

**MINUTES OF THE MUNICIPAL BOARD MEETING HELD ON 8TH
MAY 2024 AT 9:30AM AT THE MUNICIPAL HALL**

MEMBERS PRESENT

NO	NAME	DESIGNATION	ID/PF NUMBER	MOBILE
1.	Abdalla Fadhil	Ag BoardChair	8524214	0722729219
2.	Abdulswamadu Ali	Municipal Manager	20220341143	0722677513
3.	Ahmed M.Ali	Board Member	20140012577	0724426655
4.	Khadija Shakuwe	Board Member	27324860	0724760751
5.	Martha Wairimu	Board Member	25128837	0724593382
6.	Umulkher Bakari	Board Member	31978764	0714259952
7.	Ahmed Kombo	Principal Administrator	20190032010	0759200303
8.	Ali Sheyumbe	Municipal Accountant	20220077540	0718044573
9.	Gabriel Ngige	Municipal Environm'Safeguards	32857634	0708448791
10.	Lewis Mwandiki	Municipal Planner		0726433405

Absent with Apology

1. Tashrifa Mohamed
2. Abubakar Baasba

AGENDA

1. Review of Financial Statement for period ended 30th June 2024
2. Approved Project for Financial year 2024/2025
3. Status for the implemented projects FY 2023/2024
4. Annual Budget for FY 2023/2024
5. Annual Development Plan FY 2024/2025
6. Three approved Municipal Plans
7. AOB

MIN 01/06: PRELIMINARIES

The municipal Chair welcomed everyone to the meeting and introductions were done. He emphasized on the importance of learning from the past challenges in the management of the municipality and the need for leveraging the available resources set up by the new regime to deliver service to the residents of Lamu County.

The board chair encouraged the manager to facilitate the meetings of the various sub committees of the board to serve as technical working groups on their mandate and prepare tangible reporting notes for the subsequent board meetings.

MIN 02/06: REVIEW OF FINANCIAL STATEMENTS FOR PERIOD ENDED 30TH JUNE 2024

The Municipal accountant made a presentation on the financial statements for period ended 30th June 2024. He addresses the committee on new financial reporting template that is provided by Public Sector Accounting Standard (PSAB) and then also took them through the Financial Statements notes. He emphasized more on note 24 i.e. Property, Plant and Equipment and also discussed the assets that belongs to Municipality of Lamu. The Municipal Accountant then showed the committee the rate at which every assets was depreciating. The Chairlady Mrs Khadija Shakuwe raised question on note 33 of the Financial Statement that is about cash generated from Operations and the Municipal Accountant respond to the concern. Members deliberated on the necessary steps to rectify errors and strengthen financial reporting processes.

MIN 03/06: APPROVED PROJECT FOR FINANCIAL YEAR 2024/2025

The Principle Administrator Mr. Ahmed Kombo addressed the Committee on budget allocation for development Projects of Lamu Municipality for financial year 2024/2025. The Principle administrator indicate that the allocation budget of Lamu Municipality is kes 92,144,270 inclusive of kes 20,547,228 from Donor (KUSP). He made the following presentation of budget allocation for each project for the financial year 2024/2025.

Construction of dumping site perimeter wall-10,000,000

Upgrading of Amu Sea front-6,990,292

Construction of ring road-23,606,750

Installation of street signages-1,000,000

Installation and Maintenance of Public Solar streetlights-5,000,000

Installation of CCTV Cameras at Public jetties-5,000,000

Construction of Mini waste holding sites at Mkomani and Hindi-5,000,000

Drilling of borehole and rehabilitation of Public Toilet in Hindi-1,000,000

Opening of Jua Kali Roads-5,000,000

Construction of Vertical drainage at Amu Island-4,000,000

Installation of street light in Mkomani Area-5,000,000

MIN 04/06 Status for the Implemented Projects FY 2023/2024

The status of the municipal projects implemented in FY 2023/2024 was projected with the completion status and it was noted that 81.66% of the administrative developments were complete including:

1. Supply, delivery and Installation of street signages.-100%
2. Construction of perimeter wall at Hindi.-100%
3. Supply, delivery and Installation of Public solar street lights-100%
4. Purchase of one tractors.-100%
5. Supply and delivery of Customized handcarts-100%
6. Proposed sea balconies with lounging Barazas.
7. Muram paving of Lamu Island ring road-15%

MIN 05/06: ANNUAL BUDGET FOR FY 2024/2025

Ahmed Kombo took the members through the budget for FY 2024/2025 noting the recurrent budgeted allocated 45,203,110/= and development budget allocated at 92,144,270 /=. The committee discussed the allocation of the budget for the upcoming fiscal year. The committee deliberated on strategies to enhance revenue generation for the Municipality of Lamu. Suggestions included exploring new sources of income, improving tax collection mechanisms, and enhancing public-private partnerships.

MIN 06/06: ANNUAL DEVELOPMENT PLAN FY 2024/2025

The administrator presented the allocated budget for the next financial year 2024/2025 as proposed by the governor at Ksh 92,144,270. The Board was very impressed by the commitment of the governor of the county government of Lamu in supporting the municipality of Lamu to deliver services to the residents of Lamu.

1. The Lamu Island local physical and land use development plan.
2. The Lamu Municipality Integrated development plan.
3. The Sustainable urban economic plan.

And it was communicated that all the plans have been approved by the county assembly. The Board was impressed by the progress and emphasized on the importance of seeking for funding from donors and other sources to actualize the plans and policies.

MIN 07/06: ADJOURNMENT

There being no other business the meeting was adjourned at 13:50pm. The date for the next meeting was to be communicate later.



MUNICIPAL MANAGER

SECRETARY



ABDALLA FADHIL

BOARD Ag CHAIR