161005 | |
| 20 | Munira Sha | | F | | 0700624283 | 2122271 | |

3.4.2 Community at Shella Validation Workshop

| | |
|----------------------------|---|
| Meeting | COMMUNITY VALIDATION FORUM IN PREPARATION OF LAMU MUNICIPALITY INTEGRATED DEVELOPMENT PLAN (IDEP) |
| Date of meeting | 26 TH JANUARY 2022 |
| Meeting facilitator | MUNICIPAL MANAGER, LAMU |
| Location/venue | SHELLA. SHELLA PRIMARY SCHOOL |
| Time | 2:50 P.M. – 5: 10 P.M. |
| Meeting objective | <ul style="list-style-type: none"> - To highlight and present on the situational analysis and the draft proposals - To get comments and suggestions from the Community on the draft proposals - To validate the proposals and derive the way forward |
| Attendance | <ol style="list-style-type: none"> 1. Lamu Municipality Board Representation 2. Local/Ward Administration & Leadership representation 3. Center for Urban & Regional Planning Ltd 4. Community of Shella and Mararani (See attached signed attendance list) |
| Absent with Apology | 5. H.E. Governor, County Government of Lamu |

| Meeting Agenda | |
|---|--------------------------|
| <ul style="list-style-type: none"> iv. Introductory and brief opening remarks v. Presentation of Lamu Municipality IDEP Draft Plan vi. Sensitization of Institutional function vii. Plenary session viii. Closing and Way forward | |
| Minutes | Owner |
| MIN 01/1/2022: Introductory and opening remarks | <i>Municipal Manager</i> |
| <ul style="list-style-type: none"> - The Municipal Manager, Lamu Municipality called the meeting to order at 2: 50 PM - The meeting was opened with <i>dua</i> (prayer of invocation) from the Imam/ustadh who in attendance. - The Municipal Manager, Lamu Municipality welcomed all members present – these including; Board Members, Consultant team, residents of Shella, Mararani, Ras Kitau and Manda, local area administration – All the participants were welcomed into the meeting and urged to observe the public health guidelines on COVID-19 throughout the meeting. - He began by lauding the efforts made by the community of Shella, as they are able to undertake some plan implementation; - The Municipal Manager went on to welcome the Municipal Board Member present in the meeting to make brief remarks; - He concluded his introductory remarks by alluding to the agenda item of the workshop, which was to engage on the community of Lamu on findings of the situation and draft plan proposals, which would inform prioritization of projects and finalization of the IDEP for Lamu Municipality. - The Manager welcomed the Principal Consultant of to introduce his team & carry on the agenda | |
| SESSION I: PRESENTATION OF THE SITUATION AND DRAFT PROPOSALS | |
| MIN 02/1/2022: Understanding the IDEP | |
| <ul style="list-style-type: none"> - The Principal Consultant (CURP) acknowledged all participants and thanked the community of Shella for having organized and embraced community groups – women, Youth groups etc. and mandated these to undertake community programmes; - He introduced his team present, who comprised 2 Physical Planners and a GIS Specialist, involved in preparing the IDEP plan; - He gave a background to the project, pointing out key planning milestones, notwithstanding challenges that prolonged planning period, owed to Covid-19 pandemic; - The CURP Team Leader mentioned of the vast Municipality extents or area coverage - approximately 1,900km² (Land & Sea) and challenged the Board to keep that in mind through the presentation and that it would be inevitable to formulate Municipal Urban Growth Nodes and decentralize functions; | <i>Consultant Team</i> |

⁴ Refer to Chapter 5 of the Report, Municipal Governance and Management

| <ul style="list-style-type: none"> - He welcomed the deputy team leader, to enlighten the participants on the understanding of an IDEP | |
|--|------------------------|
| MIN 03/1/2022: Presentation of Findings and Draft Planning Proposals | |
| <ul style="list-style-type: none"> - Presentation was aided by a PowerPoint of the Draft Planning Report and Map Pin-ups of the A0-size Copies of the Base map, Municipal Assets/Resources, Blow-ups of Island Specific draft proposals; - The Deputy Team Leader Mr. Osengo, enlightened all present what an Integrated Development Plan is; Contextualization in Laws of Kenya; Hitherto other plans, an IDEP being time-specific, identifies actors, spatially & socially oriented in distributing projects; - He presented the project objectives and scope - The DTL, presented the existing Municipal structure for Lamu and areas of limitations hindering The Board’s full mandate; - He alluded to proposals by the Consultant to build on the existing Organogram and that provided by Urban Areas and Cities Act (UACA) and came up with an organogram unique to Lamu Municipality⁴; which centers on critical human resource, citizen participation, departments to address sectoral issues and enforcement strategies - The DTL welcomed his colleague, Mr. Omido to present the remaining items of the IDEP; - The Consultant team’s Planning officer, Mr. Omido carried on the presentation facilitating discussions and interpretation the plan proposals to the residents of Lamu with close coordination of the County Technical Representatives present; - He presented a matrix of Stakeholder Consultations Schedule done as required by the Physical and Land Use Planning Act and other Laws of Kenya, on public participation⁵ - He took all present through the Municipal Boundary extents for the Municipality, which was agreed on by the Project Team and mentioned all the Municipal Urban Nodes (<i>Lamu, Shella, Manda, Matondoni, Kipungani, Hindi, Bargoni, Budhei, Mlimani, Majengo and Kiangwe</i>) - Great emphasis was pointed on the Municipality Vision set then, which was: “A WORLD CLASS, CULTURALLY SUSTAINABLE MUNICIPALITY” and how this informed community issues and tentative proposals that informed the draft plan; - The community of Shella was taken through the Municipality Assets/Resources and what these meant in terms of economic mainstay of the region and distribution of capital projects; in totality the methodological process | <i>Consultant Team</i> |

⁵ Refer to Table 1.2 in the Stakeholder Engagement Report

| | |
|---|--|
| <ul style="list-style-type: none"> - The officer highlighted on the situation analysis with a mention of economic analysis, infrastructure analysis, and pointed out key emerging issues; - A mention of the LAPSET Corridor and specifically Lamu Port were pointed as a game-changer which the Municipality has to embrace; - The officer presented the Base map for Lamu Municipality, highlighting on the various attribute data; - The problem Map, developed from the community issues were presented key among them being solid waste management challenge, drainage and sanitation, lack of recreational areas etc.; - The Proposals/Interventions Map, developed from the community tentative proposals and technical input were presented with pointers spatially referring the callout box to specific area identified; however, a number of proposals were non-spatial e.g. Motorcycle management policy; - The community was facilitated with Municipal-wide plan proposals – with a backdrop of broad planning land use zones, as contained in the County Spatial Plan and this cross-matched with the provided legend to relate easily; - The community present were taken through the findings of plan, and draft proposals most of which, they confirmed as having come from them during draft formulation of plan proposals, back in August 2020. - Following a thorough session to interrogate the IDEP proposals and responsiveness, the Consultant Team invited plenary from the community of Shella | |
|---|--|

SESSION II: PLENARY

MIN 04/1/2022: Plenary Session

| No. | Comment | Action | |
|-----|---|---|-----|
| 6. | One of the community members present, asked to know what are the anticipated project impacts and what mitigation are there for these; | The Project team enlightened the participants present of mode of implementing the plan and how acquisition of land for proposed public utilities is done; The community were sensitized that for effective plan implementation, there is a give & take | All |
| 7. | Need to empower existing Groups for example Carpentry fronting Domoni | These were noted to be Captured accurately in the IDEP Report | |

SESSION III: VALIDATION OF IDEP PROPOSALS

MIN 05/1/2022: Validation of Lamu Municipality IDEP

| | |
|--|--|
| <ul style="list-style-type: none"> - The residents of Shella with all other relevant stakeholders present approved the plan as having incorporated the community needs and proposals/interventions for the Municipality and moved to ratify the plan with the exception of amendments if/or in the case participation will be required and those to be obtained from upcoming Board Validation Workshop; | |
|--|--|

| | |
|---|--|
| <ul style="list-style-type: none"> - Both the Team Leader, CURP and County Technical Representatives lauded the community and local administration and their willingness to FastTrack the remaining phase of championing the plan; | |
|---|--|

MIN 06/1/2022: Closing remarks & way forward

Agreed actions

- The Consultant Team to provide eight No. Hard Copies of the IDEP Report and A0 Plans with updated **input** among other key noted amendments for Departmental circulation;
- The Board, proposed to hold their meeting that would inform approach, consequent timelines of activities into circulating the plan that has incorporated community issues from validation;
- There being no any other business, the Municipal Manager gave a vote of thanks and ended the meeting at 5:10 p.m. and a dua from the Imam in attendance

All

Picture representations of the workshop proceeding



See attached attendance list

3.4.3 Community at Hindi Ward (Mokowe, Hindi, Bargoni, Majengo, Budhei, Mlimani, Kiangwe Nodes)
Validation Workshop

| | |
|--|---|
| Meeting | COMMUNITY VALIDATION FORUM IN PREPARATION OF LAMU MUNICIPALITY INTEGRATED DEVELOPMENT PLAN (IDEP) |
| Date of meeting | 27 TH JANUARY 2022 |
| Meeting facilitator | MUNICIPAL MANAGER, LAMU |
| Location/venue | MOKOWE TOWN, OPEN GROUNDS NEXT TO MASJID BILAL |
| Time | 10:40 A.M. – 1: 00 P.M. |
| Meeting objective | <ul style="list-style-type: none"> - To highlight and present on the situational analysis and the draft proposals - To get comments and suggestions from the Community on the draft proposals - To validate the proposals and derive the way forward |
| Attendance | <ol style="list-style-type: none"> 1. Lamu Municipality Board Representation 2. Local/Ward Administration & Leadership representation 3. Center for Urban & Regional Planning Ltd 4. Community of Hindi Ward – Mokowe, Hindi, Bargoni, Majengo, Budhei, Mlimani and Kiangwe (See attached signed attendance list) |
| Absent with Apology | <ol style="list-style-type: none"> 5. H.E. Governor, County Government of Lamu 6. R.K. Mbwagwa – Principal Consultant, CURP |
| Meeting Agenda | <ul style="list-style-type: none"> ▪ Introductory and brief opening remarks ▪ Presentation of Lamu Municipality IDEP Draft Plan ▪ Sensitization of Institutional function ▪ Plenary session ▪ Closing and Way forward |
| Minutes | Owner |
| MIN 01/1/2022: Introductory and opening remarks | <i>Municipal Manager</i> |
| <ul style="list-style-type: none"> - The Municipal Manager, Lamu Municipality called the meeting to order at 10: 30 AM - The meeting was opened with <i>dua</i> (prayer of invocation) from the Sheikh who was in attendance. - The Municipal Manager, Lamu Municipality welcomed all members present – these including; Board Members, Consultant team, residents of Hindi Ward – Mokowe, Hindi, Bargoni, Majengo, Budhei, Mlimani and Kiangwe settlements, and the local area administration, area local Chief– All the participants were welcomed into the meeting and urged to observe the public health guidelines on COVID-19 throughout the meeting; - He began by posing a question to the community in attendance; How many wards are there/form Lamu Municipality – Sheikh Maulidi and other respondents were able to mention these accurately; - The Municipal Manager went on to welcome the Municipal Board Member present in the meeting to make brief remarks; | |

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TENDER NO. CGL/ONT/030/LAMU MUNICIPALITY/IDEP/2019-2020
COMMUNITY VALIDATION WORKSHOP FOR IDEP PROPOSALS
MEETING WITH COMMUNITY AT SHELLA
VENUE: SHELLA, PRIMARY School DATE: 26TH JANUARY 2022

| No. | Name | Tick Gender | | Institution/ Designation/Town | Telephone | ID No. | Signature |
|-----|----------------------|-------------|---|-------------------------------|------------|----------|-----------|
| | | M | F | | | | |
| 1 | Ranson K. Mbwagwa | ✓ | | CURP | 0722362049 | 0528178 | <i>RK</i> |
| 2 | Saadu Salim | ✓ | | LCC | 0723431814 | 27874279 | <i>SA</i> |
| 3 | MASUD MOHAMMED | ✓ | | HSDMBAI | 0715246167 | 8454767 | <i>MS</i> |
| 4 | ATIWA SALIM M. | | M | SWISERQ-KAMEN | 092427052 | 22407532 | <i>AS</i> |
| 5 | Clinton Ngonyo | ✓ | | LHS | 0721447129 | 20160782 | <i>CL</i> |
| 6 | Daniel Mafu | ✓ | | H Keeper | 0714672869 | 11763493 | <i>DM</i> |
| 7 | NYAMBU DAKIARI SHOKA | ✓ | | H Keeper | 0790636460 | 26359915 | <i>NS</i> |
| 8 | Sadiqi Abdurrahman | ✓ | | Shella | 0718503323 | 5356367 | <i>SA</i> |
| 9 | Omur Wakat | ✓ | | Shella | 0741407811 | 40080116 | <i>OW</i> |
| 10 | Jamal Abdallah | ✓ | | Clerk (ADM WARD) | 0718268713 | 28603238 | <i>JA</i> |
| 11 | ANADH S ANADH | ✓ | | Municipal office | 0716121263 | 37398583 | <i>AS</i> |
| 12 | Mudhafar Mohamed | ✓ | | Communication officer | 0799876627 | 37956823 | <i>MM</i> |
| 13 | Fatma Abdallah | | ✓ | Shella | 0723359999 | 34502187 | <i>FA</i> |
| 14 | Hafsya Shukry | ✓ | | Shella | 0728861452 | 20052003 | <i>HS</i> |
| 15 | Khadija Shukry | ✓ | | Shella | 0114038009 | 2455082 | <i>KS</i> |
| 16 | FATMA ARAPHAT | ✓ | | STUDENT | 0702452524 | 12608669 | <i>FA</i> |
| 17 | ASMA ABDUL WAHAB | ✓ | | SHELLA | 0724604005 | 21837867 | <i>AS</i> |
| 18 | AMINA ALI BAKARI | ✓ | | SHELLA | 0757269663 | 18536779 | <i>AM</i> |
| 19 | MARYAM ALI AHMED | ✓ | | SHELLA | 0728526405 | 21252642 | <i>MA</i> |
| 20 | RAHMATI OMBAR | ✓ | | SHELLA | 0712575999 | 27392933 | <i>RO</i> |

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TENDER NO. CGL/ONT/030/LAMU MUNICIPALITY/IDEP/2019-2020
COMMUNITY VALIDATION WORKSHOP FOR IDEP PROPOSALS
MEETING WITH COMMUNITY AT SHELLA
VENUE: SHELLA, PRIMARY School DATE: 26TH JANUARY 2022

| No. | Name | Tick Gender | | Institution/ Designation/Town | Telephone | ID No. | Signature |
|-----|----------------------|-------------|---|-------------------------------|-------------|----------|-----------|
| | | M | F | | | | |
| 1 | NEBUKHAMAN Suliman | ✓ | | Lamu Municipality | 0700824110 | 27517949 | <i>NS</i> |
| 2 | GABRIEL NGIGE | ✓ | | LAMU MUNICIPALITY | 0108448791 | 32857634 | <i>GN</i> |
| 3 | JAMAL ABDULLA | ✓ | | Clerk (ADM WARD) | 0718268713 | 28603238 | <i>JA</i> |
| 4 | MICHAEL HARE | ✓ | | Lamu Municipality | 0713318426 | 31479897 | <i>MH</i> |
| 5 | Omur Abdalla | ✓ | | Lamu Municipality | 0741407811 | 40080116 | <i>OW</i> |
| 6 | Nafisa Mohamed | | ✓ | Lamu Municipality | 0741407811 | 40080116 | <i>NA</i> |
| 7 | Mubidin Ahman | ✓ | | Office of MCA/Shell | 0722403231 | 22407780 | <i>MA</i> |
| 8 | DANIEL MATIFU | ✓ | | Shella | 0714672869 | 11763493 | <i>DM</i> |
| 9 | NYAMBU DAKIARI SHOKA | ✓ | | Shella | 0790636460 | 26359915 | <i>NS</i> |
| 10 | Clinton Ngonyo | ✓ | | LHS | 0721447129 | 20160782 | <i>CL</i> |
| 11 | Sadiqi Abdurrahman | ✓ | | Shella | 0718503323 | 5356367 | <i>SA</i> |
| 12 | MASUD MOHAMMED | ✓ | | Shella | 0724240117 | 24349549 | <i>MS</i> |
| 13 | Muhammed Abdurrahman | ✓ | | Shella | 0718955600 | 20556321 | <i>MA</i> |
| 14 | FATMA SAID SALIM | | ✓ | LAMU C. GOVNT | 0714239952 | 31978704 | <i>FS</i> |
| 15 | Omukher Bakon Ahman | ✓ | | Lamu Municipality | 0742912554 | 28164011 | <i>BA</i> |
| 16 | Buraki Hafidh | ✓ | | Ag. Ward Adm | 0758880403 | 38180603 | <i>BR</i> |
| 17 | RUFIDAE ALI AHMED | ✓ | | Shella | 07208989419 | 38847835 | <i>RA</i> |
| 18 | AUSTA BAKARI OMAR | ✓ | | Shella | 0742465764 | 27392944 | <i>AO</i> |
| 19 | RUKIYA AHMED | ✓ | | Shella | 0741700064 | 34447570 | <i>RU</i> |
| 20 | NUTELLA SALIM | ✓ | | Shella | 0717469379 | 20357145 | <i>NU</i> |
| 21 | David Omido | ✓ | | CURP - PLM | | | <i>DO</i> |

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| | |
|--|-------------------------------|
| <ul style="list-style-type: none"> - He concluded his introductory remarks by alluding to the agenda item of the workshop, which was to engage on the community of Lamu Municipality – for this case Hindi Ward on findings of the situation and draft plan proposals, which would inform prioritization of projects and finalization of the IDEP for Lamu Municipality. - The Manager welcomed the Consultant team carry on with the agenda items | |
| <p>SESSION I: PRESENTATION OF THE SITUATION AND DRAFT PROPOSALS</p> | |
| <p>MIN 02/1/2022: Understanding the IDEP</p> | |
| <ul style="list-style-type: none"> - The Deputy Team Leader, CURP acknowledged all participants and thanked the community and organized community Groups present for turning up from all the settlements in large numbers; - Apology was made, as it was not possible to do the meeting at the existing Social Hall due to capacity limitations and also by the Consultant team who promised to make much of the presentation without PowerPoint aid; - He also conveyed apologies from the Principal Consultant who had to attend to a matter back in Nairobi; - The Consultant’s DTL introduced his team present, who comprised a Physical Planner, Mr. Omido and a GIS Specialist, Mr. Nyamai involved in preparing the IDEP plan; - He gave a background to the project, pointing out key planning milestones, notwithstanding challenges that had prolonged planning period, owed to Covid-19 pandemic; - He mentioned of the vast Municipality extents or area coverage - approximately 1,900km² (Land & Sea) and challenged the Board to keep that in mind through the presentation and that it would be inevitable to formulate Municipal Urban Growth Nodes and decentralize functions; - He enlightened all participants present on the understanding of an IDEP; | <p><i>Consultant Team</i></p> |
| <p>MIN 03/1/2022: Presentation of Findings and Draft Planning Proposals</p> | |
| <ul style="list-style-type: none"> - Presentation was aided by Map Pin-ups of the A0-size Copies of the Base map, Municipal Assets/Resources, Blow-ups of Mainland Specific draft proposals; these were tagged on a makeshift board/table provided by the Area Local Chief; - The Deputy Team Leader Mr. Osengo, enlightened all present what an Integrated Development Plan is; Contextualization in Laws of Kenya; Hitherto other plans, an IDEP being time-specific, identifies actors, spatially & socially oriented in distributing projects; - He presented the project objectives and scope - The DTL, presented the existing Municipal structure for Lamu and areas of limitations hindering The Board’s full mandate; - He alluded to proposals by the Consultant to build on the existing Organogram and that provided by Urban Areas and Cities Act (UACA) and came up with an organogram unique to Lamu Municipality⁶; which centers | <p><i>Consultant Team</i></p> |

| | |
|--|--|
| <p>on critical human resource, citizen participation, departments to address sectoral issues and enforcement strategies;</p> | |
| <ul style="list-style-type: none"> - The DTL welcomed his colleague, Mr. Omido to present the remaining items of the IDEP; | |
| <ul style="list-style-type: none"> - The Consultant team’s Planning officer, Mr. Omido carried on the presentation facilitating discussions and interpretation the plan proposals to the residents of Hindi Ward with close coordination of the County Technical Representatives present; | |
| <ul style="list-style-type: none"> - He presented a matrix of Stakeholder Consultations Schedule done as required by the Physical and Land Use Planning Act and other Laws of Kenya, on public participation⁷ | |
| <ul style="list-style-type: none"> - He took all present through the Municipal Boundary extents for the Municipality, which was agreed on by the Project Team and mentioned all the Municipal Urban Nodes (<i>Lamu, Shella, Manda, Matondoni, Kipungani, Hindi, Bargoni, Budhei, Mlimani, Majengo and Kiangwe</i>) | |
| <ul style="list-style-type: none"> - Great emphasis was pointed on the Municipality Vision set then, which was: “A WORLD CLASS, CULTURALLY SUSTAINABLE MUNICIPALITY” and how this informed community issues and tentative proposals that informed the draft plan; | |
| <ul style="list-style-type: none"> - The community of Lamu was taken through the Municipality Assets/Resources and what these meant in terms of economic mainstay of the region and distribution of capital projects; in totality the methodological process | |
| <ul style="list-style-type: none"> - The officer highlighted on the situation analysis with a mention of economic analysis, infrastructure analysis, and pointed out key emerging issues; | |
| <ul style="list-style-type: none"> - A mention of the LAPSSET Corridor and specifically Lamu Port were pointed as a game-changer which the Municipality has to embrace; | |
| <ul style="list-style-type: none"> - The officer presented the Base map for Lamu Municipality, highlighting on the various attribute data; | |
| <ul style="list-style-type: none"> - The problem Map, developed from the community issues were highlighted key among them being solid waste management challenge, drainage and sanitation, lack of recreational areas etc.; | |
| <ul style="list-style-type: none"> - The Proposals/Interventions Map, developed from the community tentative proposals and technical input were presented with pointers spatially referring the callout box to specific area identified; however, a number of proposals were non-spatial e.g. Motorcycle management policy; | |
| <ul style="list-style-type: none"> - The community was facilitated with Municipal-wide plan proposals – with a backdrop of broad planning land use zones, as contained in the County Spatial Plan and this cross-matched with the provided legend to relate easily; | |

⁶ Refer to Chapter 5 of the Report, Municipal Governance and Management

⁷ Refer to Table 1.2 in the Stakeholder Engagement Report

| <ul style="list-style-type: none"> - The community present were taken through the findings of plan, and draft proposals most of which, they confirmed as having come from them during draft formulation of plan proposals, back in August 2020. - Following a thorough session to interrogate the IDEP proposals and responsiveness, the Consultant Team invited plenary from the community of Lamu | | | |
|--|--|---|------------|
| SESSION II: PLENARY | | | |
| MIN 04/1/2022: Plenary Session | | | |
| No. | Comment | Action | <i>All</i> |
| 8. | Issues of lack of tenure or ownership of land came out from the residents | The Consultant team reiterated that the Municipal Board in conjunction with the County Government of Lamu have to FastTrack process of issuance of tenure; to even actualize a Valuation Roll | |
| 9. | Allocation of New Mokowe Market space with priority on local of Hindi Ward | This was addressed by relevant stakeholders & Municipal Manager & County Economic dept. representation present at the meeting | |
| 10. | The Existing social hall was pointed out to be limited with capacity, thus not efficiently used | The IDEP proposes establishing a social hall that addresses space constraints, as the land is provided on the Revised LPDP for Mokowe | |
| 11. | A number of residents pointed on the need to incorporate locals into Restructured Lamu Organogram – both technical & Support staff | The Project team pointed that it will implement the organogram, while prioritizing local | |
| SESSION III: VALIDATION OF IDEP PROPOSALS | | | <i>All</i> |
| MIN 05/1/2022: Validation of Lamu Municipality IDEP | | | <i>All</i> |
| <ul style="list-style-type: none"> - The residents of Hindi Ward, with all other relevant stakeholders present approved the plan as having incorporated the community needs and proposals/interventions for the Municipality and moved to ratify the plan with the exception of amendments if/or in the case participation will be required and those to be obtained from upcoming Board Validation Workshop; - Both the Team Leader, CURP and County Technical Representatives lauded the community and local administration and their willingness to FastTrack the remaining phase of championing the plan; | | | |
| MIN 06/1/2022: Closing remarks & way forward | | | |
| Agreed actions | | | |
| <ul style="list-style-type: none"> - The Consultant Team to provide eight No. Hard Copies of the IDEP Report and A0 Plans with updated input among other key noted amendments for Departmental circulation; | | | <i>All</i> |

| | |
|---|--|
| <ul style="list-style-type: none"> - The Board, proposed to hold their meeting that would inform approach, consequent timelines of activities into circulating the plan that has incorporated community issues from validation; - There being no any other business, the Municipal Manager gave a vote of thanks and ended the meeting at 1:00 p.m. and a dua from the Sheikh in attendance | |
|---|--|

Picture representations of the workshop proceeding



See attached attendance list

Lamu County Government
Centre for Urban & Regional Planning
CONSULTANCY SERVICES FOR PREPARATION OF LAMU MUNICIPALITY INTEGRATED DEVELOPMENT PLAN (IDEP) 2020-2026
TENDER NO. CGL/ONT/030/LAMU MUNICIPALITY/IDEP/2019-2020
COMMUNITY VALIDATION WORKSHOP FOR IDEP PROPOSALS
MEETING WITH COMMUNITY AT MOKOWE/HINDI/BARGONI
VENUE: MASJID BILAL, KWA MAASAI/MOKOWE TOWN DATE: 27TH JANUARY 2022

| No. | Name | Tick Gender | | Institution/Designation/Town | Telephone | ID No. | Signature |
|-----|-------------------------|-------------|---|------------------------------|------------|----------|-----------|
| | | M | F | | | | |
| 1 | KHALIFA S. ALKIY | ✓ | | CHIEF MOKOWE | 0729775197 | 10390726 | |
| 2 | MARJHA WAHEDI | | ✓ | MUNICIPAL MEMBER | 072453322 | 25129837 | |
| 3 | OMAR MOHAMMED FAMA | ✓ | | Municipal Member | 0721960415 | 0159776 | |
| 4 | OSANYO CHARLES | ✓ | | CURP CONSULTANT | 0721295241 | 07990932 | |
| 5 | DAVID OMIDO | ✓ | | CURP - PLNR | 0717469279 | 2355715 | |
| 6 | MAULID MAMARIF | ✓ | | Community Leader | 07085118 | 11626071 | |
| 7 | DAKEN (GIZUM) | ✓ | | former | 0707235346 | 0605487 | |
| 8 | ABDI DAKTARI | ✓ | | NYUMBA KUMI | 0712933785 | 30391730 | |
| 9 | KHADJIA SALAT | | ✓ | | 0796065550 | | |
| 10 | MUNTES Abdurahim | | ✓ | | 0757236627 | 20299417 | |
| 11 | ABDUL OMAR | ✓ | | | 0797681325 | 33015011 | |
| 12 | JAMES KATAWA KASHALI | ✓ | | NYUMBA KUMI | 0795709663 | 23579580 | |
| 13 | NASTIHE HUSSEIN MUHUMBE | ✓ | | | 0700291649 | 24310584 | |
| 14 | IBRAHIM BAWASAHKA BATHA | ✓ | | NYUMBA KUMI | 0769237666 | 0649527 | |
| 15 | HUSSEIN ATAMAN BUYO | ✓ | | | 0717774521 | 2239748 | |
| 16 | GABRY SAMWEN DIBA | ✓ | | | 0729010073 | 6887566 | |
| 17 | RASHID ALI ABILON | ✓ | | HEADMAN | 0713002985 | 8455004 | |
| 18 | DHAHO GHO HIRBAE | ✓ | | | 0718467085 | 5354515 | |
| 19 | SHEE ABDALLO | ✓ | | HEADMAN | 0702436972 | 06850818 | |
| 20 | ALI HUSSEIN RASHID ISAK | ✓ | | | 0160424 | | |
| | ISA MOHAMMED | ✓ | | | 0797681757 | | |
| | | | | | 0768564965 | | |

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|-----|---------------------------|-------------|---|------------------------------|-------------|----------|-----------|
| | | M | F | | | | |
| 1 | ZEINAB NJUGUNA | | ✓ | MOKOWE | 0716128220 | 25293443 | |
| 2 | HALIMA GURU BAA HUSSEIN | ✓ | | MOKOWE | 0759927271 | 22566025 | |
| 3 | RAHA ADOW HUSSEIN | ✓ | | MOKOWE | 0759927271 | 22566425 | |
| 4 | NANA SAID | ✓ | | MOKOWE | 0748719668 | 24919628 | |
| 5 | NARMANA MADALI OMAR SHABA | ✓ | | MOKOWE | 0751795912 | 28312630 | |
| 6 | TIMA LOU SHOSH | ✓ | | MOKOWE | 0710853238 | 8524355 | |
| 7 | ZEHA SAID OMAR | ✓ | | MOKOWE | 0796255929 | 26146025 | |
| 8 | SAHARA NAROT ABDI | ✓ | | MOKOWE | 0703527532 | 22916433 | |
| 9 | ESTER GARIBO KADMA | ✓ | | MOKOWE | 0704448481 | 3922953 | |
| 10 | ABDI FARAH BARI | ✓ | | MOKOWE | 0703774460 | 2101899 | |
| 11 | WINSTON URUJI DUKU | ✓ | | MOKOWE | 07107103503 | 28990065 | |
| 12 | FATUMA HASSAN QURE | ✓ | | MOKOWE | 0710254788 | 9352803 | |
| 13 | ASTA OMAR IBRAHIM | ✓ | | MOKOWE | 0727101890 | 3067973 | |
| 14 | ASMAA MAHAFUDH OBO | ✓ | | MOKOWE | 0790896224 | 25045806 | |
| 15 | ANANA ATAMAN KUNDE | ✓ | | MOKOWE | 0700800289 | 40386559 | |
| 16 | JAMILA MOHAMMED MAHAB | ✓ | | MOKOWE | 0112113464 | 14587482 | |
| 17 | HALIMA HUSSEIN GHANA | ✓ | | MOKOWE | 0759063977 | 34441323 | |
| 18 | REHEMA HUSSEIN KUTU | ✓ | | MOKOWE | 0710992053 | 37080224 | |
| 19 | MATHHO HABICHA HUSSEIN | ✓ | | MOKOWE | 0113547607 | 25392559 | |
| 20 | FATUMA DOKOTA BAGAJA | ✓ | | MOKOWE | 0775027509 | 12726009 | |

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|-----|------------------------|-------------|---|------------------------------|------------|------------|-----------|
| | | M | F | | | | |
| 1 | MARY WAMPUR NYOZOGI | | ✓ | Chemical officer | 0726051596 | 22946700 | |
| 2 | IBRAHIM HIRBAE KARHAYU | ✓ | | SUPPORT STAFF | 0729893083 | 0169975 | |
| 3 | LIMA ALI | | ✓ | SUPPORT STAFF | 0704765248 | 23210687 | |
| 4 | AMINA MSUO | | ✓ | Pumwani | 0711923093 | 2239185 | |
| 5 | MADINA JICE | ✓ | | BULA RAHAMA | 0708219869 | 0108538 | |
| 6 | SELINA NASHA | ✓ | | NEWTOWN | 0718379005 | 33899085 | |
| 7 | ABDALLA ZOTI | ✓ | | BULA RAHAMA | 26496808 | 2640850 | |
| 8 | KACHE KANENGE JAMWORI | ✓ | | NEWTOWN | 0708207086 | 2036411110 | |
| 9 | EVALINE MASHA | ✓ | | NEWTOWN | 0712082662 | 36876738 | |
| 10 | AMINA FUMANA IBIDO | ✓ | | BULA RAHAMA | 010655199 | 10390760 | |
| 11 | MASILAMA NIDENDE | ✓ | | BULA RAHAMA | 075880218 | 12726911 | |
| 12 | KASHUTU KINGI KENGA | ✓ | | BULA RAHAMA | 0741150593 | 4391279 | |
| 13 | ESTHER KANZE | ✓ | | BULA RAHAMA | 0702019997 | 2919227 | |
| 14 | SIDI KAHINDI | ✓ | | BULA RAHAMA | | 27683096 | |
| 15 | DOUGLAS KAHINDI | ✓ | | BULA RAHAMA | | 36466877 | |
| 16 | SAJITA RUMIA | ✓ | | BULA RAHAMA | | 3075980 | |
| 17 | SAFARI CHARO | ✓ | | BULA RAHAMA | 0793026640 | 2237595 | |
| 18 | TIMA DAKTARI | ✓ | | BULA RAHAMA | 0703686295 | 26146846 | |
| 19 | HADJA GURUBA HUSEIN | ✓ | | BULA RAHAMA | 079012253 | 11625816 | |
| 20 | SOFIA IDLE KASO | ✓ | | BULA RAHAMA | 0790128496 | 31295826 | |

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|-----|-------------------------|-------------|---|------------------------------|-------------|----------|-----------|
| | | M | F | | | | |
| 1 | ZENA OMAR RIFNA | | ✓ | Pumwani | 0 N/A | 32376190 | |
| 2 | SUSAN ELPHAS | | ✓ | Bula Rahma | 0791546335 | 37517137 | |
| 3 | IBRAHIM HASSAN DUAO | | ✓ | Bula Rahma | 011517878 | 26661992 | |
| 4 | FARHYA NUR HASSAN | | ✓ | Pumwani | 0743780713 | 29780715 | |
| 5 | SAHABO MOHAMMED ABDI | | ✓ | Pumwani | 0748916402 | 24458298 | |
| 6 | HABIBA AHMED HILWOLE | | ✓ | MOKOWE | 0758880143 | 2594774 | |
| 7 | SHAKILA MUHIBINI ATAMAN | | ✓ | MOKOWE | 0717976656 | 9352979 | |
| 8 | HADIYA ABDALLA | | ✓ | MOKOWE | 0115751573 | 23813324 | |
| 9 | RALIA ALI MAALIM | | ✓ | MOKOWE | 0740351070 | 31693572 | |
| 10 | RUKIA MOHAMMED MAHAB | | ✓ | MOKOWE | 0757707840 | 29978095 | |
| 11 | RATHNA ABOI SALAT | | ✓ | MOKOWE | 015402083 | 35507009 | |
| 12 | FATUMA KUSO BAKANE | | ✓ | MOKOWE | 0705593077 | 30947072 | |
| 13 | IFRAH ABOI ROBIE | | ✓ | MOKOWE | 0746466145 | 32778585 | |
| 14 | KAFIA NASTEN QURE | | ✓ | MOKOWE | 07941066421 | 26851412 | |
| 15 | AMINA MAHAB GULEBI | | ✓ | MOKOWE | 0758945291 | 31843908 | |
| 16 | FATMA GURUBA HUSSEIN | | ✓ | MOKOWE | 0700780005 | 23008345 | |
| 17 | LEILA HAGANA YUSUF | | ✓ | MOKOWE | 0115004408 | 33062494 | |
| 18 | ISININO ALI MAALIM | | ✓ | MOKOWE | 0710254788 | 31287503 | |
| 19 | ASHA WARE SAWII | | ✓ | MOKOWE | 0708451644 | 23315085 | |
| 20 | SAHARA JIRE BELWANI | | ✓ | MOKOWE | 0792183261 | 23935586 | |

3.4.4 Community at Matondoni/Kipungani Validation Workshop

| | |
|--|---|
| Meeting | COMMUNITY VALIDATION FORUM IN PREPARATION OF LAMU MUNICIPALITY INTEGRATED DEVELOPMENT PLAN (IDEP) |
| Date of meeting | 27 TH JANUARY 2022 |
| Meeting facilitator | MUNICIPAL MANAGER, LAMU |
| Location/venue | MATONDONI, MATONDONI SOCIAL HALL |
| Time | 3:10 P.M. – 5:00 P.M. |
| Meeting objective | <ul style="list-style-type: none"> - To highlight and present on the situational analysis and the draft proposals - To get comments and suggestions from the Community on the draft proposals - To validate the proposals and derive the way forward |
| Attendance | <ol style="list-style-type: none"> 1. Lamu Municipality Board Representation 2. Local/Ward Administration & Leadership representation 3. Center for Urban & Regional Planning Ltd 4. Community of Hindi Ward – Mokowe, Hindi, Bargoni, Majengo, Budhei, Mlimani and Kiangwe (See attached signed attendance list) |
| Absent with Apology | <ol style="list-style-type: none"> 5. H.E. Governor, County Government of Lamu 6. R.K. Mbwagwa – Principal Consultant, CURP |
| Meeting Agenda | <ul style="list-style-type: none"> ▪ Introductory and brief opening remarks ▪ Presentation of Lamu Municipality IDEP Draft Plan ▪ Sensitization of Institutional function ▪ Plenary session ▪ Closing and Way forward |
| Minutes | Owner |
| MIN 01/1/2022: Introductory and opening remarks | <i>Municipal Manager</i> |
| <ul style="list-style-type: none"> - The Municipal Manager, Lamu Municipality called the meeting to order at 3:10 PM - The meeting was opened with <i>dua</i> (prayer of invocation) from the Sheikh who attended. - The Municipal Manager, Lamu Municipality welcomed all members present – these including; Board Members, Consultant team, residents of Matondoni and Kipungani settlements, and the local area administration, area local Chief– All the participants were welcomed into the meeting and urged to observe the public health guidelines on COVID-19 throughout the meeting; - He gave the local area Chief an opportunity to detail it out to the community what the project entailed; - The Municipal Manager went on to welcome the Municipal Board Member present in the meeting to make brief remarks; - He concluded his introductory remarks by alluding to the agenda item of the workshop, which was to engage on the community of Lamu Municipality – for this case Matondoni and Kipungani settlements on findings of the | |

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MEETING WITH COMMUNITY AT MOKOWE/HINDI/BARGONI

VENUE: MASJID BILAL, KWA MAASAI/MOKOWE TOWN DATE: 27TH JANUARY 2022

| No. | Name | Tick Gender | | Institution/ Designation/Town | Telephone | ID No. | Signature |
|-----|----------------------------|-------------|---|-------------------------------|------------|----------|-----------|
| | | M | F | | | | |
| 1 | LUCY MARENZI | | f | Mokowe | 0798623329 | 35476631 | |
| 2 | MARIAM KITANA | | f | Mokowe | 0114656566 | 36102980 | |
| 3 | Najla Haji | | f | Mokowe | 0748136166 | 40229810 | |
| 4 | Patima Mohamed Hussein | | f | Mokowe | 074171820 | 2777429 | |
| 5 | MUHAMMAD GUPTA ADE | | f | Mokowe | 0208054058 | | |
| 6 | ZAHNABU BONENI | | f | Mokowe | | | |
| 7 | MUMINA FAKA | | f | Mokowe | 0715198246 | | |
| 8 | SWABRA FEISWAL | | f | MOKOWE | 0799859869 | 31275245 | |
| 9 | SALIM HASSAN | ✓ | | Mokowe | 0721789917 | 0161334 | |
| 10 | SALMA ALI OMAR | | ✓ | MOKOWE | 0741502195 | 32607856 | |
| 11 | HADIJA ALI OMAR | | ✓ | MOKOWE | 0758059938 | 29517128 | |
| 12 | LUTFA SHEE | | ✓ | Mokowe | 0712213571 | 27936342 | |
| 13 | AMINA Mohammed Abdulrahman | | ✓ | Mokowe | 0718785802 | 40381365 | |
| 14 | MARIAM OMAR | | ✓ | MOKOWE | 0720149213 | 13019664 | |
| 15 | Mwaka Kazungu | | ✓ | Mokowe | 0716728438 | 4578500 | |
| 16 | Rehana Swaleh | | ✓ | Mokowe | 0741483546 | 32127746 | |
| 17 | FATIMA HUSSEIN MAZI | | ✓ | MOKOWE | 074575936 | 5255319 | |
| 18 | ASHA Mohammed Haji | | ✓ | Bura Rahma | 0792641832 | 1162697 | |
| 19 | KATHIBI HUSSEIN ADAM | | ✓ | Bura Rahma | 0741242269 | 24033402 | |
| 20 | MARIAM SAMGATA Yusufu | | ✓ | Bura Rahma | 0745758754 | | |

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VENUE: MASJID BILAL, KWA MAASAI/MOKOWE TOWN DATE: 27TH JANUARY 2022

| No. | Name | Tick Gender | | Institution/ Designation/Town | Telephone | ID No. | Signature |
|-----|-----------------------|-------------|---|-------------------------------|-------------|-----------|-----------|
| | | M | F | | | | |
| 1 | LOICE ABE CWYO | | ✓ | BULARAHMA | 070702222 | 9352901 | |
| 2 | Abdala Athman | | ✓ | BULARAHMA | 0706151748 | 34112228 | |
| 3 | Mohamed Bakari | | ✓ | BULARAHMA | 0713061953 | 2233341 | |
| 4 | ALI MOHAMMED Juma | | ✓ | | 07999772370 | 11578749 | |
| 5 | ABDALLA HAMADI | | ✓ | BULARAHMA | 0769131174 | 34983163 | |
| 6 | Suma Swaleh | | ✓ | BULARAHMA | 0726015068 | 30424170 | |
| 7 | ATHMAN DAKTARI | | ✓ | BULARAHMA | 0741232882 | 34171130 | |
| 8 | MAHADI GURUBA | | ✓ | BULARAHMA | 0742583351 | 20240214 | |
| 9 | Shekule Bakari | | ✓ | BULARAHMA | 0791323411 | 31358031 | |
| 10 | Abdul Aziz bonjo | | ✓ | Bula Rahma | 0797681345 | 330155611 | |
| 11 | MUSA SIGISO | | ✓ | Bula Rahma | 0712413760 | 22469643 | |
| 12 | Ali doktor | | ✓ | Bula Rahma | 0717197927 | 40260329 | |
| 13 | MUSO ABDI ATHMAN | | ✓ | BULARAHMA | 0729907574 | 30408547 | |
| 14 | SAHAL ABDI | | ✓ | BULARAHMA | 0757988177 | 36283734 | |
| 15 | SALD ASUMHAN | | ✓ | BULARAHMA | 0700580618 | 40760357 | |
| 16 | GUARBA HUSSEIN | | ✓ | BULARAHMA | 079229266 | 35830609 | |
| 17 | SALA CHARO | | ✓ | BULARAHMA | 0114358044 | 30424170 | |
| 18 | NAZI NYALE SENYA | | ✓ | Bula Rahma | 0740304446 | 26754572 | |
| 19 | Abdurahman MUMIN | | ✓ | BULARAHMA | 0111810005 | 37083371 | |
| 20 | Sambwana Abudi BUKATA | | ✓ | Bularahma | 0705097335 | 23006025 | |

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| <p>situation and draft plan proposals, which would inform prioritization of projects and finalization of the IDEP for Lamu Municipality.</p> <ul style="list-style-type: none"> - The Manager welcomed the Consultant team carry on with the agenda items | |
| <p>SESSION I: PRESENTATION OF THE SITUATION AND DRAFT PROPOSALS</p> | |
| <p>MIN 02/1/2022: Understanding the IDEP</p> | |
| <ul style="list-style-type: none"> - The Deputy Team Leader, CURP, Mr. Osengo acknowledged all participants and thanked the community and organized community Groups present for turning up from all the settlements in large numbers; - He also conveyed apologies from the Principal Consultant who had to attend to a matter, but had kicked off the team a day before at Lamu Town - The Consultant’s DTL introduced his team present, who comprised a Physical Planner, Mr. Omido and a GIS Specialist, Mr. Nyamai involved in preparing the IDEP plan; - He gave a background to the project, pointing out key planning milestones, notwithstanding challenges that had prolonged planning period, owed to Covid-19 pandemic; - He mentioned of the vast Municipality extents or area coverage - approximately 1,900km² (Land & Sea) and challenged the Board to keep that in mind through the presentation and that it would be inevitable to formulate Municipal Urban Growth Nodes and decentralize functions; - He enlightened all participants present on the understanding of an IDEP; | <p><i>Consultant Team</i></p> |
| <p>MIN 03/1/2022: Presentation of Findings and Draft Planning Proposals</p> | |
| <ul style="list-style-type: none"> - Presentation was aided by a PowerPoint of the Draft Planning Report and Map Pin-ups of the A0-size Copies of the Base map, Municipal Assets/Resources, Blow-ups of Island Specific draft proposals in Matondoni, Kipungani and linkage strategy; - The Deputy Team Leader Mr. Osengo, enlightened all present what an Integrated Development Plan is; Contextualization in Laws of Kenya; Hitherto other plans, an IDEP being time-specific, identifies actors, spatially & socially oriented in distributing projects; - He presented the project objectives and scope - The DTL, presented the existing Municipal structure for Lamu and areas of limitations hindering The Board’s full mandate; - He alluded to proposals by the Consultant to build on the existing Organogram and that provided by Urban Areas and Cities Act (UACA) and came up with an organogram unique to Lamu Municipality⁸; which centers on critical human resource, citizen participation, departments to address sectoral issues and enforcement strategies; - The DTL welcomed his colleague, Mr. Omido to present the remaining items of the IDEP; | <p><i>Consultant Team</i></p> |

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| <ul style="list-style-type: none"> - The Consultant team’s Planning officer, Mr. Omido carried on the presentation facilitating discussions and interpretation the plan proposals to the residents of Matondoni and Kipungani settlements with close coordination of the County Technical Representatives present; - He presented a matrix of Stakeholder Consultations Schedule done as required by the Physical and Land Use Planning Act and other Laws of Kenya, on public participation⁹ - He took all present through the Municipal Boundary extents for the Municipality, which was agreed on by the Project Team and mentioned all the Municipal Urban Nodes (<i>Lamu, Shella, Manda, Matondoni, Kipungani, Hindi, Bargoni, Budhei, Mlimani, Majengo and Kiangwe</i>) - Great emphasis was pointed on the Municipality Vision set then, which was: “A WORLD CLASS, CULTURALLY SUSTAINABLE MUNICIPALITY” and how this informed community issues and tentative proposals that informed the draft plan; - The community of Matondoni and Kipungani residents was taken through the Municipality Assets/Resources and what these meant in terms of economic mainstay of the region and distribution of capital projects; in totality the methodological process - The officer highlighted on the situation analysis with a mention of economic analysis, infrastructure analysis, and pointed out key emerging issues; - A mention of the LAPSSSET Corridor and specifically Lamu Port were pointed as a game-changer which the Municipality has to embrace; - The officer presented the Base map for Lamu Municipality, highlighting on the various attribute data; - The problem Map, developed from the community issues were highlighted key among them being solid waste management challenge, drainage and sanitation, lack of recreational areas etc.; - The Proposals/Interventions Map, developed from the community tentative proposals and technical input were presented with pointers spatially referring the callout box to specific area identified; however, a number of proposals were non-spatial e.g. Disaster preparedness, Security strategy - The community was facilitated with Municipal-wide plan proposals – with a backdrop of broad planning land use zones, as contained in the County Spatial Plan and this cross-matched with the provided legend to relate easily; - The community present were taken through the findings of plan, and draft proposals most of which, they confirmed as having come from them during draft formulation of plan proposals, back in August 2020. - Following a thorough session to interrogate the IDEP proposals and responsiveness, the Consultant Team invited plenary from the community of Lamu | |
|---|--|

⁸ Refer to Chapter 5 of the Report, Municipal Governance and Management

⁹ Refer to Table 1.2 in the Stakeholder Engagement Report

| SESSION II: PLENARY | | |
|---|--|--|
| MIN 04/1/2022: Plenary Session | | |
| No. | Comment | Action |
| 12. | Issues of existing allotments and overlaps were raised | This was addressed by the Municipal Manager present; inquest to be followed up with NLC Office, Lamu County |
| 13. | It was noted by a number of community opinion leaders need to safeguard Kipungani sand dunes and other ecologically sensitive areas at large | The CSP for Lamu, IDEP provides for conservation strategy for biodiversity as pointed out by the Consultant team |
| SESSION III: VALIDATION OF IDEP PROPOSALS | | |
| MIN 05/1/2022: Validation of Lamu Municipality IDEP | | |
| <ul style="list-style-type: none"> - The residents of Matondoni and Kipungani, with all other relevant stakeholders present approved the plan as having incorporated the community needs and proposals/interventions for the Municipality and moved to ratify the plan with the exception of amendments if/or in the case participation will be required and those to be obtained from upcoming Board Validation Workshop; - Both the Team Leader, CURP and County Technical Representatives lauded the community and local administration and their willingness to FastTrack the remaining phase of championing the plan; | | All |
| MIN 06/1/2022: Closing remarks & way forward | | |
| Agreed actions | | All |
| <ul style="list-style-type: none"> - The Consultant Team to provide eight (8) No. Hard Copies of the IDEP Report and A0 Plans with updated input among other key noted amendments for Departmental circulation; - The Board, proposed to hold their meeting that would inform approach, consequent timelines of activities into circulating the plan that has incorporated community issues from validation; - There being no any other business, the Municipal Manager gave a vote of thanks and ended the meeting at 5:00 p.m. and a dua from the Sheikh in attendance | | |
| Picture representations of the workshop proceeding | | |



See attached attendance list

Lamu County Government
Centre for Urban & Regional Planning
CONSULTANCY SERVICES FOR PREPARATION OF LAMU MUNICIPALITY INTEGRATED DEVELOPMENT PLAN (IDEP) 2020-2026
TENDER NO. CGL/ONT/030/LAMU MUNICIPALITY/IDEP/2019-2020
COMMUNITY VALIDATION WORKSHOP FOR IDEP PROPOSALS
MEETING WITH COMMUNITY AT MATONDONI/KIPUNGANI
VENUE: MATONDONI SOCIAL HALL DATE: 27TH JANUARY 2022

| No. | Name | Tick Gender | | Institution/Designation/Town | Telephone | ID No. | Signature |
|-----|------------------------|-------------|---|------------------------------|------------|----------|-------------|
| | | M | F | | | | |
| 1 | Mudhafer Mohamed | ✓ | | Matondoni | 0799876627 | 37956823 | [Signature] |
| 2 | SUKENA ABDULLA OMAR | | ✓ | MATONDONI | 0799432253 | 36285417 | [Signature] |
| 3 | AMINA OMAR TAUEI | | ✓ | MATONDONI | 0746527302 | 32762067 | [Signature] |
| 4 | SADA ATHMAN BWANAKWELI | | ✓ | MATONDONI | 0713790605 | 32363459 | [Signature] |
| 5 | ZAHARIA SHEE BAHANI | | ✓ | MATONDONI | 0718762997 | 0165724 | [Signature] |
| 6 | RUKIA ATHMAN OMAR | | ✓ | MATONDONI | 0740604454 | 37162180 | [Signature] |
| 7 | ESHA MOHAMED ALI | | ✓ | MATONDONI | 0796340975 | 27152189 | [Signature] |
| 8 | FATMA MOHAMED SHEIKH | | ✓ | MATONDONI | 0115935009 | 36440874 | [Signature] |
| 9 | RIZIKI BWANAMANI | | ✓ | MATONDONI | 0710727779 | 26707936 | [Signature] |
| 10 | FATUMA OMAR MOHAMED | | ✓ | MATONDONI | 0704474488 | 25577057 | [Signature] |
| 11 | ZAINAB HAMID BWANAMANI | | ✓ | MATONDONI | 0796391442 | 37598705 | [Signature] |
| 12 | ESHARA SIYANG | | ✓ | MATONDONI | 074290522 | 0165496 | [Signature] |
| 13 | ILHAM ALI BAKARI | | ✓ | MATONDONI | 0718700154 | 28256926 | [Signature] |
| 14 | ESHA OMAR BAKAR | | ✓ | MATONDONI | 0766523283 | 24474654 | [Signature] |
| 15 | ZAHARIA ABDALLA BAKAR | | ✓ | MATONDONI | 0719514639 | 5356462 | [Signature] |
| 16 | HAMLA ABDALLA BAKAR | | ✓ | MATONDONI | 074290543 | 0165511 | [Signature] |
| 17 | MARIAM OMAR MOHAMED | | ✓ | MATONDONI | 0743201771 | 22247511 | [Signature] |
| 18 | SWABRA MOHAMED | | ✓ | MATONDONI | 0728991091 | 22410736 | [Signature] |
| 19 | PUYIN AHUMAN ALI | | ✓ | MATONDONI | 072674066 | 1301882 | [Signature] |
| 20 | FATUMA BWANAMANI | | ✓ | MATONDONI | 0715577638 | 11626622 | [Signature] |

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Lamu County Government
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VENUE: MATONDONI SOCIAL HALL DATE: 27TH JANUARY 2022

| No. | Name | Tick Gender | | Institution/Designation/Town | Telephone | ID No. | Signature |
|-----|---------------------|-------------|---|------------------------------|------------|----------|-------------|
| | | M | F | | | | |
| 1 | Hafsa Said Mohamed | | ✓ | Matondoni | 0700130529 | 28225299 | [Signature] |
| 2 | Fatma Said Mohamed | | ✓ | Matondoni | 0720546345 | 36671288 | [Signature] |
| 3 | Jahi Mohamed Baiche | | ✓ | Matondoni | 0114785221 | 11626232 | [Signature] |
| 4 | Hadija Bakari Akub | | ✓ | Matondoni | 0712527455 | 10391012 | [Signature] |
| 5 | ABULRAHMAN BAKARI | ✓ | | Lamu Municipality | 0700824110 | 27579499 | [Signature] |
| 6 | ALMED SAID AHMED | ✓ | | MUNICIPALITY | 0722559034 | 27613840 | [Signature] |
| 7 | Salim Ibrahim Salim | | ✓ | Lamu Municipality | 0745398240 | 36620608 | [Signature] |
| 8 | Khadja Omar | | ✓ | Matondoni | 0797937693 | 36761223 | [Signature] |
| 9 | AWADH S. AWADH | | ✓ | Lamu Municipality | 0716121263 | 37398558 | [Signature] |
| 10 | Legi Omar | | ✓ | Matondoni | 0758858038 | 37398322 | [Signature] |
| 11 | Hafsa Omar | | ✓ | Matondoni | 0797080783 | 13018156 | [Signature] |
| 12 | Najla Mohamed | | ✓ | Matondoni | 0726063311 | 25985141 | [Signature] |
| 13 | Ashraf Ali Ahmed | | ✓ | Matondoni | 0702729573 | 0165668 | [Signature] |
| 14 | Mustafis Omar | | ✓ | Matondoni | 0700371230 | 37252772 | [Signature] |
| 15 | Mbark Bakari | | ✓ | Matondoni | 0710939916 | 14537605 | [Signature] |
| 16 | Zahara Omar | | ✓ | Matondoni | 0727816959 | 24872616 | [Signature] |
| 17 | ATHMAN ALI OMAR | | ✓ | Matondoni | 0726063311 | 24025182 | [Signature] |
| 18 | Zainab Ahmed | | ✓ | Matondoni | 0727965624 | 11626529 | [Signature] |
| 19 | Zahara Ali | | ✓ | " | 0715577638 | 0165496 | [Signature] |
| 20 | OMAR H. MUJA | | ✓ | " | 0707076559 | 29652659 | [Signature] |

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| No. | Name | Tick Gender | | Institution/Designation/Town | Telephone | ID No. | Signature |
|-----|------------------------|-------------|---|------------------------------|------------|-----------|-------------|
| | | M | F | | | | |
| 1 | HAMID OMAR | ✓ | | | 070309256 | 3545238 | [Signature] |
| 2 | MURU BWANAMANI | | ✓ | | 0797355611 | 37400210 | [Signature] |
| 3 | ABDUL OMAR ALI | | ✓ | | 0745565777 | 26200560 | [Signature] |
| 4 | Mudhafer Omar | | ✓ | | 0710990041 | 29203222 | [Signature] |
| 5 | Bakari Mohd Bakari | | ✓ | | 070126352 | 29207503 | [Signature] |
| 6 | OMAR ABUBAKAR | | ✓ | | 0729165635 | 3525605 | [Signature] |
| 7 | Mohamed Hassan | | ✓ | | 0708402668 | 0165406 | [Signature] |
| 8 | Abdulqadir Abdulla | | ✓ | | 0768222886 | 32821453 | [Signature] |
| 9 | Abdu Mohamed | | ✓ | | 0719571172 | 0165416 | [Signature] |
| 10 | ABDILLAH MOHAMED | | ✓ | | 0711972201 | 24767941 | [Signature] |
| 11 | Saim Mohamed Ali | | ✓ | | 0704765666 | 32351581 | [Signature] |
| 12 | ABDULADIR MOHAMED BI | | ✓ | | 0777696806 | 28310818 | [Signature] |
| 13 | SULEYH HUSSEIN | | ✓ | | 0729568836 | 23435724 | [Signature] |
| 14 | AMER MOHAMED | | ✓ | | 0799016884 | 21785922 | [Signature] |
| 15 | MOHAMED BILAL | | ✓ | | 0742905291 | 3356596 | [Signature] |
| 16 | MUHAMMAD BAKARI KHALAF | | ✓ | | 0729916122 | 0165284 | [Signature] |
| 17 | ALI O ALI | | ✓ | | 0704661860 | 272407517 | [Signature] |
| 18 | MUHAMMAD BAKARI | | ✓ | | | | [Signature] |
| 19 | AHMED BWANAMANI | | ✓ | | 0704647519 | 36285496 | [Signature] |
| 20 | | | | | | | |

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| No. | Name | Tick Gender | | Institution/Designation/Town | Telephone | ID No. | Signature |
|-----|-------------------------|-------------|---|------------------------------|------------|----------|-------------|
| | | M | F | | | | |
| 1 | Osego Charles | | ✓ | CURP. Consultant | 0721275276 | 97709132 | [Signature] |
| 2 | Martha Kwarini | | ✓ | Municipality | 0724593382 | 25128887 | [Signature] |
| 3 | Mtshakisa Hossain Khams | | ✓ | Asst Chief - Kipungani | 0723023215 | 7352519 | [Signature] |
| 4 | Rubina Shee | | ✓ | CHIEF - MATONDONI | 0717633049 | 25103258 | [Signature] |
| 5 | SWABRA M. FATHY | | ✓ | LAMU MUNICIPALITY | 0721960415 | 0157776 | [Signature] |
| 6 | Peer Njamen | | ✓ | CURP | 0727482081 | 23950812 | [Signature] |
| 7 | DAVID OMILO | | ✓ | CURP - PLNR. | 0707469209 | 3025745 | [Signature] |
| 8 | | | | | | | |
| 9 | | | | | | | |
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3.5 Validation Workshop of Final Draft Plan with the Board and County Technical Incorporating Input from community validations

| | | |
|--|---|--------------------------|
| Meeting | BOARD VALIDATION FORUM OF LAMU MUNICIPALITY INTEGRATED DEVELOPMENT PLAN (IDEP) 2022 – 2028 | |
| Date of meeting | 22 ND MARCH 2022 | |
| Meeting facilitator | MUNICIPAL MANAGER, LAMU | |
| Location/venue | KENYA SCHOOL OF GOVERNMENT, MOMBASA | |
| Time | 9:00 A.M. – 6: 00 P.M. | |
| Meeting objective | | |
| <ul style="list-style-type: none"> - To highlight and present on the situational analysis and the draft proposals - To get comments and suggestions from the County Technical & Municipal Board on the draft proposals - To validate the proposals and derive the way forward | | |
| Attendance | | |
| <ol style="list-style-type: none"> 1. Lamu Municipality Board 2. County Government of Lamu Departments 3. Consultancy Firms – CURP, KREIS Spatial Consultants, Spatial Milestones (See attached signed attendance list) | | |
| Absent with Apology | | |
| <ol style="list-style-type: none"> 4. H.E. Governor, County Government of Lamu 5. R.K. Mbwagwa – Principal Consultant, CURP | | |
| Meeting Agenda | | |
| <ol style="list-style-type: none"> ix. Introductory and brief opening remarks x. Presentation of Lamu Municipality IDEP Final Draft xi. Presentation of Lamu Island LPLUDP Final Draft xii. Presentation of Lamu Municipality Final Draft Solid Waste Management Policy xiii. Comments, Discussions from the Presentation; Plenary session xiv. Closing and Way forward | | |
| Minutes | Owner | |
| MIN 01/3/2022: Introductory and opening remarks | | <i>Municipal Manager</i> |
| <ul style="list-style-type: none"> - The Municipal Manager, Lamu Municipality called the meeting to order at 10: 20 AM - The word of <i>dua</i> (prayer of invocation) from the Chief Officer, Finance Department, who was in attendance. - The Municipal Manager, Lamu Municipality welcomed all members present – these including; Board Members, Consultant teams, County Planning Technical Committee and Departmental Representatives; This followed a self-introduction of all present. - The Municipal Manger extended his thanks to the entire Board, and Lamu County Government, with leadership of the Vice Chair and H.E. The Governor - He welcomed the Vice Chair, also the current Chair, Lamu CPSB, to officially open the meeting on behalf of H.E. The Governor; | | |

| | |
|--|------------------------|
| <ul style="list-style-type: none"> - The Board Vice Chair, began by noting how rigorous the works have been, but thanked the Consultant teams present for the zeal to achieve apex; - He went on to reiterate on a directive given by H.E. The President of the Republic of Kenya to plan the Port area, and when implemented properly would yield required benefits; - The floor was officially opened for agenda items; - The Chairperson, Lamu Municipal Board, Dr. Farida Hassan, made her introductory remarks as follows; - Acknowledged remarks made by the Vice Chair, on behalf of H.E. The Governor and H.E. The President of the Republic of Kenya, while noting that these plan will set a critical path towards realizing development; - She requested the Consultant teams to take the PIC and project team carefully, it being the final drafts’ presentations; - She acknowledged presence of all key departments, one of them being County Economic Budget, and how this will fit in the 4th National Medium-Term Plan (MTP IV); - The Municipal Manager went on to welcome the Municipal Board Member present in the meeting to make brief remarks; - She concluded her introductory remarks by alluding to the agenda item of the workshop – findings of the situation and draft plan proposals, budget estimates and evoke a discussion from these, which would inform finalization of the IDEP for Lamu Municipality. - The Consultant teams were called upon to carry on with the agenda items; | |
| SESSION I: PRESENTATION OF THE SITUATION AND DRAFT PROPOSALS – CURP TEAM | |
| MIN 02/3/2022: Understanding the IDEP | |
| <ul style="list-style-type: none"> - The Deputy Team Leader, CURP, Mr. Osengo acknowledged all participants and thanked the County Representation, Board and Partners present for turning up; - He conveyed apologies from the Principal Consultant who had to attend to a matter, - He gave a background to the project, pointing out key planning milestones, notwithstanding challenges that had prolonged planning period, owed to Covid-19 pandemic; - He mentioned of the Vast Municipality extents or area coverage - approximately 2,660 km2 (Land & EEZ) and challenged the Board to keep that in mind through the presentation and that it would be inevitable to formulate Municipal Urban Growth Nodes and decentralize functions; - He enlightened all participants present on the understanding of an IDEP; | <i>Consultant Team</i> |
| MIN 03/1/2022: Presentation of Findings and Draft Planning Proposals | |
| <ul style="list-style-type: none"> - Presentation was aided by a PowerPoint of the Draft Planning Report and Map displays of the A0-size Copies of the Draft IDEP, Municipal Assets/Resources, Blow-ups of Island Specific draft proposals in Matondoni, Kipungani and linkage strategy; | <i>Consultant Team</i> |

- The Deputy Team Leader Mr. Osengo, enlightened all present what an Integrated Development Plan is; Contextualization in Laws of Kenya; Hitherto other plans, an IDEP being time-specific, identifies actors, spatially & socially oriented in distributing projects;
- He presented the project objectives and scope
- The DTL, presented the existing Municipal structure for Lamu and areas of limitations hindering The Board’s full mandate;
- He alluded to proposals by the Consultant to build on the existing Organogram and that provided by Urban Areas and Cities Act (UACA) and propose critical human resource to fill in the organogram unique to Lamu Municipality¹⁰; which centers on critical human resource, citizen participation, key departments to address sectoral issues and enforcement strategies;
- The DTL welcomed his colleague, Mr. Omido to present the remaining items of the IDEP;
- The Consultant team’s Planning officer, Mr. Omido carried on the presentation facilitating discussions and interpretation the plan proposals to the residents of Matondoni and Kipungani settlements with close coordination of the County Technical Representatives present;
- He presented a matrix of Stakeholder Consultations Schedule done as required by the Physical and Land Use Planning Act and other Laws of Kenya, on public participation¹¹
- He took all present through the Municipal Boundary extents for the Municipality, which was agreed on by the Project Team and mentioned all the Municipal Urban Growth Nodes (*Lamu, Shella, Manda, Matondoni, Kipungani, Hindi, Bargoni, Budhei, Mlimani, Majengo and Kiangwe*)
- Great emphasis was pointed on the Municipality Vision set then, which was: “A WORLD CLASS, CULTURALLY SUSTAINABLE MUNICIPALITY” and how this informed community issues and tentative proposals that informed the draft plan;
- The Board was taken through the Municipality Assets/Resources and what these meant in terms of economic mainstay of the region and distribution of capital projects;
- The officer highlighted on the situation analysis with a mention of economic analysis, infrastructure analysis, and pointed out key emerging issues;
- A mention of the LAPSET Corridor and specifically Lamu Port were pointed as a game-changer which the Municipality has to embrace;
- The officer presented the Base map for Lamu Municipality, highlighting on the various attribute data;

- The problem Map, developed from the community issues were highlighted key among them being solid waste management challenge, drainage and sanitation, lack of recreational areas etc.;
- The Proposals/Interventions Map, developed from the community tentative proposals and technical input were presented with pointers spatially referring the callout box to specific each Growth nodes within the Municipality area; whereas mentioning the non-spatial proposals as well e.g. Disaster preparedness, Security strategy, Sensitization
- The meeting participants were taken through Municipal-wide plan proposals – with a backdrop of broad planning land use zones,
- The findings of plan and draft proposals were confirmed as having come from the Board and community workshops during draft formulation of plan proposals, back in August 2020.
- Following a thorough session to interrogate the IDEP proposals and responsiveness, the meeting moderator opened the floor for discussion and comments session for Lamu Municipality IDEP 2022 – 2028 ;

SESSION II: COMMENTS AND DISCUSSION

MIN 04/3/2022: Comments from the PIC (Board and County Technical)

The consultant was asked to look into the following, as it emerged from the Workshop;

All

| No. | Comment | Action |
|-----|--|--|
| 1. | The Consultant to suggest what is the most critical functions the Board need to engage as a bare minimum | The Consultant to provide a legend in the updated Organogram |
| 2. | The IDEP report should crystalize the recommended development actions for submission to the MTP IV team at national level. This needs to include projects that require significant financial resources beyond the capacity of the county government. | To be incorporated appropriately in the Final Report |
| 3. | For every recommended project that requires land, the Consultant to ensure due diligence is made on ownership | The Consultant to input footnotes incorporating these where there will be need |
| 4. | The Board’s chairperson sought to know what legislations are there to sustain Municipal structures, and for this case Lamu | |
| 5. | It was noted that as economic is cross-boundary, thus need to | To be incorporated appropriately in the Final Report |

¹⁰ Refer to Chapter 5 of the Report, Municipal Governance and Management

¹¹ Refer to Table 1.2 in the Stakeholder Engagement Report

| | | |
|--|--|---|
| | zone the functional area of Lamu Municipality, including Pate | |
| 6. | It came from the Board that, the Municipality aligns to National level legislation that provides for 35% required manpower, as contained by the Public Finance Management Act (PFMA) | The Consultant to incorporate a discussion on this in Chapter 5, Municipal Governance in the Final Report |
| 7. | The Board pointed out that the same Budget allocated to County Government is deemed as a burdening to Municipality needs, thus what ways could the Municipality look to enhance revenue | To be incorporated appropriately in the Final Report |
| 8. | The Board welcomed the Theme, Logo and Colours of Lamu, as was conceptualized from their ideas by the Consultant and noted the following; <ul style="list-style-type: none"> - Jicho la Lamu should appear in the Artwork - Dhow should appear in the Artwork - Green colour to depict ‘Usito wa Pwani’, Agricultural Farmlands, Life - Yellow colour to depict the commitment of the Municipality towards heritage and preservation of history through its architecture. The historic pedestrian-centered walkways are also captured in this aspect - Blue colour to depict vast marine resources and Biodiversity. - White colour to depict peace of the People of Lamu - Grey colour as initially presented was agreed to be taken out | |
| SESSION III: AGREED ACTIONS | | All |
| MIN 05/3/2022: | | All |
| <ul style="list-style-type: none"> - The County Planner, to liaise with the Land Registry and avail information to the Consultant teams to help guide on proposals made on land - All present at the meeting were asked to relay comments, through the Municipal Planner’s email provided at the Workshop and a timeline given to serve these; - The Board’s chairperson indicated that there will be need for interdepartmental committee meeting to deliberate on timelines for remaining phased of work; | | |
| MIN 06/3/2022: Closing remarks & way forward | | |
| Agreed actions | | |
| <ul style="list-style-type: none"> - The Consultant Team to provide eight (8) No. Hard Copies of the IDEP Report and A0 Plans with updated input among other key noted amendments for Departmental circulation; - The Board, proposed to hold their meeting that would inform approach, consequent timelines of activities into circulating the plan to other relevant | | |

Departments, County Executive Committee and to The Office of the Governor or further concurrence from validation;

- The Municipal Manager was called upon to give a vote of thanks
- The County Executive Committee member for Lands, gave concluding remarks on behalf of the Board and County Technical
- There being no any other business, the meeting ended at 6:01 PM and a dua from one of the participants in attendance

Picture representations of the workshop proceeding



See attached attendance list



CONSULTANCY SERVICES FOR PREPARATION OF LAMU MUNICIPALITY INTEGRATED DEVELOPMENT PLAN (IDEP) 2020-2026

TENDER NO. CGL/ONT/030/LAMU MUNICIPALITY/IDEP/2019-2020

BOARD VALIDATION WORKSHOP FOR IDEP PLAN

MEETING WITH LAMU MUNICIPAL BOARD & COUNTY TECHNICAL TEAM

VENUE: KENYA SCHOOL OF GOVERNMENT, MOMBASA

DATE: 22ND MARCH 2022

| No. | Name | Tick Gender | | Department/ Designation | Telephone | Email Address | Signature |
|-----|--------------------------|-------------|---|-----------------------------|-------------|---------------------------|-------------|
| | | M | F | | | | |
| 1 | OMAR MOHAMMED FAYUW | M | | Lamu Municipality | 0721960415 | omar.fayuw@plcc.or.ke | [Signature] |
| 2 | FADHIL M. ADI | M | | CO - FINANCE | 0720999332 | maamun01@gmail.com | [Signature] |
| 3 | Dr. Farida Hassan | | ✓ | Chairman, Lamu Municipality | 0726 089966 | naahyicheg@gmail.com | [Signature] |
| 4 | Alex K. Jimbi | M | | CO Municipality | 0728273289 | ajimbi@yahoo.com | [Signature] |
| 5 | Ahmed M. Kenzo | M | | Municipality AD | 0727 766222 | ahmedmohammed@gmail.com | [Signature] |
| 6 | GABRIEL NGIGE | M | | MUNICIPALITY | 0105448791 | gabrielngige@gmail.com | [Signature] |
| 7 | Esengo Charles | M | | CURD | 072121274 | eseengo172@gmail.com | [Signature] |
| 8 | Paul D. Nyamai | M | | CURD | 0727433081 | pauldcurd@kepsa.org | [Signature] |
| 9 | David Onido Manywa | M | | CURD - PLUR | 0717469379 | davidonido@gmail.com | [Signature] |
| 10 | Solomon Karani | M | | KRELS | 071197977 | sokarani@live.co.ke | [Signature] |
| 11 | Wesley Ritiro | M | | KRELS | 0714399526 | ritiro@equation.com | [Signature] |
| 12 | DR. EUNAZETH WANUCHIRU | | ✓ | KRELS | 0703122664 | wanuchiru@gmail.com | [Signature] |
| 13 | ALI SHEKUMBE | M | | Municipality Area | 0200445558 | shekumbali@gmail.com | [Signature] |
| 14 | STEPHEN WAMBUI | M | | SUPPLY CHAIN | 072769224 | wambui@scs.com | [Signature] |
| 15 | MR. AHMAN DUMILA | M | | A DIRECTOR - P. HEALTH | 0722534738 | dumilamohammed@gmail.com | [Signature] |
| 16 | Walter Masacki | M | | SCMO | 0715722473 | masacki90@gmail.com | [Signature] |
| 17 | Lewis Mwanjiku | M | | L.C.G. | 0726433405 | lewis27mwanjiku@gmail.com | [Signature] |
| 18 | Umukha Bakari | F | ✓ | L.C.G. | 0714209952 | umukha@shimani@gmail.com | [Signature] |
| 19 | Umur Sayid Ahman | F | ✓ | Municipality | 019 6766497 | umumayyideta@gmail.com | [Signature] |
| 20 | Abubakar Ibrahim Submani | M | | Municipality | 0700824110 | abubakar03@gmail.com | [Signature] |



Planning Urban, Safety, Commerce, Health, Economy & Sustainable Use of Space

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TENDER NO. CGL/ONT/030/LAMU MUNICIPALITY/IDEP/2019-2020

BOARD VALIDATION WORKSHOP FOR IDEP PLAN

MEETING WITH LAMU MUNICIPAL BOARD & COUNTY TECHNICAL TEAM

VENUE: KENYA SCHOOL OF GOVERNMENT, MOMBASA

DATE: 22ND MARCH 2022

| No. | Name | Tick Gender | | Department/ Designation | Telephone | Email Address | Signature |
|-----|---------------------------------------|-------------|---|-------------------------|-------------|---------------------------|-------------|
| | | M | F | | | | |
| 1 | Jambek Mwendu | ✓ | | Spatial Milestone | 0798920703 | mwendu.jambek@gmail.com | [Signature] |
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Planning Urban, Safety, Commerce, Health, Economy & Sustainable Use of Space

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