

MINUTES OF THE LAMU MUNICIPALITY BOARD MEETING HELD ON 9TH OCTOBER, 2019 AT COUNTY HEADQUARTERS BOARDROOM, MOKOWE AT 2.00 PM

Present

S/No	Name	ID NO.	Title/Designation
1.	Farida Hassan	10191529	Chairperson
2.	Abdalla M.A	8524214	Vice Chairman
3.	Omar M. Famau	0159776	Secretary
4.	Fahima Araphat	29283208	Member
5.	Said Bwanamkuu	2232421	Member
6.	Martha Wairimu	25123387	Member
7.	Abubakar Baasha	24715013	Member
8.	Khadija Shekuwe	27324860	Member
9.	Umulkher Bakari Athman	31978764	Member

(0. *Dr. Mawalo*)

In attendance

S/No	Name	ID NO.	Designation	Organization
1.	Vincent Osewe	23290971	County Physical Planner/KIISP Coordinator	County Government of Lamu

Agenda

1. Preliminary, briefing and introduction.
2. Election of Chairperson and Vice Chairperson of the Board
3. Opening Remarks by the Chairperson and Vice Chairperson
4. Remarks by Board Members
5. Scrutiny, adoption and approval of the Municipality's Budget FY 2019/20 and Annual Urban Investment Plan FY 2019/20
6. A.O.B

MIN 1/09/10/2019: PRELIMINARY, BRIEFING AND INTRODUCTION

- The meeting was opened by the Secretary, Mr. Omar Famau at 2 pm by welcoming all the members present.
- He congratulated all the members for being appointed and sworn in as members of Lamu Municipality Board.

Lamu Municipality Board meeting held on 9/10/2019 at County HQS boardroom, Mokowe

- He further took the members through the list of the Agenda of the meeting. He reiterated the need for the members to first elect the Chairperson and Vice Chairperson of the Board before discussion of the other items in the list of the agenda.
- He noted the requirement of adherence to the Constitution in regard to balance on gender representation on persons elected as Chairperson and Vice Chairperson. The election of the two officials can be done through secret ballot or by show of hands.

MIN 2/09/10/2019: ELECTION OF CHAIRPERSON & VICE CHAIR OF THE BOARD

- The Secretary informed the members to choose the method of electing the aforesaid officials. Members resolved to propose individual names for consideration and approval by the members.
- A member proposed Ms. Farida Hassan for the position of the Chairperson of the Board. The proposal was seconded by another member.
- The Secretary asked the members for any other proposal or individual who was interested in vying for the Chairperson of the Board. All the members unanimously elected Ms. Farida as the Chairperson of Lamu Municipality Board.
- Members were further requested to propose names for position of the Vice Chair of the Board. Mr. Abdalla Fadhil was proposed by a member and subsequently elected by all members as the Vice Chair of the Board.
- The Secretary congratulated Ms. Farida and Mr. Fadhil Abdalla for being elected by all members to be the Chairperson and Vice Chair of Lamu Municipality Board respectively. He informed the members that Secretary Position is assigned to the Municipal Manager as per the Urban Areas and Cities (Amendment) Act of 2019.
- He welcomed the Chairperson to give her inaugural remarks.

MIN 3/09/10/2019: REMARKS BY THE CHAIRPERSON AND VICE CHAIR, LAMU MUNICIPAL BOARD

- Ms. Farida informed the meeting that she was humbled and privileged to be elected by all members as the Chairperson of the Board. The faith and responsibility bestowed upon her requires support from all members and stakeholders to enable the Board deliver on its mandate.
- She noted that land was at the centre piece of development of the new city within the Municipality. This calls for stakeholder engagement and inclusivity in all the board activities.
- She further congratulated all the members for their appointment to the Board. All members were advised to uphold honesty and integrity in their work.
- Mr. Abdalla Fadhil thanked all members for electing him as the Vice Chairman of Lamu Municipality Board. He was optimistic that the Board will deliver on its mandate. He further emphasized the importance of initiating projects that will provide maximum benefits to the residents of the Municipality and the County at large. Financial accountability is key to the efficient and effective operations of the Municipality.
- The Chairperson and Vice Chairman further took an oath before the Municipal Manager and other board members to affirm their adherence to the Constitution and other laws in respect to their new roles.

Lamu Municipality Board meeting held on 9/10/2019 at County HQS boardroom, Mokowe

MIN 4/09/10/2019: REMARKS BY THE BOARD MEMBERS

- The Secretary requested the County Physical Planner to give a short brief on the World bank funded Kenya Urban Support Program (KUSP) before the Board members could make their comments/remarks.
- Plnr. Osewe explained what constitutes the KUSP as follows:
 - KUSP is a six year World Bank funded project with conditions for accessing funds for supporting infrastructure and institutional development. The funds are channeled through the Municipality inform of Urban, Development Grant (UDG) and Urban Institutional Grant (UIG).
 - One of the mandatory conditions to be met in this FY 2019/20 to access the UDG funds of approximately 50 million includes the approval of the Annual Urban investment plan FY 19/20 and adoption of the Municipality budget for FY 19/20 by the Board.
 - He noted that Board members will have to acquaint themselves with a number of policy and legal documents including manuals that guides the implementation of the project. Training sessions for board members will be undertaken in this FY 19/20.
 - The Annual Urban Investment Plan for FY19/20 proposes for construction of a 50 million modern open air market in Mokowe town which hosts the administrative headquarters of the County. The infrastructure will enhance trade in the area including generating revenue for the Municipality.
 - The approved Municipality budget for FY 19/20 caters for allocation of 50 million UDG and 47.5 million UIG funds. The Annual Performance Appraisal 2 (APA2) carried out recently flagged out a mandatory requirement for the adoption of the Approved Municipality budget FY19/20 and approval of the Annual Urban Investment Plan for FY19/20 by the Board as one of the conditions for Lamu Municipality to be eligible for UDG funding this FY 2019/20.
- The Chairperson thanked the Physical Planner for the brief and called upon the members to scrutinize the two documents and give their comments.

Comments by the Board Members

- There is need for in depth examination of the two documents since they play a critical role in delivering the mandate of the Municipality in this FY 2019/20.
- There is need for further feasibility studies and consultations in respect to project identification and implementation. Future projects should be subjected to intensive studies and public participation to maximize on their returns.
- The members noted the urgent need for training of the board members to acquaint them with the necessary information and skills to effectively execute their roles.
- Members also recommended the formation of Sub Committees to assist the Board in execution of its functions.

• Develop a work plan and have clear outlines/timeline

Lamu Municipality Board meeting held on 9/10/2019 at County HQS boardroom, Mokowe

MIN 5/09/10/2019: SCRUTINY, ADOPTION AND APPROVAL OF THE MUNICIPALITY'S BUDGET FY 2019/20 AND ANNUAL URBAN INVESTMENT PLAN FY 2019/20

- After a lengthy deliberation and scrutiny of the tabled documents, the members unanimously agreed on the following:
 - 1) Approval of the reviewed Lamu Municipality Annual Urban investment Plan FY 19/20 - The document was reviewed to reflect the 50 million UDG allocation and construction of Mokowe Modern Market approved for implementation in the FY 2019/20 at an approximate cost of 50 million.
The Municipality will also complete the renovation and extension of Lamu island market which is a roll over project from the FY 2018/19.
 - 2) Adoption of the approved Lamu Municipality budget for FY 2019/20 - Proposals were further made to be catered for in the supplementary budget FY 2019/20 for the following items:
 - a) Board member allowances - 1,000,000
 - b) Fuel - 480,000
 - c) Utilities - 200,000
 - d) RAP Expenses - 1,840,000
 - e) Hire of security and casuals - 1,200,000

There being no other business, the meeting was adjourned at 5.00 PM.

Chairperson, Lamu Municipality Board;

Name ~~Hassan~~ Farida Hassan

Sign Hassan

Date

Secretary, Lamu Municipality Board;

Name Omara M. Farouq

Sign Omara

Date