



COUNTY GOVERNMENT OF LAMU

MUNICIPALITY OF LAMU



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LAMU

MINUTES FOR GENDER MAINSTREAMING – QUARTER 2 MEETING (FY 2024/2025) HELD ON 15TH OCTOBER 2024 AT MUNICIPAL MINI-BOARDROOM.

1. Attendance

The meeting was attended by members of the Gender Mainstreaming Committee, including departmental representatives and stakeholders from youth and PWD groups.

Chairperson: Municipal Manager
Secretary: Gender Officer

2. Agenda Deliberations

2.1 Confirmation of Minutes of Quarter 1

The minutes of the Quarter 1 meeting held on 12th July 2024 were presented by the Secretary. Members reviewed the document and confirmed it as a true and accurate record of the proceedings.

Proposed by: Head of Planning
Seconded by: Finance Officer

2.2 Matters Arising

The following matters arising were discussed:

- **Integration of Gender in Work Plans:** Most departments had incorporated gender aspects, though the level of integration varied.
- **Appointment of Gender Focal Persons:** All departments had designated focal persons, but coordination mechanisms required strengthening.

2.3 Review of Quarter 1 Progress

The Gender Officer presented a progress report indicating:

- Increased awareness of gender issues across departments
- Initial steps taken toward inclusive planning
- Limited financial allocation to gender-specific activities

Members noted that while progress was evident, implementation remained constrained by inadequate funding and limited technical capacity.

2.4 Gender-Responsive Budgeting and Resource Allocation

The Finance Department highlighted challenges in incorporating gender-responsive budgeting due to competing priorities.

Deliberations emphasized the importance of:

- Establishing a clear gender budget line
- Tracking expenditures related to gender activities
- Aligning departmental budgets with gender priorities

2.5 Capacity Building and Training Needs

Members identified gaps in knowledge and skills related to gender mainstreaming. It was agreed that structured training programs were necessary to enhance staff capacity.

3. Key Resolutions

The Committee resolved as follows:

- A **gender-responsive budget line** to be established in the municipal budget.
- A **capacity-building workshop** on gender mainstreaming to be organized before the end of Quarter 3.
- Departments to **submit quarterly gender progress reports** to the Gender Office.
- Strengthen coordination among gender focal persons through regular consultations.

4. Any Other Business (AOB)

Members proposed increased collaboration with community-based organizations to enhance outreach and participation.

5. Adjournment

There being no further business, the meeting was adjourned at 12:15 PM.

6. Confirmation and Approval

Prepared by:



Gender Officer (Secretary)

Reviewed by:



Head of Administration

Approved by:



Municipal Manager (Chairperson)

