

MINUTES OF THE MUNICIPALITY OF LAMU BOARD MEETING HELD AT THE MUNICIPAL BOARD ROOM

Date: 8th March 2024

Time: 9:30 am

MEMBER PRESENTS

1. Abdalla M.Fadhil-Municipal Board Chairman
2. Ahmed Mohammed Ali-Board Member
3. Khadija Shekuwe-Board Member
4. Ummulkheri Bakari-Board Member
5. Martha Wairimu-Board Member
6. Tashrifa Abubakar-Board Member
7. Abubakar Baasba-Board Member
8. Abdulswamadu Abdalla Ali-Municipal Manager
9. Ahmed Kombo-Principal Administrator
10. Ali Sheyumbe-Accountant
11. Gabriel Ngige-Environmental Social Safeguard

Agenda

1. Presentation of the 2024/2025 proposed approved budget.
2. Review of the performance of the board.
3. Status of the Transferred Function to the Municipality.
4. Three Approved Municipal Plans

MIN 01/2: Preliminaries

The municipal Manager called the meeting to order at 9:30am and asked Gabriel Ngige Muthoni who is the Environmental and Social safeguard Officer to open with a word of prayer. He thanked members for turning up to the meeting and emphasized that it was crucial for the approval of the municipal budgets and strategies. He highlighted the function of the municipal board emphasizing the role on strategic development and planning. The Municipal manager who is the secretary to the board and the one in charge of the operations in the municipality congratulate Principal Administrator Mr Ahmed Kombo for the good work did in the Office of Lamu Municipality and streamline all

departments therein to ensure that the people of Lamu and Kenya are well served by the municipality.

Min 02/2: Presentation of the 2024/2025 Proposed Approved Budget:

The meeting commenced with the presentation of the proposed budget for the fiscal year 2024/2025. Detailed explanations were provided regarding allocations for various departments and projects in the over 100 million Kenyan Shilling budget approved by the executive.

Questions and clarifications were sought from the attendees, which were duly addressed by the relevant authorities. It was noted that this was the first time the municipality was going to receive a budget of that magnitude from the county government. It was estimated to be over 9 times higher from the 2022/2023 budget. The municipal board chair expressed the gratitude of the board to the H.E the governor for the clear good intension and good will to invest in the municipality to ensure that the citizens are well served with services. Following thorough discussions, the proposed budget was approved unanimously by the board.

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MIN 03/2: Review of the Performance of the Board

The board engaged in a comprehensive review of its performance over the past year. Achievements, challenges, and areas for improvement were discussed openly. Suggestions were made to enhance efficiency and effectiveness in fulfilling the municipality's mandate. Action points were identified to address shortcomings and capitalize on successes. The municipal manager was acknowledged for his efforts in mobilizing and scheduling the board meetings. The chair proposed a technical working schedule for the committee and the sub committees to ensure that there are meetings plans. It was noted that auditors have always been asking for the proof of the board meetings and approvals of the budgets and plans of the municipality. It was stressed that the municipal board is mandated to lay down all the strategic plans of the municipality and must approve all developments and recurrent votes.

Min 04/2: STATUS OF THE TRANSFERRED FUNCTIONS TO MUNICIPALITY

The chair welcomed Ahmed Kombo the Municipal administrator to take the house through the agendas on reporting the municipality progress. Ahmed Kombo informed the municipal board that there are three main transferred function to the municipality including Sanitation & Environment, Development Control & Engineering, Physical Planning, Revenue Section Enforcement. However, it was noted that the municipality only manage the revenue collection within the municipal jurisdiction. However, he noted challenges in the staffing in all the transferred functions. He clarified that the revenue collection is in form of soft money and that cash collection is not condoned.

He highlighted on a revenue collection system that is being worked on by the cooperative bank that would systemize all revenue collection through soft means only. The chair recommended that the strategy for recruitment of revenue officers should be based on their capacity to collect at least double of their salary scale. The members were presented the revenue collection of the municipality and in comparison, with the previous year's showing tremendous improvement. Dr Baasba requested to know the biggest revenue stream and municipal manager informed the members that it was single business permit, approval plans and fish cess.

Min 05/2: MATTER ARISING

The chair welcome Dr Baasba a board member nominated from the professional sectors to make remarks regarding the inauguration of the municipal manager into the office. The board member noted his great believe in the capacity of the new manager and the already fruits being seen courtesy of the new management in the shortest time he has been in the office. He applauded the new municipal manager giving back to the community strategies.

The chair welcomed Md Wairimu who was competitively recruited in the professional sector to make remarks. She expressed enthusiasm and joy in being re-invited back into the board after what had appeared to have been a terminated tenure in the last regime. She noted that administrative challenges in the last regime was a great barrier in leverage the full potential of the board, but she looks forward to better collaboration with the new management and administration.

Md Ummu Athman a board member representative of the informal sector expressed her joy into having an opportunity in serving the people of Lamu as a municipal board member noting the key contribution the Lamu community has played in moulding her into being what she is. She noted that the position in the board gives her a better opportunity to give back to the community and she looks forward to better collaboration and working in the new era and administration. She also noted that the board oversteered much paperwork in policy and plans in the last regime and would be happy if the municipality would embrace tangible infrastructural projects in the current dispensation.

Ms Khadija Shekuwe was competitively recruited in the professional sector and representing the civil society into the board. She hailed praises to the new management for achieving a lot in a short time.

The board chair thanked the board members for their reaction and warm welcome they accorded the new manager but gave a disclaimer that for the short time he had interacted with the new manager shown that the manager is strict and does not bend rules to accommodate anybody. He therefore asked the board members to support the efforts of the manager in delivering the municipality mandate. The municipal manager thanked the members for the warm inauguration and promised the board that he is ready to work with the board.

MIN 06/2: THREE APPROVED MUNICIPAL PLANS

The board was highlighted on the status the four municipal plans and policy documents namely:

1. The solid waste management policy.
2. The Lamu Island local physical and land use development plan.
3. The Lamu Municipality Integrated development plan.
4. The Sustainable urban economic plan.

And it was communicated that all the plans have been approved by the county assembly. The Board was impressed by the progress and emphasized on the importance of seeking for funding from donors and other sources to actualize the plans and polices.

MIN 07/2: AOB

The members were presented the Wiyoni beach reclamation project and the feedback was overwhelmingly good. The board agreed to the implementation and the sourcing of the finances to fund the project.

MIN 13/09: ADJOURNMENT

There being no other business the meeting was adjourned at 13:50pm. The date for the next meeting was to be communicate later.



MUNICIPAL MANAGER

SECRETARY



ABDALLA FADHIL

BOARD Ag CHAIR

