



# COUNTY GOVERNMENT OF LAMU

## MUNICIPALITY OF LAMU



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LAMU

### GENDER MAINSTREAMING COMMITTEE

## MINUTES FOR GENDER MAINSTREAMING- QUARTER 3 MEETING (FY 2024/2025) HELD ON 14<sup>TH</sup> January 2025 AT MUNICIPAL BOARDROOM.

### 1. Attendance

The meeting was attended by members of the Gender Mainstreaming Committee, including departmental heads and representatives of youth, women, and persons with disabilities (PWDs).

**Chairperson:** Municipal Manager

**Secretary:** Gender Officer

### 2. Confirmation of Previous Minutes

The minutes of the Quarter 2 meeting held on 15th October 2024 were presented and confirmed as a true record of the proceedings.

**Proposed by:** Social Services Officer

**Seconded by:** Environment Officer

### 3. Review of Action Points (Quarter 2)

Action Point	Responsible Department	Status	Remarks
Establish gender budget line	Finance	Partially Implemented	Included in draft budget
Conduct gender training	HR/Admin	Pending	Scheduled for February 2025

Submit departmental gender reports	All Departments	Ongoing	Some delays noted
Strengthen coordination of focal persons	Gender Office	Ongoing	Meetings initiated

#### **4. Mid-Year Gender Performance Review**

The Gender Officer presented a mid-year performance report highlighting the following:

- Increased awareness and integration of gender considerations in planning processes
- Improvement in representation of women and youth in stakeholder forums
- Persistent gaps in inclusion of PWDs and marginalized communities

Members acknowledged progress but emphasized the need for more structured monitoring and enforcement of compliance.

#### **5. Assessment of Gender Inclusivity in Service Delivery**

The Committee deliberated on the accessibility and inclusivity of municipal services. Key issues raised included:

- Limited accessibility infrastructure for PWDs
- Unequal access to services in remote and informal settlements
- Low participation of women in public engagement forums

The Social Services Department recommended targeted outreach programs to bridge the gaps.

#### **6. Community Engagement and Outreach Strategies**

Members discussed strategies to enhance community participation, including:

- Conducting ward-level sensitization forums
- Partnering with community-based organizations (CBOs)
- Utilizing local leaders to mobilize participation

There was consensus on the need for structured and continuous engagement.

## 7. Key Resolutions

The Committee resolved as follows:

- Community sensitization forums to be conducted across all wards before the end of Quarter 4.
- Municipal departments to prioritize **inclusive service delivery improvements**, especially for PWDs.
- Gender training to be conducted in February 2025 without fail.
- Strengthen monitoring of gender indicators and reporting compliance.

## 8. Any Other Business (AOB)

No additional matters were raised.

## 9. Adjournment

There being no further business, the meeting was adjourned at 12:45 PM.

## 10. Confirmation and Approval

Prepared by:

Gender Officer (Secretary)

Verified by:



Approved by:

Municipal Manager (Chairperson)

